

DRN: _____

**SUPPLY AND DELIVERY OF DESKTOP COMPUTERS AND LAPTOP COMPUTERS
FOR DSWD CENTRAL OFFICE AND FIELD OFFICES**

(ITB No. GOP/20-DSWD-012)

03 JANUARY 2020 | 01:30 PM***OUS-DRMG Conference Room, Directors Dormitory, DSWD Central Office*****MINUTES OF PRE-BID CONFERENCE****I. Attendance****Bids and Awards Committee (BAC):**

- | | | |
|-----------------------------------|---|--------------------|
| 1. U/Sec. Felicisimo C. Budiongan | - | Chairperson |
| 2. U/Sec. Rene Glen O. Paje | - | Regular Member |
| 3. Dir. Emmanuel P. Privado | - | Regular Member |
| 4. Dir. Andrew J. Ambubuyog | - | Provisional Member |

BAC Secretariat:

- | | | |
|-------------------------------|---|------------------------------------|
| 1. Ms. Oliva C. Arcaina | - | Supervising Administrative Officer |
| 2. Mr. William V. Garcia Jr. | - | Administrative Officer V |
| 3. Mr. Ramon M. Villareal Jr. | - | Administrative Officer V |
| 4. Ms. Luzvi S. Dabuet | - | Administrative Officer III |
| 5. Ms. Danilyn A. Dedeles | - | Administrative Assistant III |
| 6. Ms. Marden D. Aquino | - | Administrative Assistant III |

Others in Attendance:

- | | | |
|-----------------------------------|---|--|
| 1. Mr. Dennis S. Asuncion | - | Information and Communications
Technology Management Service (ICTMS) |
| 2. Ms. Onilazir A. Sta. Ines | - | ICTMS |
| 3. Mr. Godfrey T. Gollayan | - | ICTMS |
| 4. Mr. Jericho I. Medina | - | Procurement Management Service (PMS)-
Procurement Planning and Management
Division |
| 5. Mr. Joshua Kevin J. Jovellanos | - | PMS-Contract Monitoring Division (CMD) |
| 6. Ms. Melody T. Aranquil | - | PMS-CMD |

Prospective Bidder/s Present:

- | | | |
|----------------------------|---|---------------------------------|
| 1. Ms. Ana Capote | - | Xitrix Computer Corporation |
| 2. Ms. Arriane Mendiola | - | S1 Technologies Inc. |
| 3. Mr. Ryelan Bautista | - | Accent Micro Technologies, Inc. |
| 4. Ms. Ivie Teresa Laqui | - | Advance Solutions, Inc. |
| 5. Ms. Joyce Mance | - | Joneco Tech Marketing Corp. |
| 6. Mr. Jay Ralph Barrantes | - | Masangkay Computer Center |

II. Call to Order

The Pre-Bid Conference for the “**Supply and Delivery of Desktop Computers and Laptop Computers for DSWD Central Office and Field Offices**” was called to order at **01:30 PM** by the BAC Chairperson, **U/Sec. Felicisimo C. Budiongan**. He then introduced the members of the BAC, the BAC Secretariat and the representatives from the End-user (Information and Communications Technology Management Service) and Procurement Management Service. *(Note: The other invited observers were unable to attend.)* He also acknowledged the presence of representatives of the prospective bidders.

A copy of the Agenda is hereto attached, marked as **Annex “A”**, and made an integral part hereof.

III. Highlights of Discussion

ITEM/ PARTICULAR	ISSUES/ CONCERNS / DISCUSSIONS	AGREEMENTS/ ACTION REQUIRED
<p>Procurement Guidelines</p>	<ul style="list-style-type: none"> Ms. Arcaina (<i>BACSec</i>) presented the procurement guidelines for the information of the prospective bidders. 	
<p>Background of the Project</p>	<ul style="list-style-type: none"> Mr. Asuncion (<i>ICTMS</i>) provided the background of the project. He stated that the project aims to replace the obsolete and aging computers of the DSWD Central Office and Field Offices. 	
<p>Bid Data Sheet - ITB Clause 29.2 Item No. 6: Manufacturer’s certification certifying that the proposed BRAND is an international brand name (the BRAND is known and marketed globally and have international presence [physical stores, centers, or satellite offices] in at least 5 countries) and is being sold and marketed continuously in the Philippines for the last 10 years</p>	<ul style="list-style-type: none"> Ms. Capote (<i>Xitrix</i>) suggested to remove “physical stores, centers, or satellite offices” from the requirement since there is no relevance to the products. Mr. Asuncion (<i>ICTMS</i>) explained that the physical stores will indicate the maturity of the products and support, hence, the repair of units will have quick turn-around time. He added that DSWD wanted other countries attest to the quality of the products being offered. Ms. Capote (<i>Xitrix</i>) stated that maturity of the products can be catered by the continuously marketed in the Philippines. 	

	<p>She then inquired if the DSWD preferred brands are international brands.</p> <ul style="list-style-type: none"> • Mr. Asuncion (<i>ICTMS</i>) replied that DSWD accepts both international and local brands. • Ms. Capote (<i>Xitrix</i>) asked if a proof of existence of the physical stores is needed. • Mr. Asuncion (<i>ICTMS</i>) answered in the affirmative. 	
<p>Preparation of Bid Proposals</p>	<ul style="list-style-type: none"> • Ms. Arcaina (<i>BACSec</i>) reminded the bidders on how to prepare bid proposals and how to accomplish the forms in the Bidding Documents. • Mr. Barrantes (<i>Masangkay</i>) asked if a bidder needs to submit two (2) bid proposals if the bidder bids for both lots. • Ms. Arcaina (<i>BACSec</i>) responded that a bidder can submit only one (1) bid proposal for both lots. However, the bidder must accomplish the technical specifications form for both lots and also the financial component of the bid proposal. 	
<p>Deadline of Submission and Receipt of Queries and Clarifications</p>	<ul style="list-style-type: none"> • Mr. Garcia Jr. (<i>BACSec</i>) reminded the prospective bidders that queries and clarifications may be submitted to the BAC Secretariat on or before 06 January 2020, 05:00 PM, in writing or thru email at bacsec@dswd.gov.ph or thru fax at (02) 951-7116. 	

IV. Adjournment

Having no other matters for discussion, the Pre-Bid Conference was adjourned at **02:00 PM.**



Prepared by:

DANILYN A. DEDELES
Administrative Assistant III
Bids and Awards Committee Secretariat

Approved by:

OLIVA C. ARCAINA
Supervising Administrative Officer and
Officer-in-Charge, Bids and Awards
Committee Secretariat

Noted
Prepared by:

FELICISIMO C. BUDIONGAN
Undersecretary and
Chairperson, Bids and Awards Committee

PRE-BID CONFERENCE

DESCRIPTION	:	Supply and Delivery of Desktop Computers and Laptop Computers for DSWD Central Office and Field Offices ITB No. GOP/20-DSWD-012
DATE	:	03 January 2020
TIME	:	01:30 PM
VENUE	:	OUS-DRMG Conference Room, Room 202, Directors Dormitory
PARTICIPANTS	:	BAC, BAC Secretariat, ICTMS, FMS, PMS, Prospective Bidders

AGENDA

I. Call to Order

- A. Introduce the members of the BAC, the BAC Secretariat, and other DSWD Personnel present.
- B. Acknowledge the presence of all interested bidders who are in attendance.
- C. Inform the bidders that questions will be entertained after the reading of the Rules Specified in the Bidding Documents.

II. Procurement Guidelines

- A. The procurement procedure for the **"Supply and Delivery of Desktop Computers and Laptop Computers for DSWD Central Office and Field Offices"** is Competitive Bidding pursuant to the provisions of Republic Act No. 9184 (RA 9184) and its revised 2016 Implementing Rules and Regulations (IRR), otherwise known as the "Government Procurement Reform Act" (GPRA).
- B. All bids will be opened, read aloud, and recorded at the time of the bid opening. **Late bids will be marked "Late" and will be returned unopened to the bidder.** No award shall be made during the bid opening. During the bid opening, the Bids and Awards Committee (BAC) will conduct a preliminary examination of the bid proposals submitted to determine its completeness, check if the required bid security has been posted, and that the documents have been properly signed and are generally in order.

C. Deviations

Bidders are not allowed to deviate from any of the eligibility, technical and financial specifications specified in the bidding documents. Bids exhibiting non-compliance with the specifications shall be disqualified.

D. Evaluation and Comparison of Bids

The Procuring Entity will evaluate and compare bids, which have been determined to be responsive during the preliminary examination.



III. The Bidding Documents shall be discussed by the Head of the BAC Secretariat, particularly the following issues:

A. Eligibility and Technical Component

All the required Eligibility and Technical Documents listed on the Instructions to Bidders (ITB) and the Bid Data Sheet (BDS) shall be submitted following such order. Those documents shall be the basis of the preliminary examination of bids.

B. Financial Component

All the required Financial Documents listed in the ITB and BDS shall be submitted, following such order. Those documents will be the basis of the Preliminary Examination of the Financial Proposal during the bid opening.

C. Preliminary Examination

The BAC shall open the **Eligibility and Technical Component (first envelope)** and check the submitted eligibility and technical documents for each bidder against a checklist of required eligibility and technical documents to ascertain if they are all present, **using non-discretionary "pass/fail" criteria**. In case one or more of the required documents is missing, the BAC shall declare the eligibility and technical requirement concerned as **"failed"** and immediately return to the bidder concerned its Financial Component (second envelope). Otherwise, the BAC shall declare the said eligibility requirements as **"passed"**.

Upon completion of the preliminary examination of the Eligibility and Technical component, the BAC shall subsequently open the **Financial Component (second envelope)** and check against a checklist of required financial documents to ascertain if they are all present **using a non-discretionary "pass/fail" criteria**. In case one or more of the financial documents required are missing and/or if the submitted total bid price exceeds the Approved Budget for the Contract (ABC), the BAC shall declare the bid concerned as **"failed"**.

D. Bid Security

Each bidder shall furnish a Bid Security as part of its Bid. The Bid Security shall be in any of the form prescribed on the ITB.

E. Bid Validity Period

Bids shall be valid for **one hundred twenty (120) calendar days** from the date of the opening of bids.

F. Evaluation and Award

The BAC or the designated Technical Working Group (TWG) will conduct a detailed evaluation and comparison of all bids declared "passed", using non-discretionary criteria. Those who complied with the criteria prescribed in the bidding documents will be ranked in ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications to determine the Lowest Calculated Bid (LCB).



G. Post-Qualification

After determining the **Lowest Calculated Bid (LCB)** or **Single Calculated Bid (SCB)**, as the case maybe, the BAC shall conduct post-qualification to verify, validate, and ascertain all statements made and documents submitted by the bidder with the LCB/SCB, using non-discretionary criteria. If the BAC determines that the bidder with the LCB/SCB passes all the criteria for post-qualification, it shall declare the said bidder as the **Lowest Calculated and Responsive Bid (LCRB)** or **Single Calculated and Responsive Bid (SCRB)** and award the contract to the said bidder.

IV. Open Forum

Any clarifications, issues or concerns that are not found in the bid documents will be announced in writing through Supplemental/Bid Bulletin.

V. Adjournment

INVITATION TO BID FOR

**SUPPLY AND DELIVERY OF DESKTOP COMPUTERS AND
LAPTOP COMPUTERS FOR DSWD CENTRAL OFFICE AND
FIELD OFFICES**

— ITB No. GOP/20-DSWD-012 —
(PR No. 2019111821)

1. The **Department of Social Welfare and Development (DSWD)**, through the **DSWD Funds**, intends to apply the sum of **Thirty-Five Million Six Hundred Seventy Thousand Pesos (PHP 35,670,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Desktop Computers and Laptop Computers for DSWD Central Office and Field Offices**, classified in accordance with the following lots:

Lot No.	Particulars	Quantity	Lot ABC (in Phil Peso)
1	Desktop Computers	224 units	13,440,000.00
2	Laptop Computers	247 units	22,230,000.00
TOTAL ABC			35,670,000.00

Bids received in excess of the Lot ABC shall be automatically rejected at bid opening.

2. The DSWD now invites registered Philippine Government Electronic Procurement System (PhilGEPS) service providers to bid for the **Supply and Delivery of Desktop Computers and Laptop Computers for DSWD Central Office and Field Offices**. Delivery of Goods and Services shall be in accordance with **Section VI. Schedule of Requirements**. Bidders should have completed, **within five (5) years from the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **DSWD Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Friday at 08:00 AM to 05:00 PM**.
5. A complete set of Bidding Documents may be purchased by interested Bidders on **26 December 2019 to 15 January 2020** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount indicated below corresponding to the total cost of the ABC of the lot or lots to which the bidder intends to participate:

Lot No.	Particulars	Lot ABC (in Phil Peso)	Cost of Bidding Document (in Phil Peso)
1	Desktop Computers	13,440,000.00	15,000.00
2	Laptop Computers	22,230,000.00	15,000.00

It may also be downloaded free of charge from the website of the PhilGEPS and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The DSWD will hold a **Pre-Bid Conference on 03 January 2020, 01:30 PM**, at the **Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City** which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before **15 January 2020, 09:00 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **15 January 2020, 01:30 PM**, at the **Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
8. **Award of Contract is on Per Lot basis**. The amount of Bid Security must be equivalent to the percentage of each lot to which the bidder intends to participate.
9. To facilitate the immediate implementation of the procurement of this Project, the DSWD shall proceed with the conduct of Early Procurement Activities (EPA), pursuant to Section 7.6 (as amended¹) of the 2016 Revised IRR of RA 9184, Section 19 of the General Provisions of the FY 2020 National Expenditure Program (NEP) and Government Procurement Policy Board (GPPB) Resolution No. 14-2019 dated 17 July 2019.

10. The DSWD reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

THE CHAIRPERSON

DSWD Bids and Awards Committee

c/o BAC Secretariat

Ground Floor, DSWD Central Office

IBP Road, Constitution Hills, Quezon City

Fax No. (02) 931-6139

Telephone Nos. (02) 931-8101 to 07 Local 122 or 124



FELICISIMO C. BUDIONGAN

Undersecretary and

Chairperson, Bids and Awards Committee

Section VI. Schedule of Requirements

Supply and Delivery of Desktop Computers and Laptop Computers for DSWD Central Office and Field Offices

Lot No.	Particulars	Quantity
1	Desktop Computers	224 units
2	Laptop Computers	247 units

Delivery Period:

Complete delivery of goods must be made within **forty-five (45) calendar days** upon receipt of **Notice to Proceed (NTP)**.

Terms of Payment:

One-time payment which shall be made within fifteen (15) to thirty (30) calendar days upon successful testing, End-user acceptance and completion of all supporting documents (e.g. inspection reports, delivery receipts, etc.)

Delivery Sites*

DSWD Offices	Address	Distribution of Units	
		Lot No. 1 (Desktop)	Lot No. 2 (Laptop)
Central Office (CO)	IBP Road, Constitution Hills, Quezon City		87
Field Office (FO) 1	Quezon Ave. San Fernando City, La Union	14	10
FO 2	3 Pagayaya, Regional Government Center, Carig Sur, Tuguegarao City	14	10
FO 3	San Fernando City, Pampanga	14	10
FO 4-A	Alabang, Muntinlupa City	14	10
FO 4-B	1680 F T Benitez cor. Gen. Malvar Sts. Malate, Manila	14	10
FO 5	Buraguis, Legazpi City, Albay	14	10
FO 6	M. H. del Pilar Street, Molo, Iloilo City	14	10
FO 7	MJ Cuenco Avenue corner Gen. Maxilom Ave., Cebu City	14	10
FO 8	Magsaysay Blvd., Tacloban City, Leyte	14	10

FO 9	General Vicente Alvarez St Zamboanga City, Zamboanga del Sur	14	10
FO 10	Masterson Ave., Upper Carmen, Cagayan de Oro City, Misamis Oriental	14	10
FO 11	Suazo St., cor. Magsaysay Ave., Davao City, Davao del Sur	14	10
FO 12	Purok Bumanoag, Brgy. Zone 3, Koronadal City, South Cotabato	14	10
FO CAR	40 North Drive, Baguio City, Benguet	14	10
FO CARAGA	Capitol Site, R. Palma St., Butuan City, Agusan del Norte	14	10
FO NCR	San Rafael Street corner Legarda Street, Sampaloc, Manila	14	10

The names and contact numbers of the specific focal persons in the Central Office and Field Offices will be given to the awarded supplier/s.

**In coordination with the ICTMS and PMS-CMD*

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

Technical Specifications

Lot No.	DSWD Specifications	Bidder's Specifications ⁷
1	<p>DESKTOP COMPUTER</p> <p>1. Processor</p> <p>1.1. CPU Architecture Technology: Processor model should at least be the latest release</p> <p>1.2. Base Speed Frequency: 2.8Ghz, up to 4.0Ghz</p> <p>1.3. Cores: ≥ 6 Cores</p> <p>1.4. Cache: ≥ 9MB Smart Cache</p> <p>2. Operating System</p> <p>2.1. Type: Latest Stable Proprietary OS 64-bit</p> <p>2.2. Version: Professional (Must have the capability to join Active Directory)</p> <p>2.3. A Certificate of Authenticity (CoA) of the license from the OS provider should be provided.</p> <p>3. Office Productivity Software</p> <p>3.1. Type: Latest Stable Proprietary OPS for Corporate Application Perpetual</p> <p>3.2. Version: Standard, inclusive of Word Processor, Spreadsheet, Presentation &</p>	<p>Brand:</p> <p>Model:</p> <p>Detailed Specifications:</p>

⁷ **IMPORTANT NOTE:** Detailed specifications must be provided. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(f)(ii) and/or CCC Clause 2.1(c)(ii)

Email for offline use

4. Memory
 - 3.1. Capacity: \geq 8Gb DDR4
 - 3.2. Speed: DDR4-2100Mhz
5. Keyboard: Standard English (same brand as PC)
6. Pointing Device/ Mouse: Standard Optical Mouse (same brand as PC)
7. Graphics Controller: Integrated
8. I/O Ports
 - 8.1. All ports should be INTEGRATED/ BUILT-IN (no USB conversions/ extension/ adapters)
 - 8.2. \geq 4 x USB 3.0 port, 2 front and 2 back
 - 8.3. 1 x headphone jack, 1 x microphone jack OR combo jack
 - 8.4. 1 x RJ-45 LAN port
 - 8.5. 1 x VGA, 1 x HDMI
9. Display: 21.5" LED Technology with VGA and HDMI port
10. Hard Drive: \geq 1 TB HDD
11. Sound Controller: Integrated/built-in High Definition Audio system
12. Battery/UPS: \geq 500 VA with AVR
13. Power Supply: at least 500 watts with 80+ Efficiency
14. Communication
 - 14.1. MUST BE INTEGRATED/ BUILT-IN (no USB conversions/ extension)
 - 14.2. Wireless –Dual Band Wireless - 802.11

ac/a/b/g/n

14.3. Ethernet - Integrated 10/100/1000MB Base-TX

15. Warranty & SLA

15.1. Three (3) years Hardware Warranty

15.2. One (1) year warranty on Mouse, Keyboard and UPS

15.3. ≤ 4 hours' response time for issues reported (thru Helpdesk)

15.4. A service unit must be issued for a unit that cannot be repaired within the day. (for DSWD Central Office only)

15.5. For reported hardware replacement, the Service Provider/ Supplier shall be the one to pull out the unit.

16. To protect DSWD from unreliable and unproven products the following are required:

16.1. Manufacturer of the proposed brand should be ISO 9000 certified or better

16.2. Proposed BRAND should be Energy Star Compliant

16.3. Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turn-around of technical support

16.4. Must be capable of supporting Nationwide deployment and with at least 1 or more accredited Proposed Brand List Service Centers in Luzon, Visayas and Mindanao (Proof of Nationwide presence should be submitted)

	<p>16.5. Manufacturer's proposed brand is an International Brand Name, which means that the brand is known and marketed globally and have international presence (physical stores, centers, or satellite offices) in at least 5 countries. Further, the brand should be sold and marketed continuously in the Philippines for the last ten (10) years.</p>	
2	<p>LAPTOP COMPUTER</p> <ol style="list-style-type: none"> 1. Processor <ol style="list-style-type: none"> 1.1. CPU Architecture Technology: Processor model should at least be the latest release 1.2. Base Speed Frequency: 2.5Ghz, up to 3.1Ghz 1.3. Cores: ≥ 2 Cores 1.4. Cache: ≥ 3MB Smart Cache 2. Operating System <ol style="list-style-type: none"> 2.1. Type: Latest Stable Proprietary OS 64-bit 2.2. Version: Professional version (Must have the capability to join Active Directory) 2.3. A Certificate of Authenticity (CoA) of the license from the OS provider should be provided. 3. Memory <ol style="list-style-type: none"> 3.1. Capacity: ≥ 8Gb DDR4 3.2. Speed: DDR4-2100Mhz 4. Keyboard: built-in 5. Pointing Device/ Mouse: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the 	<p>Brand: Model: Detailed Specifications:</p>

laptop being offered)

6. Graphics Controller: Integrated
7. I/O Ports
 - 7.1. All ports should be INTEGRATED/ BUILT-IN (no USB conversions/ extension/ adapters)
 - 7.2. ≥ 2 x USB 3.1 port
 - 7.3. 1 x headphone / microphone combo jack
 - 7.4. 1 x RJ-45 LAN port
 - 7.5. 1 x HDMI
 - 7.6 1 USB Type-C with Thunderbolt
8. Display
 - 8.1. ≤ 13.3 " LED Display
 - 8.2. with a built-in webcam
9. Hard Drive: ≥ 256 SDD
10. Sound Controller: Integrated/built-in High Definition Audio system
11. Weight: ≤ 1.28 kgs including battery
12. Communication
 - 12.1. MUST BE INTEGRATED/ BUILT-IN (no USB conversions/ extension/ adapters)
 - 12.2. Wireless – Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Bluetooth 4.0
 - 12.3. Ethernet - Integrated 10/100/1000MB Base-TX
13. Battery: At least 3-cells Li-Ion capable of 6 hours operation with one full charge.

14. Warranty & SLA

14.1. Three (3) years Hardware Warranty

14.2. One (1) year warranty on Mouse, Laptop battery

14.3. ≤ 4 hours' response time for issues reported

14.4. A service unit must be issued for a unit that cannot be repaired within the day. (for DSWD Central Office only)

14.5. For reported hardware replacement, the Service Provider/ Supplier shall be the one to pull out the unit.

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15.3. Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turn-around of technical support

15.4. Must be capable of supporting Nationwide deployment and with at least 1 or more accredited Proposed Brand List Service Centers in Luzon, Visayas and Mindanao (Proof of Nationwide presence should be submitted)

15.5. Manufacturer's proposed brand is an International Brand Name, which means that the brand is known and marketed globally and have international presence (physical stores, centers, or satellite offices) in at least 5 countries. Further, the brand should be

	sold and marketed continuously in the Philippines for the last ten (10) years.	
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Name of Bidder: _____

Name of Authorized Representative: _____



Signature of Authorized Representative: _____

Date: _____

PRE-BID CONFERENCE
SUPPLY AND DELIVERY OF DESKTOP COMPUTERS AND LAPTOP COMPUTERS FOR DSWD CENTRAL OFFICE AND FIELD OFFICES
(ITB NO. GOP/20-DSWD-012)
03 January 2020 at 01:30 PM

OUS-DRMG, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Batasan Hills, Quezon City

ATTENDANCE SHEET

NO.	NAME	OFFICE	SEX	EMAIL	CONTACT NO.	SIGNATURE
1	Usec. Felicisimo C. Budiongan (BAC Chairperson)	OUSDRMG	M	fcbudiongan@dswd.gov.ph		
2	Usec. Rene Glen O. Paje (BAC Regular Member)	OUSISP	M	rgopaje@dswd.gov.ph		
3	ASec. Noel M. Macalalad (BAC Alternate Member)	OASSQB	M	nmmacalalad@dswd.gov.ph		
4	Dir. Ernestina Z. Solloso (BAC Regular Member)	4Ps	F	ezsolloso@dswd.gov.ph		
5	Dir. Irene B. Dumlao (BAC Alternate Member)	SMS	F	ibdumlao@dswd.gov.ph		
6	Dir. Emmanuel P. Privado (BAC Regular Member)	NRLMB	M	epprivado@dswd.gov.ph		
7	Mr. Felix M. Armeña (BAC Alternate Member)	ICTMS	M	fmarmena@dswd.gov.ph		
8	Dir. Andrew J. Ambubuyog (BAC Provisional Member)	ICTMS	M	ajambubuyog@dswd.gov.ph		
9	Atty. Karina Antonette A. Agudo	PMS	F	kaagudo@dswd.gov.ph	Loc. 121 -124	
10	Ms. Oliva C. Arcaina	BAC Secretariat	F	ocaraina@dswd.gov.ph	Loc. 121 -124	
11	Mr. Ramon M. Villareal Jr.	BAC Secretariat	M	rmvillarealj@dswwd.gov.ph	Loc. 121 -124	
12	Mr. William V. Garcia Jr.	BAC Secretariat	M	wvgarciajr@dswd.gov.ph	Loc. 121 -124	
13	Ms. Katrina E. Garcia	BAC Secretariat	F	kegarcia@dswd.gov.ph	Loc. 121 -124	

ATTENDANCE SHEET

NO.	NAME	OFFICE	SEX	EMAIL	CONTACT NO.	SIGNATURE
14	Mr. Arjay C. Dimafelix	BAC Secretariat	M	acdima felix@dswd.gov.ph	Loc. 121 -124	
15	Mr. Ramises B. Esteban	BAC Secretariat	M	rbesteban@dswd.gov.ph	Loc. 121 -124	
16	Ms. Luzvi S. Dabuet	BAC Secretariat	F	lsdabuet@dswd.gov.ph	Loc. 121 -124	<i>ms Dabuet</i>
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27	<i>GODFREY GOYAYAN</i>	<i>CTMS</i>	<i>M</i>			<i>G. Goyayan</i>
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BIDS AND AWARDS COMMITTEE

SPECIAL ORDER NOS. 3291 AND 5106, SERIES OF 2019

BACSEC-GF-0003 | REV 01 / 08 NOV 2019



PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF DESKTOP COMPUTERS AND LAPTOP COMPUTERS FOR DSWD CENTRAL OFFICE AND FIELD OFFICES

(ITB NO. GOP/20-DSWD-012)

03 January 2020 at 01:30 PM

OUS-DRMG, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Batasan Hills, Quezon City

BIDDERS ATTENDANCE SHEET

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