

DRN: \_\_\_\_\_

**SUPPLY AND DELIVERY OF MOTOR VEHICLES FOR DSWD CENTRAL OFFICE**  
(ITB No. GOP/20-DSWD-019)  
**05 FEBRUARY 2020 | 03:00 PM**  
*OUS-DRMG Conference Room, Directors Dormitory, DSWD Central Office*

**MINUTES OF PRE-BID CONFERENCE**

**I. Attendance**

**Bids and Awards Committee (BAC):**

- |                                    |   |                  |
|------------------------------------|---|------------------|
| 1. U/Sec. Felicisimo C. Biudiongan | - | Chairperson      |
| 2. A/Sec. Noel M. Macalalad        | - | Alternate Member |
| 3. OIC-Dir. Irene B. Dumlao        | - | Alternate Member |
| 4. Dir. Emmanuel P. Privado        | - | Regular Member   |

**BAC Secretariat (BACSec):**

- |                               |   |                                    |
|-------------------------------|---|------------------------------------|
| 1. Ms. Oliva C. Arcaina       | - | Supervising Administrative Officer |
| 2. Mr. William V. Garcia Jr.  | - | Administrative Officer V           |
| 3. Mr. Ramon M. Villareal Jr. | - | Administrative Officer V           |
| 4. Mr. Sherwin V. Gelacio     | - | Administrative Officer IV          |
| 5. Mr. Ramises B. Esteban     | - | Administrative Officer III         |
| 6. Mr. Prince A. Lee          | - | Administrative Officer III         |
| 7. Ms. Filipinas B. Alfonso   | - | Administrative Officer III         |
| 8. Ms. Danilyn A. Dedeles     | - | Administrative Assistant III       |
| 9. Mr. Pio Ricardo S. Mago    | - | Administrative Assistant II        |

**Others in Attendance:**

- |                             |   |  |
|-----------------------------|---|--|
| 1. Ms. Emylou P. Miravalles | - | Administrative Service (AS)-General Services Division (GSD)                              |
| 2. Mr. Ramon F. Laygo III   | - | AS-GSD   |
| 3. Mr. Vincent P. Eltagon   | - | AS-GSD   |
| 4. Mr. Rodel D. Torrato     | - | Procurement Management Service (PMS)-Procurement Planning and Management Division (PPMD) |
| 5. Mr. Bernard M. Marquez   | - | PMS-Contract Monitoring Division (CMD)   |
| 6. Mr. Kenneth B. Meletado  | - | PMS-CMD  |

**Prospective Bidder/s Present:**

- |                      |   |                             |
|----------------------|---|-----------------------------|
| 1. Ms. Jeramy Seco   | - | Autoperfection Incorporated |
| 2. Mr. Ryan Openiano | - | Toyota Silang, Cavite Inc.  |

**II. Call to Order**

The Pre-Bid Conference for the “**Supply and Delivery of Motor Vehicles for DSWD Central Office**” was called to order at **03:00 PM** by the BAC Vice-Chairperson, **U/Sec. Rene Glen O. Paje**. He then introduced the members of the BAC, the BAC Secretariat and the representatives from the End-user (Administrative Service) and Procurement Management Service. *(Note: The other invited observers were unable to attend.)*

A copy of the Agenda is hereto attached, marked as **Annex “A”**, and made an integral part hereof.

**III. Highlights of Discussion**

ITEM/ PARTICULAR	ISSUES/ CONCERNS / DISCUSSIONS	AGREEMENTS/ ACTION REQUIRED
<b>Procurement Guidelines</b>	<ul style="list-style-type: none"> <li>Ms. Arcaina (<i>BACSec</i>) presented the procurement guidelines for the information of the prospective bidders.</li> </ul>	
<b>Background of the Project</b>	<ul style="list-style-type: none"> <li>Mr. Eltagon (<i>AS-GSD</i>) provided the background of the project. He mentioned that the project aims to purchase motor vehicles for the use of the ExeCom of the DSWD.</li> </ul>	
<b>Technical Specifications</b>	<ul style="list-style-type: none"> <li>Mr. Garcia Jr. (<i>BACSec</i>) provided the details of the specifications of the vehicles.</li> <li>Ms. Seco (<i>Autoperfection</i>) asked for the Approved Budget for the Contract (ABC).</li> <li>Mr. Garcia Jr. (<i>BACSec</i>) replied that the total ABC is PHP 15,600,000.00 or PHP 2,600,000.00 per unit of vehicle.</li> </ul>	
<b>Preparation of Bid Proposals</b>	<ul style="list-style-type: none"> <li>Ms. Arcaina (<i>BACSec</i>) reminded the prospective bidders on how to prepare bid proposal and how to accomplish the forms in the Bidding Documents.</li> </ul>	
<b>Deadline of Submission and Receipt of Queries and Clarifications</b>	<ul style="list-style-type: none"> <li>Mr. Garcia Jr. (<i>BACSec</i>) reminded the prospective bidders that queries and</li> </ul>	



	clarifications may be submitted to the BAC Secretariat on or before 10 February 2020, 05:00 PM, in writing or thru email at bacsec@dswd.gov.ph or thru fax at (02) 951-7116.	
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**IV. Adjournment**

Having no other matters for discussion, the Pre-Bid Conference was adjourned at **03:30 PM.**

Prepared by:

**DANILYN A. DEDELES**  
Administrative Assistant III  
Bids and Awards Committee Secretariat

Noted by:

**OLIVA C. ARCAINA**  
Supervising Administrative Officer and  
Officer-in-Charge, Bids and Awards  
Committee Secretariat

Approved by:

**FELICISIMO C. BUDIONGAN**  
Undersecretary and  
Chairperson, Bids and Awards Committee

## PRE-BID CONFERENCE

<b>DESCRIPTION</b>	: Supply and Delivery of Motor Vehicles for DSWD Central Office   ITB No. GOP/20-DSWD-019
<b>DATE</b>	: 05 February 2020
<b>TIME</b>	: 03:00 PM
<b>VENUE</b>	: OUS-DRMG Conference Room, Room 202, Directors Dormitory
<b>PARTICIPANTS</b>	: BAC, BAC Secretariat, AS, FMS, PMS, Prospective Bidders

## AGENDA

### I. Call to Order

- A. Introduce the members of the BAC, the BAC Secretariat, and other DSWD Personnel present.
- B. Acknowledge the presence of all interested bidders who are in attendance.
- C. Inform the bidders that questions will be entertained after the reading of the Rules Specified in the Bidding Documents.

### II. Procurement Guidelines

- A. The procurement procedure for the **“Supply and Delivery of Motor Vehicles for DSWD Central Office”** is Competitive Bidding pursuant to the provisions of Republic Act No. 9184 (RA 9184) and its revised 2016 Implementing Rules and Regulations (IRR), otherwise known as the “Government Procurement Reform Act” (GPRA).
- B. All bids will be opened, read aloud, and recorded at the time of the bid opening. **Late bids will be marked “Late” and will be returned unopened to the bidder.** No award shall be made during the bid opening. During the bid opening, the Bids and Awards Committee (BAC) will conduct a preliminary examination of the bid proposals submitted to determine its completeness, check if the required bid security has been posted, and that the documents have been properly signed and are generally in order.
- C. Deviations  
  
Bidders are not allowed to deviate from any of the eligibility, technical and financial specifications specified in the bidding documents. Bids exhibiting non-compliance with the specifications shall be disqualified.
- D. Evaluation and Comparison of Bids  
  
The Procuring Entity will evaluate and compare bids, which have been determined to be responsive during the preliminary examination.

**III. The Bidding Documents shall be discussed by the Head of the BAC Secretariat, particularly the following issues:**

**A. Eligibility and Technical Component**

All the required Eligibility and Technical Documents listed on the Instructions to Bidders (ITB) and the Bid Data Sheet (BDS) shall be submitted following such order. Those documents shall be the basis of the preliminary examination of bids.

**B. Financial Component**

All the required Financial Documents listed in the ITB and BDS shall be submitted, following such order. Those documents will be the basis of the Preliminary Examination of the Financial Proposal during the bid opening.

**C. Preliminary Examination**

The BAC shall open the **Eligibility and Technical Component (first envelope)** and check the submitted eligibility and technical documents for each bidder against a checklist of required eligibility and technical documents to ascertain if they are all present, **using non-discretionary “pass/fail” criteria**. In case one or more of the required documents is missing, the BAC shall declare the eligibility and technical requirement concerned as **“failed”** and immediately return to the bidder concerned its Financial Component (second envelope). Otherwise, the BAC shall declare the said eligibility requirements as **“passed”**.

Upon completion of the preliminary examination of the Eligibility and Technical component, the BAC shall subsequently open the **Financial Component (second envelope)** and check against a checklist of required financial documents to ascertain if they are all present **using a non-discretionary “pass/fail” criteria**. In case one or more of the financial documents required are missing and/or if the submitted total bid price exceeds the Approved Budget for the Contract (ABC), the BAC shall declare the bid concerned as **“failed”**.

**D. Bid Security**

Each bidder shall furnish a Bid Security as part of its Bid. The Bid Security shall be in any of the form prescribed on the ITB.

**E. Bid Validity Period**

Bids shall be valid for **one hundred twenty (120) calendar days** from the date of the opening of bids.

**F. Evaluation and Award**

The BAC or the designated Technical Working Group (TWG) will conduct a detailed evaluation and comparison of all bids declared “passed”, using non-discretionary criteria. Those who complied with the criteria prescribed in the bidding documents will be ranked in ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications to determine the Lowest Calculated Bid (LCB).



#### G. Post-Qualification

After determining the **Lowest Calculated Bid (LCB)** or **Single Calculated Bid (SCB)**, as the case maybe, the BAC shall conduct post-qualification to verify, validate, and ascertain all statements made and documents submitted by the bidder with the LCB/SCB, using non-discretionary criteria. If the BAC determines that the bidder with the LCB/SCB passes all the criteria for post-qualification, it shall declare the said bidder as the **Lowest Calculated and Responsive Bid (LCRB)** or **Single Calculated and Responsive Bid (SCRB)** and award the contract to the said bidder.

#### IV. Open Forum

Any clarifications, issues or concerns that are not found in the bid documents will be announced in writing through Supplemental/Bid Bulletin.

#### V. Adjournment

**INVITATION TO BID FOR**  
**SUPPLY AND DELIVERY OF MOTOR VEHICLES FOR DSWD**  
**CENTRAL OFFICE**  
— ITB No. GOP/20-DSWD-019 —  
(PR No. 2019111783)

1. The **Department of Social Welfare and Development (DSWD)**, through the **DSWD Funds**, intends to apply the sum of **Fifteen Million Six Hundred Thousand Pesos (PHP 15,600,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Motor Vehicles for DSWD Central Office**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DSWD now invites registered Philippine Government Electronic Procurement System (PhilGEPS) service providers to bid for the **Supply and Delivery of Motor Vehicles for DSWD Central Office**. Delivery of Goods shall be in accordance with **Section VI. Schedule of Requirements**. Bidders should have completed, **within five (5) years from the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.


4. Interested bidders may obtain further information from **DSWD Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Friday at 08:00 AM to 05:00 PM**.
5. A complete set of Bidding Documents may be purchased by interested Bidders on **20 January 2020 to 12 February 2020** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Fifteen Thousand Pesos (PHP 15,000.00)**.

It may also be downloaded free of charge from the website of the PhilGEPS and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The DSWD will hold a **Pre-Bid Conference** on *29 January 2020, 02:00 PM*, at the **Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City** which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before *12 February 2020, 09:00 AM*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.  
  
Bid opening shall be on *12 February 2020, 10:00 AM*, at the **Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
8. The DSWD reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**THE CHAIRPERSON**

DSWD Bids and Awards Committee  
c/o BAC Secretariat  
Ground Floor, DSWD Central Office  
IBP Road, Constitution Hills, Quezon City  
Fax No. (02) 931-6139  
Telephone Nos. (02) 931-8101 to 07 Local 122 or 124

  
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**FELICISIMO C. RUIDONGAN**  
*Undersecretary and  
Chairperson, Bids and Awards Committee*



## ***Section VI. Schedule of Requirements***

### **Supply and Delivery of Motor Vehicles for DSWD Central Office**

<b>Particular</b>	<b>Quantity</b>	<b>Unit</b>
Passenger Van	6	units

#### **Delivery Schedule:**

- Complete delivery of goods **within thirty (30) calendar days** upon receipt of **Notice to Proceed (NTP)**.

#### **Terms of Payment:**

- Payment shall be made within **fifteen (15) to thirty (30) calendar days** upon receipt of Sales Invoice or Billing Statement with complete supporting documents (e.g. inspection reports, delivery receipts, LTO Official Receipts, Certificate of Registration, etc.)

#### **Delivery Site\*:**

- DSWD Central Office  
IBP Road, Constitution Hills, Quezon City  
*\*In coordination with the AS-GSD and PMS-CMD*

Name of Bidder: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*\*THIS DOCUMENT MUST BE ATTACHED TO THE  
TECHNICAL SPECIFICATIONS\*\*\***

# Technical Specifications

DSWD Specifications	Bidder's Specifications <sup>6</sup>
<p><b>Passenger Van</b></p> <p>1.1. Any self-propelled, four (4)-wheeled, air-conditioned enclosed passenger van vehicle intended for conveying passengers and/or hauling cargo, traditionally having four (4) doors (two side doors for the driver and front passengers, a passenger sliding door and a tailgate). The seating capacity ranges from eight (8) to 15 passengers, including the driver. It has several rows of folding or removable seats behind the front passenger seat. It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.</p> <p>1.2. Vehicle Gross Weight: at least 2,700 kg</p> <p>1.3. Overall Length/ Width/ Height: at least 5,700 mm x 1,900 mm x 2,100 mm</p> <p>1.4. Wheelbase: at least 3,600 mm</p> <p>1.5. Seating Configuration:</p> <p>1.5.1. Capacity: at least 12 passengers including Driver</p> <p>1.5.2. Cover: Leatherette</p> <p>1.6. Diesel Engine</p> <p>1.6.1. Type: 4 cylinder, in-line, 16 valve, Double Overhead Camshaft (DOHC)</p> <p>1.6.2. Displacement: at least 2,750 but not exceeding 3,000 cc</p>	<p>Brand:</p> <p>Model:</p> <p>Detailed Specifications:</p>

<sup>6</sup> **IMPORTANT NOTE:** Detailed specifications must be provided. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).

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|---|--|
| <ul style="list-style-type: none"> <li>1.7. Emission Rating: must be Euro IV compliant</li> <li>1.8. Transmission: 6-speed, Automatic</li> <li>1.9. Steering: Power-assisted; Left-hand drive</li> <li>1.10. Suspension: Manufacturer's specifications</li> <li>1.11. Brakes (Front/ Rear): Ventilated disk</li> <li>1.12. Tires and Rim: 235/65 R16, alloy wheels</li> <li>1.13. Audio System: with at least 7" Capacitive Touchscreen / MP3 / Tuner / USB Port / AUX / Bluetooth Connectivity</li> <li>1.14. GPS Navigation: Equipped</li> <li>1.15. Digital TV Box: Equipped</li> <li>1.16. Windows: Power windows with central locking system</li> <li>1.17. Finish: Standard factory finish, Preference color (Black)</li> <li>1.18. Incidental Services <ul style="list-style-type: none"> <li>1.18.1. Three (3) years inclusive service Warranty</li> <li>1.18.2. Three (3) years Third-Party Liability (TPL) GSIS insurance coverage</li> <li>1.18.3. One (1) year comprehensive GSIS car insurance coverage</li> <li>1.18.4. LTO Registration</li> </ul> </li> <li>1.19. Additional Provisions: <ul style="list-style-type: none"> <li>1.19.1. Vehicle Manual</li> <li>1.19.2. One (1) kit of standard tools, early warning device (EWD) and wheel equipment</li> <li>1.19.3. Matting: Manufacturer's specifications</li> <li>1.19.4. Stickers: <ul style="list-style-type: none"> <li>1.19.4.1. Front and Rear Side: DSWD logo</li> <li>1.19.4.2. Left and Right Door: DSWD logo</li> </ul> </li> </ul> </li> </ul> |  |
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and phrase "For Official Only"

1.20. Manufacturer and its Service Centers should be at least 40 years in the industry.

*Note: The typology, classification and specifications of motor vehicles indicated above is in accordance with the guidelines prescribed under Budget Circular (BC) No. 2017-1 dated April 26, 2017.*

Name of Bidder: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_


Signature of Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

**PRE-BID CONFERENCE**  
**SUPPLY AND DELIVERY OF MOTOR VEHICLES FOR DSWD CENTRAL OFFICE**  
(ITB NO. GOP/20-DSWD-019)  
**05 February 2020 at 03:00 PM**

**OUS-DRMG, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Batasan Hills, Quezon City**

**ATTENDANCE SHEET**

NO.	NAME	OFFICE	SEX	EMAIL	CONTACT NO.	SIGNATURE
1	USec. Felicisimo C. Budiongan (BAC Chairperson)	OUSDRMG	M	fcbudiongan@dswd.gov.ph		
2	USec. Rene Glen O. Paje (BAC Regular Member)	OUSISP	M	rgopaje@dswd.gov.ph		
3	ASec. Noel M. Macalalad (BAC Alternate Member)	OASSCB	M	nmmacalalad@dswd.gov.ph		
4	Dir. Ernestina Z. Solloso (BAC Regular Member)	4Ps	F	ezsolloso@dswd.gov.ph		
5	Dir. Irene B. Dumlao (BAC Alternate Member)	SMS	F	ibdumlao@dswd.gov.ph		
6	Dir. Emmanuel P. Privado (BAC Regular Member)	NRLMB	M	epprivado@dswd.gov.ph		
7	Mr. Felix M. Armeña (BAC Alternate Member)	ICTMS	M	fmarmena@dswd.gov.ph		
8	Atty. Karina Antonette A. Agudo (BAC Provisional Member)	AS	F	kaagudo@dswd.gov.ph		
9	Atty. Karina Antonette A. Agudo	PMS	F	kaagudo@dswd.gov.ph	Loc. 121 -124	
10	Ms. Oliva C. Arcaina	BAC Secretariat	F	ocarcelona@dswd.gov.ph	Loc. 121 -124	
11	Mr. Ramon M. Villareal Jr.	BAC Secretariat	M	rmvillarealj@dsww.gov.ph	Loc. 121 -124	
12	Mr. William V. Garcia Jr.	BAC Secretariat	M	wvgarciajr@dswd.gov.ph	Loc. 121 -124	
13	Ms. Katrina E. Garcia	BAC Secretariat	F	kegarcia@dswd.gov.ph	Loc. 121 -124	

## ATTENDANCE SHEET

NO.	NAME	OFFICE	SEX	EMAIL	CONTACT NO.	SIGNATURE
14	Mr. Arjay C. Dimafelix	BAC Secretariat	M	accimafelix@dswd.gov.ph	Loc. 121 -124	
15	Mr. Ramises B. Esteban	BAC Secretariat	M	rbesteban@dswd.gov.ph	Loc. 121 -124	
16	Ms. Luzvi S. Dabuet	BAC Secretariat	F	lsdabuet@dswd.gov.ph	Loc. 121 -124	
17	Ms. Danilyn A. Dedeles	BAC Secretariat	F	dadedeles@dswd.gov.ph	Loc. 121 -124	
18	Ms. Marden D. Aquino	BAC Secretariat	F	mdaqino@dswd.gov.ph	Loc. 121 -124	
19	Mr. Glenn Patrick A. Leynes	BAC Secretariat	M	gpaleynes@dswd.gov.ph	Loc. 121 -124	
20	Mr. Prince A. Lee	BAC Secretariat	M	palee@dswd.gov.ph	Loc. 121 -124	
21	Ms. Filipinas B. Alfonso	BAC Secretariat	F	fbalfonso@dswd.gov.ph	Loc. 121 -124	
22	Mr. Laurence C. Buenaventura	BAC Secretariat	M	lcbuenaventure@dswd.gov.ph	Loc. 121 -124	
23	Mr. Sherwin V. Gelacio	BAC Secretariat	M	svgelacio@dswd.gov.ph	Loc. 121 -124	
24	Mr. Pio Ricardo S. Mago	BAC Secretariat	M	prsmago@dswd.gov.ph	Loc. 121 -124	
25	<i>Deleted</i>	<i>PRMO</i>	<i>M</i>	<i>lolo.natao@dswd.gov.ph</i>	<i>loc. 121 -124</i>	
26	<i>Ramon F. Lopez II</i>	<i>AS-GSD</i>	<i>M</i>	<i>rflopez@dswd.gov.ph</i>	<i>loc. 507</i>	
27	<i>Renata Velasco</i>	<i>PS-OND</i>	<i>M</i>	<i>rvelasco@dswd.gov.ph</i>	<i>loc. 506</i>	
28	<i>Bernardo Mayne</i>	<i>PMIS-OND</i>	<i>M</i>	<i>bmayne@dswd.gov.ph</i>	<i>loc. 506</i>	
29	<i>Ernesta P. Nicaballen</i>	<i>AS-@ID</i>	<i>F</i>	<i>epnicaballen@dswd.gov.ph</i>	<i>503</i>	
30	<i>Vincent P. Ettagin</i>	<i>AS-GSD</i>	<i>M</i>	<i>vpettagin@dswd.gov.ph</i>	<i>507</i>	
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**PRE-BID CONFERENCE**  
**SUPPLY AND DELIVERY OF MOTOR VEHICLES FOR DSWD CENTRAL OFFICE**  
 (ITB NO. GOP/20-DSWD-019)  
**05 February 2020 at 03:00 PM**  
**OUS-DRMG, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Batasan Hills, Quezon City**

**BIDDERS ATTENDANCE SHEET**

NO.	NAME	OFFICE	SEX	EMAIL	CONTACT NO.	SIGNATURE
1	Jeremy Seco	Auto Perfection Incorporated	F	jeremy-sec@updn.com	095 4969882	<i>[Signature]</i>
2	REGYAIR OPERACION	REGYAIR SUDSIC	M	idyon-@karako-systems.com	09176691034	<i>[Signature]</i>
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