

Minutes of Pre-Bid Conference

PROCUREMENT OF LOGISTICS SERVICES FOR DSWD-NATIONAL RESOURCE OPERATIONS OFFICE (NROO)

(ITB No. GOP/18-DSWD-003)

28 March 2018 (1:30 p.m.) / Social Technology Bureau (STB) Conference Room,
3rd Floor, Magiliw Building, DSWD Central Office

IN ATTENDANCE :

BIDS AND AWARDS COMMITTEE (BAC-I) :

1. Dir. Carlo Florendo C. Castro - Vice-Chairperson
2. Dir. Natividad V. Canlas - Provisional Member
3. Mr. Samuel L. Genita Jr. - Alternate Provisional Member

BAC-I SECRETARIAT :

1. Ms. Oliva C. Arcaina - Supervising Administrative Officer
2. Mr. William V. Garcia Jr. - Administrative Officer V
3. Mr. Ramises B. Esteban - Administrative Officer III

PROSPECTIVE SUPPLIERS/BIDDERS:

1. Ms. Vernadette G. Vivero - All Transport Network Inc.
2. Ms. Jenelyn C. Escala - 2Go Express, Inc.
3. Ms. Icar Tacorda - 2Go Express, Inc.
4. Ms. Rosaly C. Gallano - Nonpareil International Freight & Cargo Services Inc.
5. Mr. Victor C. Pellosis - Nonpareil International Freight & Cargo Services Inc.
6. Mr. Allan Ochoa - LBC Express, Inc.
7. Ms. Cristina C. Turgano - Front Cargo Forwarders Inc.
8. Mr. Edwin Cabantog - Front Cargo Forwarders Inc.
9. Mr. Karlo Villaverde - FM Global Logistics
10. Ms. MJ Santos - FM Global Logistics
11. Mr. Jeffrey Valois - FM Global Logistics
12. Mr. Rodrigo de Guia - Redgold Forwarder Inc.

OTHERS IN ATTENDANCE:

1. Mr. Raymond Cruzado - PS - Procurement Planning and Management Division, (PS-PPMD)
2. Mr. Edwin L. Delos Reyes - PS - Contract Monitoring Division, (PS-CMD)
3. Mr. Ronald J. Reonal - National Resource Operations Office (NROO)
4. Mr. Charles Kevin Ronda - NROO

HIGHLIGHTS OF THE PRE-BID CONFERENCE:

I. CALL TO ORDER

The Pre-Bid Conference for the "Procurement of Logistics Services for DSWD-National Resource Operations Office (NROO)", was called to order at 1:30 p.m. by the BAC-I Vice-Chairperson, Dir. Carlo Florendo C. Castro. He then introduced the members of the BAC-I, the BAC-I Secretariat,

and the representatives from the End-User – National Resource Operations Office (NROO) and Procurement Service. (Note: The invited observers were unable to attend.)

A copy of the Agenda is attached hereto, marked as Annex "A," and made an integral part hereof.

II. OPEN FORUM

ISSUES	AGREEMENT	REMARKS
Preparation of Bidding Documents	<ul style="list-style-type: none"> • Were you oriented on the preparation of bids or have you participated in public bidding? <i>Dir. Castro</i> • Yes, we were oriented on the preparation of bids. <i>Bidders</i> • Do you have any question regarding the preparation of bidding documents? <i>Dir. Castro</i> • We have no question regarding the preparation of bids. <i>Bidders</i> • Can we proceed to the technical specifications and schedule of requirements? <i>Dir. Castro</i> • Yes, we can proceed to the technical specifications and schedule of requirements. <i>Bidders</i> 	<ul style="list-style-type: none"> • The BAC-I resolved to skip the orientation on the preparation of bid proposal.
NROC Location/Address	<ul style="list-style-type: none"> • Where is NROC? <i>Mr. Ochoa</i> • NROC is in Pasay City near NAIA Terminal 2. <i>Dir. Castro</i> • The exact address is Barangay 195, Chapel Road, Pasay City. <i>Mr. Reonal</i> • What are the kind of goods to be transported? <i>Mr. Ochoa</i> • You will be transporting relief goods and family food packs and other non-food items essential for disaster relief operations. <i>Mr. Reonal</i> • Are these goods not subject for valuation? <i>Mr. Ochoa</i> 	<ul style="list-style-type: none"> • Remarks were duly noted.
Schedule of Requirements	<ul style="list-style-type: none"> • We don't know when the services are needed and we don't know where the destination of the goods to be transported will be and we don't know how much of the goods are needed to be transported because this will be used for disaster operations. The total contract price is P41 Million, so when we tap your services we will pay you for the services rendered for a total of P41 Million, the contract will end when the total contract price is depleted or we reach the end of the year which ever comes first. We provided a table for the price ceiling per destination to serve as your guide in filling-up the price proposal form. If the amount 	<ul style="list-style-type: none"> • Remarks were duly noted.

ISSUES	AGREEMENT	REMARKS
	<p>in the price proposal form exceeds the indicated amount in the price ceiling table, your bid will be disqualified. We included indicative number of trips but these are only for evaluation purposes to determine the lowest bid. The contract price will be P41 Million but you will be paid based on your price proposal. Payment shall be made every completed trip within 10-15 days upon submission of billing documents. <i>Dir. Castro</i></p> <ul style="list-style-type: none"> • If we sum-up the price ceilings, will this not exceed P41 Million although this is indicative? <i>Mr. Ochoa</i> • The price ceiling is the basis for not exceeding the ABC. This a drawing agreement and we do not have an ABC but we have a total contract price which is P41 Million. You should refer to the price ceiling table as your price should not exceed any of the amounts indicated therein. <i>Dir. Castro</i> • Can we indicate in the bid form P41 Million as our total bid price and all of us will have the same total bid price? <i>Mr. Ochoa</i> • Who will compute for the total bid price? <i>Dir. Castro</i> • We will compute for the total bid price but they should indicate their total bid price in the bid form. <i>Mr. Garcia Jr.</i> • Mr. Ochoa is clarifying what should be written in the bid form as our total bid amount, whether we should indicate our total bid price or the total contract price? <i>Ms. Vivero</i> • You should indicate the total bid price as computed using the price proposal form provided. <i>Mr. Garcia Jr.</i> • You have to accomplish the price proposal form to compute for the total bid price. <i>Dir. Castro</i> • When we fill-up the form using the amount indicated in the price ceiling table, will the amount be equal to P41 Million? There is a possibility that it will exceed P41 Million. <i>Mr. Ochoa</i> • Have anyone checked whether the total bid price will exceed P41 Million using the amount indicated in the price ceiling table? <i>Dir. Castro</i> • As per the number of trips and price ceiling schedule, the total will reach P70 Million. <i>Mr. Cabantog</i> 	

ISSUES	AGREEMENT	REMARKS
	<ul style="list-style-type: none"> • Will that disqualify us for this project? <i>Mr. Ochoa</i> • We will clarify and issue a supplemental/bid bulletin regarding this issue. We do not have an ABC so even if your total bid price exceeds P41 million you will not be disqualified. What we will look at is the particular rates per category which should not be higher than the provided ceiling rates. <i>Dir. Castro</i> • To clarify, there is no ceiling price with regards to the total bid price as long as the proposed price per destination does not exceed the amount indicated in the ceiling price table. <i>Mr. Ochoa</i> • Is that clear to everyone? <i>Dir. Castro</i> • What will be the basis for the single largest completed contract (SLCC) since we have no ABC? <i>Mr. Cabantog</i> • The SLCC shall be fifty percent (50%) of the total contract price. <i>Dir. Castro</i> • Is the SLCC for a single contract or can it be an aggregate of two (2) contracts? <i>Mr. Ochoa</i> • It should be a single contract but it does not have to be a single delivery. <i>Dir. Castro</i> 	
Delivery Schedule	<ul style="list-style-type: none"> • Why is the contract period 1 year or 12 months from the issuance of notice to proceed (NTP)? Can we change this to until the end of the year? <i>Dir. Castro</i> • This is based on the terms of reference. <i>Mr. Garcia Jr.</i> • The contract duration is 1 year from the issuance of NTP or until the total contract price is depleted. The delivery is from NROC to the different delivery sites, how about if there are items to be returned? <i>Dir. Castro</i> • We included a provision for backload charges. <i>Mr. Agner</i> • Will that be part of our bid? <i>Mr. Ochoa</i> • It is already indicated as fifty percent (50%) of the contract price per destination. <i>Mr. Agner</i> • The backload rate is usually higher than the regular trip. <i>Mr. Ochoa</i> • The backload is that when we deliver at a certain site and we need to bring back some items or is there an instance that we will be required to get 	<ul style="list-style-type: none"> • Remarks were duly noted.

ISSUES	AGREEMENT	REMARKS
	<p>items from outside areas and deliver to NROC? <i>Mr. Cabantog</i></p> <ul style="list-style-type: none"> • The backload sometimes happens during emergency situations. <i>Mr. Agner</i> • Will we be notified when there will be a backload? <i>Mr. Ochoa</i> • In reality, you will only be notified when the goods are already at the destination. <i>Mr. Agner</i> • As long as the truck is still at the area and not as a special trip. <i>Mr. Ochoa</i> • As much as possible we do not want the backload to happen but it is not always the case that is why we included this provision. <i>Mr. Agner</i> • As per our experience with the current contract, the goods are set on pallets and we need to bring back the pallets to NROC when we return and not considered as a backload. <i>Mr. Pellosis</i> • We will clarify this issue by issuing a supplemental/bid bulletin. The proposed rates shall include the delivery of goods from NROC to the delivery site and bringing the pallets back to NROC. What is the definition of backload? <i>Dir. Castro</i> 	
	<ul style="list-style-type: none"> • An example of backload is when we required the delivery of goods to the Philippine Coast Guard then some of it were not loaded and need to be returned to NROC. <i>Mr. Reonal</i> • When there are items other than the pallets that need to be returned to NROC, it shall be considered as backload and we will pay the additional 50% on top of the proposed rate. <i>Dir. Castro</i> • What if there are instances that we are requested to pick-up items from the destination sites? <i>Mr. Cabantog</i> 	
	<ul style="list-style-type: none"> • That is not included in this contract. <i>Mr. Agner</i> • When there are items to be returned to NROC from the delivery site other than pallets it shall be considered as backload as long as it is allowed by the end-user. For example, when we deliver family food packs to Dagupan and there are tents to be brought back to NROC, it shall be considered as backload. <i>Dir. Castro</i> • For clarification, if we are instructed to bring back the goods we shall charge you with the rate plus 50%? <i>Mr. Ochoa</i> 	

ISSUES	AGREEMENT	REMARKS
	<ul style="list-style-type: none"> You shall be paid the rate for the trip to the destination and 50% of the rate for the trip back to NROC using the same vehicle with items other than crates. <i>Dir. Castro</i> 	
Shipping Charges	<ul style="list-style-type: none"> The price proposals shall include shipping charges for destinations involving RORO. <i>Dir. Castro</i> Shall we bill the shipping charges? <i>Mr. Ochoa</i> Shipping and other fees shall be included in the bid price proposal. <i>Dir. Castro</i> There is a provision under Section 8 for additional charges. <i>Mr. Cabantog</i> 	<ul style="list-style-type: none"> Remarks were duly noted.
Delivery Sites	<ul style="list-style-type: none"> Are the delivery sites are all DSWD premises? <i>Ms. Escala</i> It depends on the situation but it is usually DSWD warehouses but delivery may be direct to established evacuation sites. All the delivery sites are accessible to trucks. <i>Dir. Castro</i> 	<ul style="list-style-type: none"> Remarks were duly noted.
Sea Freight	<ul style="list-style-type: none"> All price proposals shall include all incidental expenses. <i>Dir. Castro</i> How about the sea freight to Palawan? <i>Mr. Cabantog</i> Palawan shall covered by RORO rates only. <i>Mr. Agner</i> Can you identify the destinations that will be using container vans? <i>Mr. Ochoa</i> The usual destinations are Cebu, Iloilo and Tacloban. <i>Mr. Agner</i> We can base our costing per destination. <i>Mr. Ochoa</i> Are the destinations up to the ports only? <i>Dir. Castro</i> No, the deliveries are door to door. <i>Mr. Agner</i> Are we requiring them to deliver at any destination? <i>Dir. Castro</i> There is a provision for additional charges when beyond the DSWD Field Office. <i>Mr. Pellosis</i> The offsite delivery area (ODA) charges are stated in page 74. The end-user shall identify the ports for the container van deliveries. <i>Dir. Castro</i> What is the manpower requirement for the container vans? <i>Mr. Ochoa</i> 	<ul style="list-style-type: none"> Remarks were duly noted.

ISSUES	AGREEMENT	REMARKS
	<ul style="list-style-type: none"> • The manpower for the loading of goods to the container vans at NROC shall be shouldered by NROC but if ever we require additional manpower from the service provider, we have included the rates under the "price ceiling table". <i>Mr. Agner</i> • So if ever there are additional manpower requirements for the loading and unloading of goods we can collect additional charges? <i>Mr. Ochoa</i> • We should be informed of the requirement for additional manpower and we shall pay the corresponding amount if approved. <i>Mr. Agner</i> • This is because we have no standby manpower at the destinations although we have the option to include the manpower for the trip. <i>Mr. Cabantog</i> • Should we include demurrage in the price proposal? <i>Ms. Turgano</i> • You can collect the demurrage as additional charge, it is included in the price proposal. The table for additional charges are standard to all bids, you do not need to provide your price proposal. <i>Dir. Castro</i> 	
Historical Data for CY2016	<ul style="list-style-type: none"> • We included the historical data for our deliveries for CY2016 for reference purposes only. The prices indicated therein are actual amounts of our previous transactions. For clarification, your price proposals should conform to the price ceiling table and not on this information. <i>Dir. Castro</i> 	<ul style="list-style-type: none"> • Remarks were duly noted.
ODA Charges	<ul style="list-style-type: none"> • The service provider can claim additional ODA charges if the delivery site is outside the city proper of identified destinations. <i>Dir. Castro</i> 	<ul style="list-style-type: none"> • Remarks were duly noted.
Technical Specifications	<ul style="list-style-type: none"> • What is the prescribed timeline for the delivery of goods? <i>Dir. Castro</i> • We did not include the timelines for the delivery, but we follow the standard travel time for each destination like for Bicol it should be 12 hours. <i>Mr. Agner</i> • For reference to the liquidated damages, we should have definite timelines. <i>Mr. Ochoa</i> • NROC shall prepare the prescribed timelines for every destination and we will issue the corresponding supplemental/bid bulletin. <i>Dir. Castro</i> 	<ul style="list-style-type: none"> • Remarks were duly noted. • NROO to review and validate the ceiling rates for Dinagat Island and Guimaras Island. • BAC-I to issue the supplemental/bid bulletin to this effect.

ISSUES	AGREEMENT	REMARKS
	<ul style="list-style-type: none"> • Can we suggest that the timeline be a maximum of seven (7) days since there are destinations like Palawan? <i>Mr. Cabantog</i> • We shall provide delivery timelines for each destination. <i>Dir. Castro</i> • As suggestion, we can deliver to any part of luzon within one (1) day provided that there are no problems encountered during the trip. However, there is no perfect logistics and sometimes there are delays. Since this will be a partnership and we do not want to incur liquidated damages and it will also reflect on our company impression. Maybe we can have an additional 1 day allowance for possible problems during the trip. The 1/10 of 1% is a small amount for a day of delay however the other provision of the law is that when it will reach 10% will incur automatic rescinding of the contract and it will give our company a bad reputation. <i>Mr. Ochoa</i> • We will recommend to NROC to be liberal in preparing the timelines with up to 50% allowance. But we also appeal to the bidders to understand that these are relief goods and we cannot grant the seven (7) days delivery period. <i>Dir. Castro</i> 	
	<ul style="list-style-type: none"> • What shall we do if there are missing documents and what are the documents required for billing purposes? <i>Mr. Ochoa</i> • The documents required are stated in the bidding document, like delivery receipt and requisition slip and you should instruct the driver to be vigilant in taking care of the documents. <i>Mr. Agner</i> • But in extreme case that we lost the documents, what shall be the alternative for billing? <i>Mr. Ochoa</i> 	
	<ul style="list-style-type: none"> • These documents are proof of the delivery, if the documents are missing/lody it will be your responsibility to produce. <i>Dir. Castro</i> • Can we request another copy of the documents and have it signed again? <i>Mr. Ochoa</i> • We suggest that the service provider take a picture of the documents for reference. <i>Mr. Reonal</i> • The delivery personnel would not have the capacity to take pictures. <i>Mr. Ochoa</i> 	

ISSUES	AGREEMENT	REMARKS
	<ul style="list-style-type: none"> • The documents shall be the responsibility of the service provider, there are other copies of the documents at the delivery sites. You can establish your own way of taking care of these documents. <i>Dir. Castro</i> • The technical specifications form indicates brand and model. <i>Ms. Turgano</i> • You can copy the specifications required to the bidders specifications. <i>Dir. Castro</i> • Please disregard the brand and model. <i>Mr. Garcia V</i> • Please note to write your specifications and not "comply". You can copy the required specifications verbatim or edit based on your proposal. Writing "comply" shall not be accepted. <i>Dir. Castro</i> • Can we still submit additional questions/queries in writing? <i>Ms. Turgano</i> • Yes, but you can ask your question now. <i>Dir. Castro</i> • The ceiling rates for Dinagat Island and Guimaras Island are lower than the main land rates. <i>Mr. Cabantog</i> • The end-user will review and validate the ceiling rates for Dinagat Island and Guimaras Island. <i>Dir. Castro</i> • Please note that the pick-up points are identified in the bidding documents. The main pick-up point is at NROC warehouse but if the situation requires there are other areas within Metro Manila. <i>Mr. Agner</i> • Is there an instance that one (1) truck will get goods from various pick-up points? <i>Mr. Ochoa</i> • No, there shall be only one pick-up point per truck. <i>Mr. Agner</i> 	
Sealing and Marking of Bids	<ul style="list-style-type: none"> • Will the sealing and marking of bids be a basis for disqualification? <i>Mr. Ochoa</i> • The rules for sealing and marking of bids is more liberal than before. <i>Dir. Castro</i> • There is a GPPB circular that removed the sealing and marking of bids in the evaluation of bids. The evaluation will be limited to the documents required with a pass or fail criteria. The purpose of proper sealing and marking of bids is for easy evaluation and it is not part of the bid therefore 	<ul style="list-style-type: none"> • Remarks were duly noted.

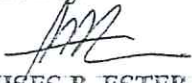
ISSUES	AGREEMENT	REMARKS
	<p>should not be a basis for disqualification. <i>Mr. Ochoa</i></p>	
<p>PhilGEPS Platinum Membership</p>	<ul style="list-style-type: none"> • We are required to submit a platinum membership however there are times when the submitted documents at PhilGEPS are not updated like the Mayor's Permit, Audited Financial Statement or Tax Clearance. Can we submit the old but not expired platinum membership and submit likewise the updated Mayor's Permit and Tax Clearance in lieu of the updated PhilGEPS certificate? <i>Mr. Ochoa</i> • It should not be in lieu but in addition. <i>Dir. Castro</i> • Our practice during post-qualification is to validate the submitted documents at PhilGEPS and when we find out that the bidder has not updated the submitted documents, we still allow the bidder to submit the documents if it is not included in the submitted bidding documents. <i>Mr. Garcia Jr.</i> • Most of the companies have just received the new documents and have not updated the documents at PhilGEPS. <i>Mr. Ochoa</i> • You can submit the new documents in addition to the PhilGEPS certification but if you don't and we find out during post-qualification you will still have the chance to submit the updated required documents. <i>Dir. Castro</i> • For clarification, we can submit a valid PhilGEPS certificate without updated documents and we will not be disqualified? <i>Mr. Ochoa</i> • As long as the PhilGEPS certificate is still valid. <i>Mr. Garcia Jr.</i> 	<ul style="list-style-type: none"> • Remarks were duly noted.
<p>Availability of Trucks</p>	<ul style="list-style-type: none"> • What is the timeframe for the availability of trucks upon issuance of notice of delivery? <i>Mr. Ochoa</i> • What is the reasonable time for the service provider to provide the trucks? <i>Dir. Castro</i> • We require the trucks to be available within 24 hours upon receipt of notice of delivery. <i>Mr. Agner</i> • Please note that the container vans would need a longer timeframe. <i>Ms. Escala</i> • Take note that container vans will have a longer response time. <i>Dir. Castro</i> 	<ul style="list-style-type: none"> • NROO to provide the timeframes for the availability of trucks by the service provider. • BAC-I to issue the supplemental/bid bulletin to this effect.

ISSUES	AGREEMENT	REMARKS
	<ul style="list-style-type: none"> We will include allowance for the container vans. <i>Mr. Agner</i> 	
Additional queries and clarifications	<ul style="list-style-type: none"> You may still submit questions until 5:00PM of Wednesday, April 4, 2018 in writing or thru email or fax. We will respond to your queries through bid bulletin. <i>Dir. Castro</i> 	<ul style="list-style-type: none"> Remarks were duly noted.

III. ADJOURNMENT

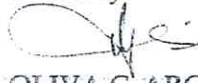
With no other matters to discuss, the Pre-Bid Conference was adjourned at 2:00 p.m.

Prepared by:



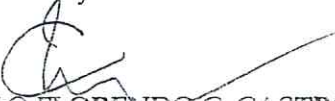
RAMISES B. ESTEBAN
Administrative Officer III
BAC-I Secretariat

Noted by:



OLIVA C. ARCAINA
Supervising Administrative Officer
BAC-I Secretariat

Approved by:



CARLO FLORENDO C. CASTRO
Director IV and
Bids and Awards Committee-I Vice-Chairperson



PRE-BID CONFERENCE

PROCUREMENT OF DSWD LOGISTIC SERVICES (ITB No. GOP/18-DSWD-003)

Date: 28 March 2018 • Time: 11:00 a.m. • Venue: STB Conference Room

A G E N D A

I. Call to Order

1. Introduce the members of the BAC, the BAC Secretariat, and other DSWD Personnel present.
2. Acknowledge the presence of all interested bidders who are in attendance.
3. Inform the bidders that questions will be entertained after the reading of the Rules Specified in the Bidding Documents.

II. Procurement Guidelines

1. The procurement procedure for the "Procurement of DSWD Logistic Services" is Competitive Bidding pursuant to the provisions of Republic Act No. 9184 (RA 9184) and its revised Implementing Rules and Regulations (IRR), otherwise known as the "Government Procurement Reform Act" (GPRA).

2. All bids will be opened, read aloud, and recorded at the time of the bid opening. **Late bids will be marked "Late" and will be returned unopened to the bidder.** No award shall be made during the bid opening. During the bid opening, the Bids and Awards Committee (BAC) will conduct a preliminary examination of the bid proposals submitted to determine its completeness, check if the required bid security has been posted, and that the documents have been properly signed and are generally in order.

3. Deviations

Bidders are not allowed to deviate from any of the eligibility, technical and financial specifications specified in the bidding documents. Bids exhibiting non-compliance with the specifications shall be disqualified.

4. Evaluation and Comparison of Bids

The Procuring Entity will evaluate and compare bids, which have been determined to be responsive during the preliminary examination.

III. The Bidding Documents shall be discussed by the Head of the BAC Secretariat, particularly the following issues:

A. Eligibility and Technical Component



All the required Eligibility and Technical Documents listed on the Instructions to Bidders (ITB) and the Bid Data Sheet (BDS) shall be submitted following such order. Those documents shall be the basis of the preliminary examination of bids.

B. Financial Component

All the required Financial Documents listed in the ITB and BDS shall be submitted, following such order. Those documents will be the basis of the Preliminary Examination of the Financial Proposal during the bid opening.

C. Preliminary Examination

The BAC shall open the first envelope (Eligibility and Technical Component) and check the submitted eligibility and technical documents for each bidder against a checklist of required eligibility and technical documents to ascertain if they are all present, using non-discretionary "pass/fail" criteria. In case one or more of the required documents is missing, the BAC shall declare the eligibility and technical requirement concerned as "failed" and immediately return to the bidder concerned its Financial Component (second envelope). Otherwise, the BAC shall declare the said eligibility requirements as "passed".

Upon completion of the preliminary examination of the Eligibility and Technical component, the BAC shall subsequently open the Financial Component (second envelope) and check against a checklist of required financial documents to ascertain if they are all present using a non-discretionary "pass/fail" criteria. In case one or more of the financial documents required are missing and/or if the submitted total bid price exceeds the Approved Budget for the Contract (ABC), the BAC shall declare the bid concerned as "failed".

D. Bid Security

Each bidder shall furnish a Bid Security as part of its Bid. The Bid Security shall be in any of the form prescribed on the ITB.

E. Bid Validity Period

Bids shall be valid for one hundred twenty (120) days from the date of the opening of bids.

F. Evaluation and Award

The BAC or the designated Technical Working Group (TWG) will conduct a detailed evaluation and comparison of all bids declared "passed", using a non-discretionary criteria. Those who complied with the criteria prescribed in the bidding documents will be ranked in ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications to determine the Lowest Calculated Bidder (LCB).

G. Post-Qualification



After determining the Lowest Calculated Bidder (LCB), the BAC shall conduct post-qualification to verify, validate, and ascertain all statements made and documents submitted by the bidder with the Lowest Calculated Bid, using non-discretionary criteria. If the BAC determines that the bidder with the Lowest Calculated Bid (LCB) passes all the criteria for post-qualification, it shall declare the said bidder as the Lowest Calculated and Responsive Bidder (LCRB) and award the contract to the said bidder.

IV. Open Forum

Any clarifications, issues or concerns that are not found in the bid documents will be announced in writing through Supplemental/Bid Bulletin.

V. Adjournment



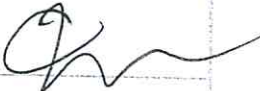



BIDS AND AWARDS COMMITTEE - I

PRE-BID CONFERENCE






**PROCUREMENT OF DSWD LOGISTIC SERVICES
(ITB No. GOP/18-DSWD-003)**

Date: 28 March 2018 • **Time:** 11:00 a.m. • **Venue:** STB Conference Room

ATTENDANCE

Name	Designation	Signature
1. U/Sec. Florita R. Villar	Chairperson, BAC-I	
2. Dir. Carlo Florendo C. Castro	Vice Chairperson, BAC-I	
3. Dir. Felino O. Castro V	Regular Member, BAC-I	
4. Dir. Marites M. Maristela	Alternate Regular Member, BAC-I	
5. Dir. Natividad V. Canlas	Provisional Member, BAC-I	
6. Ms. Alecel T. Enano	Provisional Member, BAC-I	
7. Vacant	Alternate Provisional Member, BAC-I	
8. Mr. Samuel L. Genita Jr.	Alternate Provisional Member, BAC-I	
9. Ms. Oliva C. Arcaina	OIC-Chief, BAC Secretariat	
10. Mr. Ramon M. Villareal Jr.	AOV, BAC Secretariat	
11. Mr. William V. Garcia Jr.	AO V, BAC Secretariat	
12. Ms. Andrea J. Oca	AO V, BAC Secretariat	
13. Ms. Katrina E. Garcia	AO V, BAC Secretariat	
14. Mr. Arjay C. Dimafelix	AO IV, BAC Secretariat	

BIDS AND AWARDS COMMITTEE - I

Name	Designation	Signature
15. Ms. Lilian M. Pasion	AO III, BAC Secretariat	
16. Mr. Ramises B. Esteban	AO III, BAC Secretariat	
17. Mr. Lourence C. Buenaventura	AA II, BAC Secretariat	
18. CHARLES KEVIN PUNDA	AOIV, NRLMS	
19. Ronald J. Reonal	AO V, NRLMS	
20. Raymond Cruzado	AOIV, PPMD	
21. DELOS REYES, EDWIN L	AO II, PS -CMD	
22.		
23.		
24.		



PRE-BID CONFERENCE

PROCUREMENT OF DSWD LOGISTIC SERVICES
(ITB No. GOP/18-DSWD-003)

Date: 28 March 2018 • Time: 11:00 a.m. • Venue: STB Conference Room

BIDDER'S ATTENDANCE

PLEASE WRITE IN PRINT.

Name of Bidder's Representative and Designation	Company Name and Complete Address	Email Add:	Telephone No(s).	Fax No(s).	Signature
Special Projects Manager 1. Vernadette G. Iliero	All Transport Network, Inc. 10-3 Sta Agurda Avenue Pasoor Drive, Paranaque City	vernadette@atn.com.ph	09174046 loc 7013 0908888 8887	0917406	
ACCOUNT EXECUTIVE 2. JEMETA C-ESCALA BUSINESS DEVT. MANAGER ICAR TACORDA	ZEXPRES, INC PASAY CITY	jemeta@zexpres.com.ph icor@zexpres.com.ph	09561657586 528-71-71 09210463594		
3. Rosalyn G. Gallardo Billing Manager Victor C. Bolosis UP - OPERATIONS	Non parcel International Freight Co Cargo Services Inc	rgallardo@nonparcel.com.ph jcp@nonparcel.com.ph	889 6445 loc 112/106	823-5875	
4.					



Republic of the Philippines
Department of Social Welfare and Development
BIDS AND AWARDS COMMITTEE-I

Name of Bidder's Representative and Designation	Company Name and Complete Address	Email Add:	Telephone No(s).	Fax No(s).	Signature
4. KUAN OCHON MGR	MTC Express, Inc Gen Aviation Ctr n Bay	asoc@mtcexpress.com	0905 366 7917		
5. CHRISTINA C. MILGANO SALES	FRONT CARGO FORWARDERS, INC	frontmla@gmail.com	743 7468	743 7848	
6. EDWIN CABANTOG SALES	-PO-		743 4794		
7. KARLO VILLARDE ACCOUNT MANAGER	FM GLOBAL LOGISTICS INTERNATIONAL, MANILA	karlo-ph@fmgloballogistics.com			
8. MJ SANTOS ACCOUNT MANAGER	"	MJ-ph@fmgloballogistics.com			
9. JEFFREY VALDIVIA SALES MANAGER	"	jeffrey-ph@fmgloballogistics.com			
10. RODRIGO DE SUA JR	RIBSOUR PARMAMOTEL INC.	rojo488@yaho.com	0457321		
11.					