

Republic of the Philippines



Department of Social Welfare and Development (DSWD)

Office of the Secretary, Central Office

24 APR 2020

PH 17

# 0252

KM Purchase Order

PMS-PPMDA-PO-20-03-043013-S

**Supplier:** MENDO ENTERPRISES **PO No.:** 01-20001-PO-2020-03-0004  
**Address:** Blk. 8 Lot 3 Somerset Street, Fairview, 1118 **PO Date:** March 18, 2020  
**TIN:** 209829905000 **Bank Name:**  
**Tel.No.:** 111-1111111 **Bank/Branch:** # 20 - 0122NF-GIF  
**Fax No.:** **Bank A/C No.:**  
**Mode of Procurement:** Small Value Procurement **Account Type:**  
**Month:** March **PR No.:** 01-20001-PR-2020-01-0008  
**Fund Cluster:** 01 - Regular Agency Fund  
**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Delivery Terms:** 10 working days upon receipt of the PO

**Payment Terms:** 30 days upon receipt / acceptance of Invoice

| No | Unit  | Description                   | Quantity | Unit Cost    | Amount          |
|----|-------|-------------------------------|----------|--------------|-----------------|
| 1  | Set   | A. PARTS<br>Strut Bar Bushing | 1.00     | 336.00       | 336             |
| 2  | Set   | Tie Rod End Inner             | 1.00     | 1,232.00     | 1,232           |
| 3  | Set   | Tie Rod End Outer             | 1.00     | 1,456.00     | 1,456           |
| 4  | Set   | Ball Joint Lower              | 1.00     | 2,464.00     | 2,464           |
| 5  | Set   | Ball Joint Upper              | 1.00     | 1,904.00     | 1,904           |
| 6  | Piece | Center Post                   | 1.00     | 1,568.00     | 1,568           |
| 7  | Piece | Center Link                   | 1.00     | 3,136.00     | 3,136           |
| 8  | Set   | Engine Support                | 1.00     | 1,456.00     | 1,456           |
| 9  | Piece | Alternator Belt               | 1.00     | 1,008.00     | 1,008           |
| 10 | Set   | Aircon Belt                   | 1.00     | 392.00       | 392             |
| 11 | Set   | Wheel Bearing                 | 1.00     | 1,456.00     | 1,456           |
| 12 | Piece | Wiper Motor Assembly          | 1.00     | 2,016.00     | 2,016           |
|    |       |                               |          | <b>Total</b> | <b>₱ 18,424</b> |

(Total Amount in Words) \*\*EIGHTEEN THOUSAND FOUR HUNDRED TWENTY FOUR PESOS AND 00/100\*\*

100000/000/000

JUBIE L. MAE S. COLES  
Accounting Division

ORS No: 01-20001-DBL-2020-03-01

ORS Date: April 7, 2020

Amount: ₱ 18,424

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*MAN BARRON*

Very truly yours,

*JE*

**JOSE ERNESTO B. GAVIOLA**

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official  
**Undersecretary for General Administration and  
 Support Services Group (GASSG)  
 Head of the Procuring Entity (HOPE)**

*June 13, 2020*

Date

*k*

Designation

**Delivery Schedule**

| No | Description                   | Delivery Date From | Delivery Date To | Place of Delivery | Quantity |
|----|-------------------------------|--------------------|------------------|-------------------|----------|
| 1  | A. PARTS<br>Strut Bar Bushing | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 2  | Tie Rod End Inner             | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 3  | Tie Rod End Outer             | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 4  | Ball Joint Lower              | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 5  | Ball Joint Upper              | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 6  | Center Post                   | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 7  | Center Link                   | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 8  | Engine Support                | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 9  | Alternator Belt               | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 10 | Aircon Belt                   | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 11 | Wheel Bearing                 | 03/01/2020         | 03/31/2020       |                   | 1.00     |
| 12 | Wiper Motor Assembly          | 03/01/2020         | 03/31/2020       |                   | 1.00     |

Certified as to Fund source and in accordance with the approved Work and Financial Plan (WFP):

Appropriation: *current*

Fund: *01*

Allotment: *made*

P/A/P: *GASS*

MAR 24 2020

*Raf* Division Chief, PMS Budget Division *34*

ORC# 01-20001-026-2020-03-0254