

COE PH 16

Purchase Order

PMS-PPMP-A-PO-20-04-045456 S'

Supplier: Sunola Trading **PO No.:** 01-20001-PO-2020-03-00088
Address: 2108-A R. Fernandez Ext. Brgy. 149 Zone 13, Tondo, Manila, 0 **PO Date:** 04 MAY 2020
 March 31, 2020
TIN: 280892188000 **Bank Name:**
Tel.No.: 0 **Bank/Branch:**
Fax No.: **Bank A/C No.:**
Mode of Procurement: Small Value Procurement **Account Type:**
Month: March **PR No.:** 01-20001-PR-2020-02-00393
Fund Cluster: 01 - Regular Agency Fund
Funding Source: 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: see details below

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	Advocacy Umbrella for 2020 Adoption Consciousness Celebration on February 2020 Description: Folded Umbrella (Automatic) Dimension: 21,23,24.5 inches Color: Fushsia (full color) Two color (Pink and White) Material: Polyester and Nylon Printing: Printed full color with DSWD Logo and Adoption with Tagline See attached design Date needed: 3rd week of March 2020 Delivery site: DSWD Central Office Proofing: 2 times 1st Draft - 2 working days upon receipt of materials 2nd Draft - 2 working days upon receipt of the comment on the 1st draft Date of delivery: 7 working days upon receipt of the final proof Contact person: Ms. Christina Nava at PMB Tel No. 9517437/38	300.00	200.00	60,000.00

Total P 60,000.

(Total Amount in Words) **SIXTY THOUSAND PESOS AND 00/100**

Conforme:

MARCELO TORREFRANCA-NERI

Signature over Printed Name of Supplier

Very truly yours,

ATTY. AIMEE S. TORREFRANCA-NERI

Signature over Printed Name of Authorized Official

Undersecretary for Operations Group

7-10-20

Date

Designation

Delivery Schedule

No	Description	Delivery Date From	Delivery Date To	Place of Delivery	Quantity
1	Advocacy Umbrella for 2020 Adoption Consciousness Celebration on February 2020 Description: Folded Umbrella (Automatic) Dimension: 21,23,24.5 inches Color: Fushsia (full color) Two color (Pink and White) Material: Polyester and Nylon Printing: Printed full color with DSWD Logo and Adoption with Tagline See attached design Date needed: 3rd week of March 2020. Delivery site: DSWD Central Office Proofing: 2 times 1st Draft - 2 working days upon receipt of materials 2nd Draft - 2 working days upon receipt of the comment on the 1st draft Date of delivery: 7 working days upon receipt of the final proof Contact person: Ms. Christina Nava at PMB Tel No. 9517437/38				300.00

Office of Procurement

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₱60,000
8/6/20