

PURCHASE REQUEST

Office of the Secretary, Central Office
Department of Social Welfare and Development

Office of the Secretary, Central Office

Purchase Order

0620 08 SEP 2020

Supplier: DVK PHILIPPINES ENTERPRISES **PO No.:** 01-20001-PO-2020-08-00089

Address: 11 Capt. M. Tanyag Street, Ligid-Tipas, 1638 **PO Date:** August 17, 2020

TIN: 134206029600 **Bank Name:**

Tel.No.: 0-6404017 **Bank/Branch:**

Fax No.: **Bank A/C No.:**

Mode of Procurement: Small Value Procurement **Account Type:**

Month: August **PR No.:** 01-20001-PR-2020-05-00168

Fund Cluster: 01 - Regular Agency Fund

Funding Source: 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 15-16 working days upon receipt of the PO

Payment Terms: 30 days upon receipt / acceptance of Invoice

No	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	ACRYLIC SHEET Description: Custom size acrylic sheet with 300mm x 50mm opening, installed using 6 pieces' stainless glass clip Dimension: ± 1200mm x 600mm x ½" thick BRAND: GENM C Note: Verify actual measurement on site	21.00	4,480.00	94,080.00
Total					94,080.00

(Total Amount in Words) **NINETY-FOUR THOUSAND EIGHTY PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


RYDEL C. GEMAO

Signature over Printed Name of Supplier

Very truly yours,


ATTY. AIMEE S. TORREFRANCA-NERI

Signature over Printed Name of Authorized Official
**Undersecretary for Operation Group
Head of the Procuring Entity (HOPE)**

10/12/20
Date

Designation