



Office of the Secretary, Central Office

Purchase Order

RA #196

RA

#0660

**Supplier:** ACCESSORIES AND SUPPLIES DEPOT, INC. **PO No.:** 01-20001-PO-2020-09-00043  
**Address:** 20 Kanlaon Street,, **PO Date:** 18 SEP 2020  
September 08, 2020  
**TIN:** 005679268000 **Bank Name:**  
**Tel.No.:** 2-4154727 **Bank/Branch:**  
**Fax No.:** **Bank A/C No.:**  
**Mode of Procurement:** Shopping 52.1b **Account Type:**  
**Month:** September **PR No.:** 01-20001-PR-2020-06-00054  
**Fund Cluster:** 01 - Regular Agency Fund  
**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

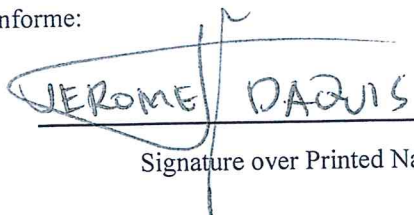
Sir/Madam: Please furnish this Office the following articles subject to the terms and conditions contained herein:


**Delivery Terms:** 10-15 working days upon receipt of the PO  
**Payment Terms:** 15-30 days upon completion of all supporting documents

No	Unit	Description	Quantity	Unit Cost	Amount
1	Cartridge	Toner Cart. HP204A, (CF510A), Black HP Original Toner Cartridge	3.00	2,400.00	7,200.0
2	Cartridge	Toner Cart. HP204A (CF511A), Cyan HP Original Toner Cartridge	3.00	2,650.00	7,950.0
3	Cartridge	Toner Cart. HP204A (CF512A), Yellow HP Original Toner Cartridge	3.00	2,650.00	7,950.0
4	Cartridge	Toner Cart. HP204A (CF513A), Magenta HP Original Toner Cartridge	3.00	2,650.00	7,950.0
<b>Total</b>					<b>31,050.0</b>

(Total Amount in Words) \*\*THIRTY ONE THOUSAND FIFTY PESOS AND 00/100\*\*

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Conforme:  
  
Signature over Printed Name of Supplier

Very truly yours,  
  
CAMILO G. GUDMALIN  
Signature over Printed Name of Authorized Official

09 SEP 21, 2020  
Date

Concurrent Undersecretary for Standards and Capacity Building Group  
(Per Special Order No. 3242, Series of 2019)  
(Head of the Procuring Entity/Authorized Representative)  
Designation