

Office of the Secretary, Central Office

CSE

Purchase Order

#0750

Supplier: SPH INT'L CORPORATION PO No.: 01-20001-PO-2020-09-0010
 Address: #1102 Quiricada Ext., Tondo, 1003 PO Date: 20 OCT 2020
 September 28, 2020
 TIN: 232778310000 Bank Name:
 Tel.No.: 111-1111111 Bank/Branch:
 Fax No.: Bank A/C No.:
 Mode of Procurement: Small Value Procurement Account Type:
 Month: September PR No.: 01-20001-PR-2020-07-0017
 01 - Regular Agency Fund RFQ No.: 20-0827 NP-SVP
 01101101 - Specific Budgets of National Government Agencies

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO

Payment Terms: within 15-30 days upon completion of all supporting documents

No	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min **Sky with Plastic Case DVD-RW**	80.00	21.50	1,720.00
2	Piece	STAMP - heavy duty (Received with date) ***TRODAT 5460***	1.00	3,300.00	3,300.00
Total					5,020.00

(Total Amount in Words) **FIVE THOUSAND TWENTY PESOS AND 00/100**

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

ALDIN ASEÑO

JOSE ERNESTO B. GAVIOLA

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official
Undersecretary for General Administration & Support Services Group
Head of the Procuring Entity (HOPE)
(Head of the Procuring Entity / Authorized Representative)

11/16/20

Date

Designation

Subject to availability of Fund / Disbursement
of fund shall be subject to existing budgeting,
accounting and auditing rules and regulations.

JUBIE LEAN MAE S. COLES
Accounting Division

ORS # 09-0113

09/28/2020-09-01/13
10/6/20
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PS, 070-N

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