

PROCUREMENT MANAGEMENT SERVICE
 Office of the Secretary, Central Office

PAR No. _____

PH 110

Purchase Order

0732

14 OCT 2020

Supplier:	RYRAH MERCHANDISING ✓	PO No.:	01-20001-PO-2020-09-00104
Address:	86 Cordillera cor. P. Florentino Streets, Sta. Mesa Heights, 0	PO Date:	September 29, 2020
TIN:	210690439000	Bank Name:	
Tel.No.:	111-1111111	Bank/Branch:	
Fax No.:		Bank A/C No.:	
Mode of Procurement:	Shopping 52.1b	Account Type:	
Month:	September	PR No.:	01-20001-PR-2020-04-00114 ✓
Fund Cluster:	01 - Regular Agency Fund	RFQ No.:	20-0812 Shopping B
Funding Source:	01101101 - Specific Budgets of National Government Agencies		

Sir/Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Terms: 10 working days upon receipt of the PO


Payment Terms: within 15-30 days upon completion of all supporting documents

No	Unit	Description	Quantity	Unit Cost	Amount
1	Bottle	INK, AUTOMATIC STAMPING MACHINE, Black Truly 25ml per bottle ✓	1.00	32.00	32.00
2	Pack	Vinyl Sticker, transparent, A4, 10 sheets per pack, glossy ✓	15.00	250.00	3,750.00
Total					3,782.00

(Total Amount in Words) **THREE THOUSAND SEVEN HUNDRED EIGHTY TWO PESOS AND 00/100**


In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



Signature over Printed Name of Supplier

Very truly yours,



JOSE ERNESTO B. GAVIOLA

Signature over Printed Name of Authorized Official

**Undersecretary for General Administration & Support Services Group
Head of the Procuring Entity (HOPE)
(Head of the Procuring Entity / Authorized Representative)**

9 Nov 2020

Date

Designation

ORS # 09-01112

01-20001-08L-2020-09-01112 ✓
10/16/2020
P 3,782.00 ✓