

Purchase Order

#0746

Supplier: **VIVA SALES ENTERPRISES** PO No.: 01-20001-PO-2020-09-00113  
 Address: PO Date: September 30, 2020  
 TIN: 103919881000 Bank Name:  
 Tel.No.: Bank/Branch:  
 Fax No.: Bank A/C No.:  
 Mode of Procurement: Shopping 52.1a - NP - Small Value Account Type:  
 Month: September PR No.: 01-20001-PR-2020-03-00224  
 Fund Cluster: 01 - Regular Agency Fund  
 Funding Source: 01101101 - Specific Budgets of National Government Agencies

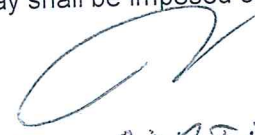
Sir/Madam:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Delivery Terms: 10 working days upon receipt of the PO  
 Payment Terms: 15-30 days upon completion of all supporting documents

| No           | Unit | Description  | Quantity | Unit Cost | Amount          |
|--------------|------|--|----------|-----------|-----------------|
| 1            | Unit | 1 unit of SURGE PROTECTOR, 6 outlet, 3m length, lighted switch | 1.00     | 1,400.00  | 1,400.00        |
| <b>Total</b> |      |  |          |           | <b>1,400.00</b> |

(Total Amount in Words) \*\*ONE THOUSAND FOUR HUNDRED PESOS AND 00/100\*\*

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:   
**GENUEL CORTAZ**  
 Signature over Printed Name of Supplier  
 11-16-2020  
 Date

Very truly yours,   
**JOSE ERNESTO B. GAVIOLA**  
 Signature over Printed Name of Authorized Official  
**Undersecretary for General Administration**  
**Support Services Group**  
 (Per Special Order No.2564, Series of 2020)  
**Head of the Procuring Entity / Authorized Representative**  
 Designation

Delivery Schedule

| No | Description  | Delivery Date From | Delivery Date To | Place of Delivery                                       | Quantity |
|----|--|--------------------|------------------|---|----------|
| 1  | 1 unit of SURGE PROTECTOR, 6 outlet, 3m length, lighted switch | 03/13/2020         | 04/13/2020       | 00142020-09-0118<br>10/2/20<br>01-01101101<br>#1,400.00 | 1.00     |