



Department of Social Welfare and Development  
**Office of the Secretary, Central Office**

*PHIS*

*RA* **Purchase Order**

*PMS-PPMD - A - PO - 20 - 10 - 129587*

**Supplier:** ACCESSORIES AND SUPPLIES DEPOT, INC. **PO No.:** 01-20001-PO-2020-10-00C  
**Address:** Labo St., Salvacion, Quezon City, 1114 **PO Date:** October 09, 2020  
**TIN:** 005679268000 **Bank Name:**  
**Tel.No.:** 0 **Bank/Branch:**  
**Fax No.:** **Bank A/C No.:**  
**Mode of Procurement:** Shopping 52.1b **Account Type:**  
**Month:** October **PR No.:** 01-20001-PR-2020-09-000  
**Fund Cluster:** 01 - Regular Agency Fund  
**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

Sir/Madam: *RYAN*  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Delivery Terms:** 10 working days upon receipt of the PO  
**Payment Terms:** within 15-30 days upon completion of supporting documents

No	Unit	Description	Quantity	Unit Cost	Amount
1	Cartridge	INK CART, HP L0S72AA (HP955XL) Black Original	10.00	1,700.00	17,00C
2	Cartridge	INK CART, HP L0S63AA (HP955XL) Cyan Original	10.00	1,250.00	12,50C
3	Cartridge	INK CART, HP L0S66AA (HP955XL) Magenta Original	10.00	1,250.00	12,50C
4	Cartridge	INK CART, HP L0S69AA (HP955XL) Yellow Original	10.00	1,250.00	12,50C
<b>Total</b>					<b>54,50C</b>

**(Total Amount in Words)** \*\*FIFTY FOUR THOUSAND FIVE HUNDRED PESOS AND 00/100\*\*

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *Ednardo D. Calado*  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier

Very truly yours, *[Signature]*  
**JOSE ERNESTO B. GAVIOLA**  
 \_\_\_\_\_  
 Signature over Printed Name of Authorized Official  
 Undersecretary for General Administration & Support Services Gr  
 Head of the Procuring Entity (HOPE)  
 (Head of the Procuring Entity / Authorized Representative)  
*[Signature]*  
 Designation

*10-29-2020*  
 \_\_\_\_\_  
 Date

*01-20001-010-2020-10-000587*  
*10/20/20*  
*54,500*