

**NOTICE TO PROCEED**

**MR. MC EDWIN P. MONTANES**  
Authorized Representatives  
**PHILCARE MANPOWER SERVICE**  
6111 Albert Street, Makati City

Dear **Mr. Montanes**:

Please be informed that you may now proceed as the Service Provider for the contract entitled "Provision of Multi-Year Contract for the Hiring of Janitorial Service Provider for FY 2020-2022 with ITB No. GOP/20-DSWD-034 under the Contract No. 2008-0042 amounting to Sixty-One Million Three Hundred Sixty-One Thousand Three Hundred Forty-Three Pesos and Sixty Centavos (PhP61,361,343.60), inclusive of all applicable taxes.

This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the contract. The contract duration shall commence from receipt of this Notice and in accordance with the following schedule:

| Year  | Contract Cost<br>(in Phil. Peso) |
|---|----------------------------------|
| 1 <sup>st</sup> Year (from Receipt of NTP - 31 December 2020) | 10,579,542.00                    |
| 2 <sup>nd</sup> Year (01 January 2021 - 31 December 2021)     | 25,390,900.80                    |
| 3 <sup>rd</sup> Year (01 January 2022 - 31 December 2022)     | 25,390,900.80                    |
| Total Contract Price:   |                                  |
|   | <b>61,361,343.60</b>             |

We acknowledge receipt of your Performance Security in a form of:

| (Pis. check type of security) | Form of Performance Security                         | Amount of Performance Security |
|-------------------------------|--|--------------------------------|
|                               | Cash or cashier's / manager's check                  |                                |
|                               | Bank draft/guarantee or irrevocable letter of credit |                                |
| ✓                             | Surety bond  | ₱ 3,173,862.60                 |

Kindly affix your signature in the space provided below

Very truly yours,

  
**JOSE ERNESTO B. GAVIOLA**  
Undersecretary, General Administration and  
Support Service Group  
(Head of Procuring Entity/Authorized Representative)

**CONFORME:**

  
**MR. MC EDWIN P. MONTANES**  
Authorized Representative

Date: 9 18 - 20

# CONTRACT

## KNOW ALL MEN BY THESE PRESENTS:

The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**, a government agency with principal office address at IBP Road, Constitution Hills, Quezon City, Metro Manila, represented by its Undersecretary for General Administration and Support Services Group, **JOSE ERNESTO B. GAVIOLA**, (hereinafter called the "PROCURING ENTITY");

-and-

**PHILCARE MANPOWER SERVICES**, a corporation organized and existing under Philippine law, with principal business address at 6111 Albert Street Barangay Poblacion, Makati City, Metro Manila, Philippines, represented herein by its authorized representative, **MC EDWIN P. MONTANES** (hereinafter called the "SUPPLIER");

**WHEREAS**, the Procuring Entity through Competitive Bidding invited Bids for certain goods and ancillary services, specifically for the **Provision of Multi-Year Contract for the Hiring of Janitorial Services for CY 2020-2022** where two (2) prospective bidders submitted their bid proposal, and after deliberation of the Bids and Awards Committee (BAC) and pursuant to BAC Resolution No. 20-07-0150 approved on the 17<sup>th</sup> of July 2020, has accepted the Bid of the Supplier being the Lowest Calculated and Responsive Bidder (LCRB), with the total contract price of **Sixty One Million Three Hundred Sixty One Thousand Three Hundred Forty Three Pesos and Sixty Centavos (PhP 61,361,343.60)** (hereinafter called "the Contract Price"), inclusive of all applicable taxes, in accordance with the following schedule:

| Year  | Contract Cost<br>(in Phil. Peso) |
|---|----------------------------------|
| 1 <sup>st</sup> Year (from Receipt of NTP - 31 December 2020) | 10,579,542.00                    |
| 2 <sup>nd</sup> Year (01 January 2021 - 31 December 2021)     | 25,390,900.80                    |
| 3 <sup>rd</sup> Year (01 January 2022 - 31 December 2022)     | 25,390,900.80                    |
| Total Contract Price:   | <b>61,361,343.60</b>             |

## NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, namely:

- "A" the Bid Form and the Price Proposal Form/Schedule submitted by the Bidder;
- "B" the Schedule of Requirements;
- "C" the Technical Specifications;

- “D” the General Conditions of Contract;
- “E” the Special Conditions of Contract;
- “F” the Supplemental/Bid Bulletin;
- “G” the Procuring Entity’s Notification of Award.


3. In consideration of the payments to be made by the Procuring Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties signed this Contract in Quezon City, Philippines on the \_\_\_\_\_ day of 25 SEP 2020.

For the **Department of Social Welfare and Development**

For the **Philcare Manpower Services**

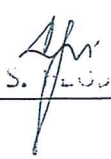
By:

  
**JOSE ERNESTO B. GAVIOLA**  
 Undersecretary for General Administration and Support Services Group

  
**MC EDWIN P. MONTANES**  
 Authorized Representative

-Witnesses-

  
**KARINA ANTONETTE A. AGUDO**  
 OIC-Administrative Service

  
**LEONILA S. LEDEMON**

**Certified funds available:**

  
**JUBIE LEAH MAE S. COLES**  
 OIC Chief, Accounting Division

4104104 1ctms  
 01-2004-ABL-2020-09-00292  
 September 10, 2020  
 ₱ 6,347,725.20



Republic of the Philippines)  
QUEZON CITY) S.S.

25 SEP 2020

BEFORE ME, a Notary Public for and in Quezon City, on this \_\_\_\_ day of \_\_\_\_\_  
2020 personally appeared the following with their respective proof of identification;

**JOSE ERNESTO B. GAVIOLA**

ID Type/No. : \_\_\_\_\_  
Place Issued : \_\_\_\_\_  
Date Issued : \_\_\_\_\_

**MC EDWIN P. MONTANES**

ID Type/No. : N26-03-008115  
Place Issued : Quezon City  
Date Issued : 2018/08/22

Both known to me to be the same people who executed the foregoing instrument and *who*  
acknowledge to me that the same is their own free will and voluntary act and deed.

This agreement consisting of three (3) pages signed by the parties and their  
instrumental witnesses in all pages refer to an AGREEMENT for **Provision of Multi-Year  
Contract for the Hiring of Janitorial Services for CY 2020-2022** by the SUPPLIER.

**WITNESS MY HAND AND NOTARIAL SEAL** on the date and place first above  
written.

**NOTARY PUBLIC**

Doc. No. 362  
Page No. 73  
Book No. V1B  
Series of 2020

**ATTY. JOSE FLORO CRISOLOGO**  
Notary Public  
Until December 31, 2021  
Adm. Matter No. NP-023  
PTR No. 0276554-0701-02-2020 Q.C.  
IDP Lifetime No. LFN-03688  
Roll No. 40462  
MCLE VI-0017262 Valid Until 4-14-2022

Contract No. 20-08-0042

Page 3