

PURCHASE ORDER
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 Batasan Pambansa Complex, Constitution Hills, Quezon City

#169

Supplier	BAN BEE COMMERCIAL CO., INC.	PO No.	2018-02-0059
Address	856 C.M Recto Ave., Tondo Manila	Date	February 19, 2018
Tel. No.	244-3724 / Fax: 244-3728	Mode of Procurement	Shopping (B)
TIN:	001-609-075-000		

Gentlemen:

JKJJ

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O.
Date of Delivery		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	piece	Ballpoint Pen, Fine Point, Black (HBW 9801)	150	3.40	510.00
2	piece	Ballpoint Pen, Fine Point, Blue (HBW 9801)	150	3.40	510.00
3	pad	Ruled, Note Pad, 98.4mm x 149mm (4 x 6) 3M xxxxxxxx-Nothing Follows-xxxxxxxx	5	122.00	610.00

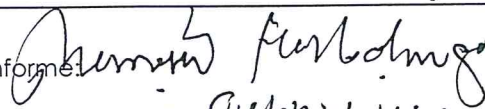
Charged to: PSB Fund
 PR No. 2018010036
 AOQ No. 18-0052 Shopping (B)
 1st Quarter Supplies

(Total Amount in Words)

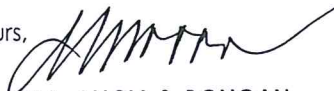
One Thousand Six Hundred Thirty Pesos Only

P 1,630.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conformed: 
 Nemesio Quinsobling
 (Signature over printed name)
 Date: 3/22/2018

Very truly yours,


 MA. ALICIA S. BONOAN
 Director and OIC, PSB
 Agency Head/Authorized Representative

Fund Cluster: 002-320104-1-1
 Funds Available: 1,630.00

ORS/BURS No.: 02-101101-2018-02-01093
 Date of the ORS/BURS: 2-26-18
 Amount: 1,630.00


 JUBIE LEAH MAE S. COLES

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Un