

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

Supplier:	LKY RESORTS AND HOTELS INC. (THE ORIENTAL HOTEL)	PO No.:	2018-02-0088
Address:	Taysan Hills, Sto. Niño Village, Taysan, Legazpi City	Date:	February 26, 2018
Tel. No.:	0995-577-8747	Mode of Procurement:	NP - Lease of Venue
TIN:	005-329-670-001		

Gentlemen:

LD
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	Taysan Hills, Sto. Niño Village, Taysan, Legazpi City	Delivery Term:	
Date of Activity:	February 27 to March 2, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Title of the Activity: Board and Lodging for the Conduct of Capacitating Grievance Managers on Data Visualization and Technical Writing Batch 1 Minimum Guaranteed Pax: 76 participants Room Sharing: maximum of Quad Sharing Check-In Date & Time: Feb. 27, 2018 (2:00pm check-in time) Check-Out Date & Time: March 2, 2018 (12:00nn check-out time) Menu Selection: Hotel to submit menu Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks, minimum of 2 viands, with dessert and drinks. Schedule of Serving: February 27, 2018: Lunch, PM Snacks and Dinner February 28 - March 1, 2018: Full Meal (Breakfast, AM Snack, Lunch, PM Snack, Dinner) March 2, 2018: Breakfast and AM Snacks Inclusions: Free use of function room that can accommodate the total number of participants; Should have no pillars that can block the view of the participants and speakers;	91	1,800.00 (x 3 days)	491,400.00

page 1 of 2

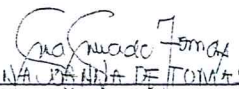
(Total Amount in Words)	P
-------------------------	---


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

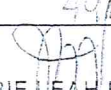
Very truly yours,


 WINA DANDA DE TOMAS
 Signature over Printed Name of Supplier
 February 27, 2018
 Date


 LEONARDO C. REYNOSO
 Signature over Printed Name of Authorized Official
 National Program Manager - 4Ps
 Designation

Fund Cluster: 001 - 21/100 - 1-1

Funds Available: 491,400.00


 JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No.: 02-101101(44)-2018-02-0174

Date of the ORS/BURS: 2-27-18

Amount: _____

PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Consilution Hills, Quezon City

NOTIFICATION
 OF DELIVERY
 BY RESORT

Supplier :	LKY RESORTS AND HOTELS INC. (THE ORIENTAL HOTEL)	PO No. :	2018-02-03
Address :	Taysan Hills, Sto. Niño Village, Taysan, Legazpi City	Date :	February 26, 2018
Tel. No. :	0995-577-8747	Mode of Procurement :	NP - Lease of Venue
TIN :	005-329-670-001		

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	Taysan Hills, Sto. Niño Village, Taysan, Legazpi City	Delivery Term:	
Date of Activity:	February 27 to March 2, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

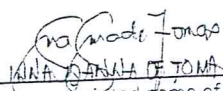
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Free and strong WIFI connections; Sound proof and well-ventilated; With good sound system, at least 3 microphones and audio jack (with standby-by audio technician); Free use of projectors, whiteboard, markers, erasers, writing pads and pencils; Free tarpaulin and signages; Free flowing coffee/tea/water with hot and cold dispenser; Free candies and nuts during session; Individual bed per pax; Free 1 secretariat room. Note: o Hotel should not offer short -term lodging services, associated with motels and should not be situated beside or across gambling establishment shops, night club, funeral parlor, mortuaries and other similar ilks; o Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking; o Hotel can provide the required number of rooms and should not transfer the participants to another hotel; o Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of Pantawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division; o Complimentary bottled water per participants in the hotel room, toiletries, and provision of first aid kit as need arises. o Charges will be made based on minimum guaranteed participants or the actual attendance.			


References: AOQ No. 18-0116 NP-LV / PR No. 2018-02-0324 / Fund Source: Current Appro 4PS MOOE

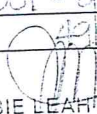
page 2 of 2

(Total Amount in Words)	FOUR HUNDRED NINETY ONE THOUSAND FOUR HUNDRED PESOS	P	491,400.00
-------------------------	---	---	------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.
 The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

 Signature over Printed Name of Supplier
 February 27, 2018
 Date

Very truly yours,

LEONARDO C. REYNOSO
 Signature over Printed Name of Authorized Official
 National Program Manager - 4Ps
 Designation

Fund Cluster: 001 - 270100 - 1-1
 Funds Available: 491,400.00

JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No.: 62-101101 (4Ps) - 2018-02-017-4
 Date of the ORS/BURS: 2-27-18
 Amount: 491,400.00