

PURCHASE ORDER
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
Batasan Pambansa Complex, Constitution Hills, Quezon City

522

Supplier	MCSA MARKETING	PO No.	2018-06-0524
Address	446 Gedisco Bldg., San Fernando St. Binondo, Manila	Date	June 7, 2018
Tel. No.	241-4217, 247-1982 / Fax: 241-6791	Mode of Procurement	Shopping (B)
PhilGEPS No.	2002-4116 ✓		
TIN:	103-916-601-000		

Gentlemen: JIM
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O. ✓
Date of Delivery		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance


Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	piece	Permanent Marker, Broad Tip, Black (Pilot)	4 ✓	40.00 ✓	160.00
2	piece	Permanent Marker, Broad Tip (4pcs.-Blue; 4pcs.-Violet; 4pcs.-Green) (Pilot)	12 ✓	40.00 ✓	480.00
3	pack	Cartolina, Assorted Neon Colors, (Green, Pink, Yellow, Blue) 10pcs/pack xxxxxxxx-Nothing Follows-xxxxxxxx	4 ✓	90.00 ✓	360.00

Charged to: STB Fund
PR No. 2018020473 ✓
AOQ No. 18-0581 Shopping (B) ✓

For the conduct of Social Technology Visayas Cluster Consultation

(Total Amount in Words) **One Thousand Pesos Only ✓** P 1,000.00 ✓

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:


(Signature over printed name)
JUNE 18, 2018
Date

Very truly yours,

HELENY. SUZARA
OIC-Director IV, STB
Agency Head/Authorized Representative

Fund Cluster: 200000-1-3
Funds Available: ₱1000

JUBIE LEAH MAE S. COLES
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No.: 02-10101-2018-06-06775
Date of the ORS/BURS: _____
Amount: ₱1000