

**PURCHASE ORDER**  
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
 Batasan Pambansa Complex, Constitution Hills, Quezon City

**RUSH**

Supplier	HOTEL DEL RIO (PREMIER ISLANDS MANAGEMENT CORPORATION)	PO No.	2018-03-0125
Address	M.H del Pilar St., Brgy. Ta-al, Molo, Iloilo City	Date	March 6, 2018
Tel. No.:	(033) 337-0736; 09778290005; 09460907508	Mode of Procurement	NP - Lease of Venue
TIN:	268-806-593-000		

Gentlemen: *PSR*  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	HOTEL DEL RIO	Delivery Term:	Please see details below
Date of Delivery	Please see details below	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	lot	Title of the Activity: Board and Lodging for the conduct of Policy Research and Basic Research Ethics Training Venue/Location: Region VI, Iloilo City Date of the Activity: March 12-16, 2018; Four (4) nights Number of Pax: 45 pax Guaranteed No. of Live-In Participants: 45 pax Room Accommodation: Triple Sharing with individual bed/pax Schedule of Serving: March 12, 2018 - PM Snack and Dinner March 13-15, 2018 - Complete Meal - Breakfast, AM Snack, Lunch, PM Snack and Dinner March 16, 2018 - Breakfast, AM Snack and Lunch Check-In Date and Time: March 12, 2018, 2:00PM Check-Out Date and Time: March 16, 2018, 12:00NN Accomodation with complimentary breakfast Type of Serving: Plated: AM and PM Snacks (with cold beverage/drink) Manage/Guided Buffet: Breakfast, Lunch and Dinner (minimum of 3 viands with soup, dessert and drinks) Availability of vegetarian/halal food No serving of cream dory (Supplier should submit sample menu) Inclusions: 1. Free usage of Function Room on March 12-15, 2018 from 7:00 AM to 8:00 PM that can accommodate the total no. of participants with enough space for the workshop 2. Lights should not be dim, and should have no pillars that can block the view of participants 3. Sound proofed and well-ventilated 4. With good sound system, at least three microphones and audio jack (with stand by audio technician) 5. Free use and access of strong WIFI connections in function room and accomodation 6. Free use of electricity during workshop 7. Free use of extension wires that can accommodate the total no. of pax 8. Free use of projector, three (3) white boards with markers and erasers 9. Free flowing coffee and tea, hot and cold water, nuts and candies during session	1	1,800.00 x 45 pax 81,000.00 x 4 days 324,000.00	324,000.00

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(Total Amount in Words)	Three Hundred Twenty Four Thousand Pesos Only	P/ 324,000.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

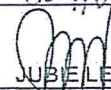
The Supplies/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:  
  
 JORE LAPORDO  
 (Signature over printed name)  
 3/9/18  
 Date

Very truly yours,  
  
 RHODORA G. ALDAY  
 OIC-Director IV, PDPB  
 Agency Head/Authorized Representative

Fund Cluster: STO - 200600 - 1 - 4  
 Funds Available: 324,000.00

ORS/BURS No.: 02-10101 - 2018 - 03 - 0164X  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: 324,000.00

  
 JUBIE LEAH MAE S. COLES  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

*PS*

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**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**  
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TIN:	268-806-593-000		

Gentlemen: *FSR*  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

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		<i>Carry Over</i>			324,000.00
		10. Free welcome tarpaulin/streamer in the hotel lobby and function room 11. Available rooms for workshops Note: Hotel should not offer short term lodging services associated with motels, and should not be situated beside/across gambling establishment or casinos, strips clubs/adult entertainment shops, night clubs, funeral parlors, mortuaries and other similar ilks. Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking. Hotel can provide the required number of rooms and should not transfer the participants to another hotel  xxxxxxxxxxx-Nothing Follows-xxxxxxxxx			

Charged to: PDPB Fund  
 PR No. 2018020369  
 AOQ No. 18-0161 NP-Lease of Venue

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(Total Amount in Words)	Three Hundred Twenty Four Thousand Pesos Only	P	324,000.00
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Conforme:

*Joyce M. L. Alford*  
 \_\_\_\_\_  
 (Signature over printed name)  
 3/9/18  
 \_\_\_\_\_  
 Date

Very truly yours,

*Rhodora G. Alday*  
 \_\_\_\_\_  
 RHODORA G. ALDAY  
 OIC-Director IV, PDPB  
 Agency Head/Authorized Representative

Fund Cluster: STO 2018-03-0125 - 1-4  
 Funds Available: 324,000.00

ORS/BURS No.: 02-101101-2018-03-01648  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: 324,000.00

**JUBIE YEAP MAE. S. COLES**

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

*JS*