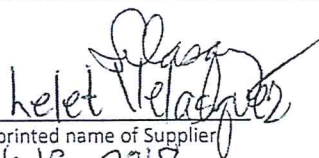




0118-0430

PURCHASE ORDER DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT IBP Road, Constitution Hills, Quezon City					
Supplier :		GOLDEN PRINCE HOTEL & SUITES		PO No. : 2018-03-0153	
Address :		Acasia St., Kamputhaw, Cebu City		Date : March 12, 2018	
Tel. No. :		0917-329-4372		Mode of Procurement : NP - Lease of Venue	
TIN :		211-745-841-000			
Gentlemen: JKJI Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Activity:		Acasia St., Kamputhaw, Cebu City		Delivery Term:	
Date of Activity:		March 13-16, 2018		Payment Term: Fifteen (15) to Thirty (30) days upon completion of supporting documents	
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Title of the Activity: Board and Lodging for the Conduct of Capacitating Grievance Managers on Data Visualization and Technical Writing Batch 2 Minimum Guaranteed Pax: 46 participants Room Sharing: maximum of Triple Sharing Check-In Date & Time: March 13, 2018 (2:00pm check-in time) Check-Out Date & Time: March 16, 2018 (12:00nn check-out time) Menu Selection: Hotel to submit menu Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks, minimum of 3 viands, with dessert and drinks. Schedule of Serving: March 13, 2018: Lunch, PM Snacks and Dinner March 14-15, 2018: Full Meal (Breakfast, AM Snack, Lunch, PM Snack, Dinner) March 16, 2018: Breakfast and AM Snacks Inclusions: Free use of function room that can accommodate the total number of participants; Should have no pillars that can block the view of the participants and speakers;	61	1,750.00 (x 3 days)	320,250.00
(Total Amount in Words)					P
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.					
The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.					
Conforme:  Signature over printed name of Supplier March 13, 2018 Date			Very truly yours,  LEONARDO C. REYNOSO Signature over Printed Name of Authorized Official National Program Manager, APs Designation		
Fund Cluster: 001-3100-1-1 Funds Available: 320,250  MA. KARINE G. NONONG JUBIE LEAH MAE S. COLES Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit			ORS/BURS No.: 02-101101-14R-2018 02 022A Date of the ORS/BURS: Amount: 320,250		

0118-0430

OBLIGATION REQUEST AND STATEMENT

022

<p>PURCHASE ORDER DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT 1BP Road, Constitution Hills, Quezon City (SP 2018-04-008)</p>		<p>Supplier: GOLDEN PRINCE HOTEL & SUITES Address: Acasia St., Kamputhaw, Cebu City Tel. No.: 0917-329-4372 TIN: 211-745-841-000</p>											
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<table border="1"> <thead> <tr> <th>Stock / Property No.</th> <th>Unit</th> <th>Description</th> <th>Quantity</th> <th>Unit Amount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>Free and strong WIFI connections; Sound proof and well-ventilated; With good sound system, at least 3 microphones and audio jack (with stand-by audio technician); Free use of projectors, whiteboard, markers, erasers, writing pads and pencils; Free tarpaulin and signages; Free flowing coffee/tea/water with hot and cold dispenser; Free candies and nuts during session; Individual bed per Pax; Free 1 secretarial room. Note: Hotel should not offer short-term lodging services, associated with motels and should not be situated beside or across gambling establishments, night club, funeral parlor, mortuaries and other similar ilks; Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking; Hotel can provide the required number of rooms and should not transfer the participants to another hotel; Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of the Panlawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division; Complimentary bottled water per participants in the hotel room, toiletries, and provision of first aid kit as need arises. Charges will be made based on minimum guaranteed participants or the actual attendance. </td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount			Free and strong WIFI connections; Sound proof and well-ventilated; With good sound system, at least 3 microphones and audio jack (with stand-by audio technician); Free use of projectors, whiteboard, markers, erasers, writing pads and pencils; Free tarpaulin and signages; Free flowing coffee/tea/water with hot and cold dispenser; Free candies and nuts during session; Individual bed per Pax; Free 1 secretarial room. Note: Hotel should not offer short-term lodging services, associated with motels and should not be situated beside or across gambling establishments, night club, funeral parlor, mortuaries and other similar ilks; Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking; Hotel can provide the required number of rooms and should not transfer the participants to another hotel; Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of the Panlawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division; Complimentary bottled water per participants in the hotel room, toiletries, and provision of first aid kit as need arises. Charges will be made based on minimum guaranteed participants or the actual attendance.				<p>References: AQQ No. 18-0099 NP-LV PR No. 2018-02-0325 Fund Source: Current Appro APS MOOE</p>
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<p>(Total Amount in Words) THREE HUNDRED TWENTY THOUSAND TWO HUNDRED FIFTY PESOS</p>													
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered items.</p>													
<p>The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.</p>													
<p>Conforme: <i>[Signature]</i> Signature over printed name of Supplier: <i>[Signature]</i> Date: March 13, 2018</p>													
<p>Very truly yours, <i>[Signature]</i> Signature over Printed Name of Authorized Official: LEONARDO C. REYNOSO Designation: National Program Manager, APS</p>													
<p>ORS/BURS No.: 02-10101 (4Ps) 2018 05</p>		<p>Date of the ORS/BURS: 02-20-2018</p>		<p>Amount: 320,250.00</p>									
<p>Fund Cluster: D01-316D-11</p>		<p>Funds Available: 320,250</p>		<p>Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit: MA. KARINEZ G. NONAL JUBILEA MAE S. COLLES</p>									

0118-0430