

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

RUSH

235

Supplier :	MELLOW JAM CUISINE	PO No. :	2018-03-0156
Address :	19 Jade St., Dona Juliana Village, Ortigas Ave. Ext. Rosario, Pasig City	Date :	March 13, 2018
Tel. No. :	875-8234/ 09257082770	Mode of Procurement :	NP-Small Value
TIN :	108-660-068-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	P: DSWD - Central Office F: Office of the Secretary	Delivery Term:	
Date of Delivery:	March 17, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting document

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	lot	Packed Food for 2018 DSWD and Multi-Stakeholder Parnter's Advocacy Drive to End Violence Against Women (VAW) Solidarity Against VAW Caravan	1	29,362.50	29,362.50
	pax	Type of Serving : Packed AM Snack - Big Ensaymada with Smart C Bottled Juice Drink 350 ml	150		
	pax	Packed Lunch - Roasted Chicken, Mixed Veggies, Steam Rice and Bottled Water	150		
Date of Delivery: 17 March 2018 at 8:00am Venue DSWD Central Office - Office of the Secretary Contact Person: Alecel Enano - 09189455350 xxxxxxxxxxxxxxxxxxxnothing followsxxxxxxxxxxxxxxxxx Reference No. 2018030558 AOQ No. 18-0183 NP- Small Value					

(Total Amount in Words)	Twenty Nine Thousand Three Hundred Sixty Two and Fifty Centavos Only	P	29,362.50
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

 Signature over printed name of Supplier
 Date: March 16, 2018

Very truly yours,

 LISA MARIE CLEMENTE
 Signature over Printed Name of Authorized Official
 Head Executive Assistant
 Designation

Fund Cluster: 685-100 000 -1-1
 Funds Available: 29,362.50

ORS/BURS No.: 02-10101-2018-03-01992
 Date of the ORS/BURS: 3-15-18
 Amount: 29,362.50

JUBIE LEAH MAE. S. COLES

 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit