

0218-0896

PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Constitution Hills, Quezon City

Supplier :	RACHEL'S PLACE HOTEL AND RESTAURANT	PO No. :	2018-06-0559
Address :	Lamion, Bongao, Tawi-tawi	Date :	June 19, 2018
Tel. No. :	Tel No. 068-268-1248 / 09495071001 / 09361089927	Mode of Procurement :	NP - Lease of Venue
TIN :	168-364-811		

Gentlemen: LD
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	Lamion, Bongao, Tawi-tawi	Delivery Term:	
Date of Activity:	June 25-29, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents


Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Title of the Activity: Board and Lodging for the conduct of Roll-Out Training of Enhanced Caseload Management Batch 4 Minimum Guaranteed Pax: 50 participants ✓ Room Sharing: Maximum of Triple sharing (individual beds per pax) Check-In Date & Time: June 25, 2018 (2:00pm check-in time) ✓ Check-Out Date & Time: June 29, 2018 (12:00nn check-out time) ✓ Menu Selection: Hotel to submit menu Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks, minimum of 3 viands, with dessert and drinks. Schedule of Serving: June 25, 2018: Lunch, PM Snacks and Dinner ✓ June 26-28, 2018: Full Meals (Breakfast, AM Snack, Lunch, PM Snack, Dinner), June 29, 2018: Breakfast and AM Snacks ✓ Inclusions: Free use of function room that can accommodate the total number of participants; Should have no pillars that can block the view of the participants and speakers; Sound proof and well-ventilated; With good sound system, at least 3 microphones and audio jack (with standby-by audio technician);	58	1,800.00 (x 4 nights)	417,600.00

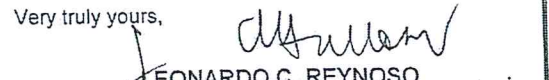
page 1 of 2

(Total Amount in Words) _____ P

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

 Signature over printed name of Supplier
 6/22/2018
 Date

Very truly yours,

 LEONARDO C. REYNOSO
 Signature over Printed Name of Authorized Official
 Concurrent OIC, Office of the Asst. Secretary for Promotive - OPG and Director, Pantawid Pamilyang Pilipino Program Management Office
 Designation N 6.2

Fund Cluster: 310 600-1-1
 Funds Available: 417,600-
 MA. KARINEZ S. NONONG
 Signature over Printed Name of Chief Accountant/
 OIC-Chief, Special Project Division-Accounting FMS
 Head, Accounting Unit/ Authorized Representative

ORS/BURS No.: 02-101101(4PS)-708-06-0932
 Date of the ORS/BURS: 6/21/18
 Amount: 417,600-

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 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 1BP Road, Constitution Hills, Quezon City

Supplier: **RACHEL'S PLACE HOTEL AND RESTAURANT**
 Address: Lamion, Bongao, Tawi-tawi
 Tel. No.: Tel No. 068-268-1248 / 09495071001 / 09361089927
 TIN: 168-364-811

PO No.: **2018-06-0559**
 Date: June 19, 2018
 Mode of Procurement: NP - Lease of Venue

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity: Lamion, Bongao, Tawi-tawi
 Date of Activity: June 25-29, 2018

Delivery Term: _____
 Payment Term: Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock/Property No.	Unit	Description	Quantity	Unit Amount	Amount
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Note:
 Free 1 secretariat room
 Individual bed per pax
 Free candies and nuts during session

- Hotel should not offer short-term lodging services, associated with motels and should not be situated beside or across gambling establishments, night club, funeral parlor, mortuaries and other similar jilks;
- Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking;
- Hotel can provide the required number of rooms and should not transfer the participants to another hotel;
- Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of Pantawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division;
- The End-user will submit the CONFIRMATION SLIP of the total confirmed pax 3 days before the activity;
- Charges will be made based on minimum guaranteed participants or the actual attendance.

References: AOQ No. 18-0583 NP-LV / PR No. 2018-03-0894 / Fund Source: Current Appro 101 MOOE

(Total Amount in Words)	FOUR HUNDRED SEVENTEEN THOUSAND SIX HUNDRED PESOS
page 2 of 2	
417,600.00	P

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered items/
 The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: Leonardo C. Reynoso
 Signature over printed name of Supplier
 Date: 6/22/2018

Fund Cluster: 31060-1-1
 Funds Available: 417,600.00
 Date of the ORS/BURS: 6/21/18
 ORS/BURS No.: 00-16710 (APR)-2018-02-0983
 Amount: 417,600.00

Signature over printed Name of Chief Accountant: MA. KARINEZ S. NONONG
 Designation: Mgt. Office
 Concurrent OIC, Office of the Asst. Secretary for Promotive OPG and Director, Pantawid Pamilyang Pilipino Program