

2018-04-0284

PO No. :

KGJ HOTEL & RESORT MANAGEMENT CORPORATION

Supplier :

IBP Road, Constitution Hills, Quezon City

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

0218-1357

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

2018-04-0284

Supplier :	KGJ HOTEL & RESORT MANAGEMENT CORPORATION	PO No. :	2018-04-0284
Address :	49 Annapolis Street, Greenhills, San Juan	Date :	April 13, 2018
Tel. No. :	744-7878 local 7162; 09065877200 (Mary Ann Datig)	Mode of Procurement :	NP - Lease of Venue
TIN :	006-899-591-000		

Gentlemen:

Please furnish this office the following articles **LD** subject to the terms and conditions contained herein:

Place of Activity:	49 Annapolis Street, Greenhills, San Juan	Delivery Term:	
Date of Activity:	April 16-20, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

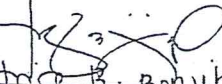
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Title of the Activity: Board and Lodging for the Conduct of FDS and YDS Strategic Planning Rehabilitation and Recalibration Workshop Minimum Guaranteed Pax: 37 participants Room Sharing: maximum of Triple Sharing	47	1,800.00 (x 4 days)	338,400.00
	pax	Check-In Date & Time: April 16, 2018 (2:00pm check-in time)			
	pax	Check-Out Date & Time: April 20, 2018 (12:00nn check-out time)			
		Menu Selection: Hotel to submit menu			
		Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks, minimum of 3 viands, with dessert and drinks.			
		Schedule of Serving:			
	pax	April 16, 2018: Lunch, PM Snacks and Dinner	47		
	pax	April 17-19, 2018: Breakfast, AM Snack, Lunch, PM Snack, Dinner	47		
	pax	April 20, 2018: Breakfast and AM Snack	47		
		Inclusions: Free use of function room that can accommodate the total number of participants; Should have no pillars that can block the view of the participants and speakers; Free and strong WIFI connections Sound proof and well-ventilated			


page 1 of 2


(Total Amount in Words)		P
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: 
Signature over printed name of Supplier
Beatrice B. Bonifacio
Date: April 16 2018

Very truly yours, 
LEONARDO C. REYNOSO
Signature over Printed Name of Authorized Official
Concurrent OIC, Office of the Asst. Secretary for Promotive OPG and Director, Pantawid Pamilyang Pilipino Program Management Office
Designation

Fund Cluster: 510100-1-1
Funds Available: 338,400.00

MA. KARINEZ S. NONONG
Signature over Printed Name of Chief Accountant/
OIC-Chief, Special Project Division-Accounting FMS
Head, Accounting Unit/ Authorized Representative

ORS/BURS No.: 02-101101(4P) 2018-04-0412
Date of the ORS/BURS:
Amount: 338,400.00

0218-1357

Supplier :	KGJ HOTEL & RESORT MANAGEMENT CORPORATION	PO No. :	2018-04-0284
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Tel. No. :	744-7878 local 7162; 09065877200 (Mary Ann Datig)	Mode of Procurement :	NP - Lease of Venue
TIN :	006-899-591-000		

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 Please furnish this office the following articles subject to the terms and conditions contained herein:

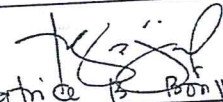
Place of Activity:	49 Annapolis Street, Greenhills, San Juan	Delivery Term:	
Date of Activity:	April 16-20, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		With good sound system, at least 3 wireless microphones and audio jack (with standby-audio technician) Free use of projectors, whiteboard, markers, erasers, writing pads and pencils Free tarpaulin and signages; Free flowing coffee/tea/water with hot and cold dispenser; Free candies and nuts during session; Individual bed per pax; Free 1 secretariat room. Note: o Hotel should not offer short -term lodging services, associated with motels and should not be situated beside or across gambling establishment shops, night club, funeral parlor, mortuaries and other similar ilks; o Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking; o Hotel can provide the required number of rooms and should not transfer the participants to another hotel; o Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of Pantawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division; o Complimentary bottled water per participants in the hotel room, toiletries, and provision of first aid kit as need arises. o Charges will be made based on minimum guaranteed participants or the actual attendance.			


References: AOQ No. 18-0356 NP-LV PR No. 2018-03-0876 Fund Source: Current Appro 101 MOOE

(Total Amount in Words)	THREE HUNDRED THIRTY EIGHT THOUSAND FOUR HUNDRED PESOS	P	338,400.00
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Conforme: 
 Beatrice B. Bonifacio
 Signature over printed name of Supplier

April 16 2018
 Date

Very truly yours, 
LEONARDO C. REYNOSO
 Signature over Printed Name of Authorized Official
 Concurrent OIC, Office of the Asst. Secretary for Promotive - OPG and Director, Pantawid Pamilyang Pilipino Program Mgt. Office
 Designation

Fund Cluster: 31000-1-1
 Funds Available: 338,400.00

ORS/BURS No.: 02-101001(2018)004-0412
 Date of the ORS/BURS: _____
 Amount: 338,400.00


MA. KARINEZ S. NONONG
 Signature over Printed Name of Chief Accountant/
 OIC-Chief, Special Project Division - Accounting FMS
 Head, Accounting Unit/ Authorized Representative