

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

Supplier :	BANBEE COMMERCIAL CO. INC.	PO No. :	2018-04-0286
Address :	853 C.M. Recto Ave. Tondo Manila	Date :	April 16, 2018
Tel. No. :	244-37-24/244-37-16/243-64-59	Mode of Procurement :	Shopping - B
TIN :	001-609-075-000		

Gentlemen:

JIM
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PS Warehouse, DSWD-Central Office, IBP Road, Constitution Hills Q.C.	Delivery Term:	Seven (7) working days upon receipt of Purchase Order P.O.
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	carts	Canon, Ink, colored, #98, fine cartridge xxxxxxxxxxxxxxxxnothing followsxxxxxxxxxxxxx Reference PR No. : 2018030899 AOQ No. 18-331 Shopping - B	1	880.00	880.00

(Total Amount in Words)	Eight Hundred Eighty Pesos Only	P	880.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:
[Signature]
Signature over printed name of Supplier
4-20-18
Date

Very truly yours,

HELEN Y. SUZARA
Signature over Printed Name of Authorized Official
OIC- Director IV, STB
Designation

Fund Cluster: *2018-04-0286*
Funds Available: *880.00*

[Signature]
JUBIE LEAH MAE. S. COLES
Signature over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No.: *02-10101-2018-04-03432*
Date of the ORS/BURS: _____
Amount: *880.00*