

0218-0864  
MMDR - 04 - 021

<b>PURCHASE ORDER</b>			
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT			
IBP Road, Constitution Hills, Quezon City			
Supplier :	SUNVERDE HOTELS & RESORTS INC. (SUBIC HOLIDAY VILLAS)	PO No. :	2018-04-0292
Address :	George Dewey Convention Center Complex, Subic Bay Freeport Zone	Date :	April 17, 2018
Tel. No. :	434-0148/09275202650 (Mr. Janver)	Mode of Procurement :	NP - Lease of Venue
TIN :	007-204-529-001		

Gentlemen: LD  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	George Dewey Convention Center Complex, Subic Bay Freeport Zone	Delivery Term:	
Date of Activity:	April 23-27, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

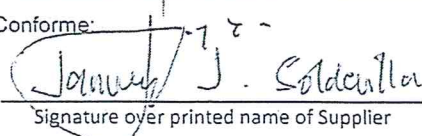

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		<b>Title of the Activity: Board and Lodging for the conduct of Skills Enhancement on Training Design and Development</b>			
	pax	Minimum Guaranteed Pax: 36 participants Room Sharing: maximum of Triple Sharing	45	1,725.00 (x 4 days)	310,500.00
	pax	Check-In Date & Time: April 23, 2018 (2:00pm check-in time)	45		
	pax	Check-Out Date & Time: April 27, 2018 (12:00nn check-out time)	45		
		Menu Selection: Hotel to submit menu Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks, minimum of 3 viands, with dessert and drinks. Schedule of Serving:			
	pax	April 23, 2018: Lunch, PM Snacks and Dinner	45		
	pax	April 24-26, 2018: Breakfast, AM Snack, Lunch, PM Snack, Dinner	45		
	pax	April 27, 2018: Breakfast and AM Snack	45		
		<b>Inclusions:</b> Free use of function room that can accommodate the total number of participants; Should have no pillars that can block the view of the participants and speakers; Free and strong WIFI connections; Sound proof and well-ventilated; With good sound system, at least 3 microphones and audio jack (with standby-audio technician);			

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(Total Amount in Words)	P
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered items/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:  Signature over printed name of Supplier  April 19, 2018 Date	Very truly yours,  <b>LEONARDO C. REYNOSO</b> Signature over Printed Name of Authorized Official Concurrent OIC, Office of the Asst. Secretary for Promotive-OPG and Director, Pantawid Pamilyang Pilipino Program Management Office Designation
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Fund Cluster: <u>310160-11</u> Funds Available: <u>210,500-</u>  MA. KARINEZ S. NONONG Signature over Printed Name of Chief Accountant OIC-Chief, Special Project Division-Accounting FMS Head, Accounting Unit/ Authorized Representative	ORS/BURS No.: <u>02-101101 (4ps) 2018-04-0453</u> Date of the ORS/BURS: <u>4/24/18</u> Amount: <u>210,500-</u>
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# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

0218-0864  
2018-04-17-182

Supplier :	SUNVERDE HOTELS & RESORTS INC. (SUBIC HOLIDAY VILLAS)	PO No. :	2018-04-0292
Address :	George Dewey Convention Center Complex, Subic Bay Freeport Zone	Date :	April 17, 2018
Tel. No. :	434-0148/09275202650 (Mr. Janver)	Mode of Procurement :	NP - Lease of Venue
TIN :	007-204-529-001		

Gentlemen: LD  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	George Dewey Convention Center Complex, Subic Bay Freeport Zone	Delivery Term:	
Date of Activity:	April 23-27, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Free use of projectors, whiteboard, markers, erasers, writing pads and pencils; Free tarpaulin and signages; Free flowing coffee/tea/water with hot and cold dispenser; Free candies and nuts during session; Individual bed per pax; Free 1 secretariat room. Note: o Hotel should not offer short-term lodging services, associated with motels and should not be situated beside or across gambling establishment shops, night club, funeral parlor, mortuaries and other similar ilks; o Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking; o Hotel can provide the required number of rooms and should not transfer the participants to another hotel; o Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of Pantawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division; o Complimentary bottled water per participants in the hotel room, toiletries, and provision of first aid kit as need arises. o Charges will be made based on minimum guaranteed participants or the actual attendance.			

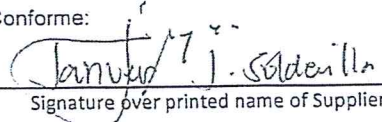
References: AOQ No. 18-0346 NP-LV      PR No. 2018-03-0889      Fund Source: Current Appro 101 MOOE

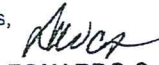

page 2 of 2

(Total Amount in Words)	THREE HUNDRED TEN THOUSAND FIVE HUNDRED PESOS ONLY	P	310,500.00
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The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:  
  
 Signature over printed name of Supplier  
  
 April 19, 2018  
 Date

Very truly yours,  
  
**LEONARDO C. REYNOSO**  
 Signature over Printed Name of Authorized Official  
 Concurrent OIC, Office of the Asst. Secretary for Promotive - OPG and Director, Pantawid Pamilyang Pilipino Program Management Office  
 Designation

Fund Cluster: 310180-H  
 Funds Available: 310,500-

ORS/BURS No.: 02-10110 (APS) 2018-04-0453  
 Date of the ORS/BURS: 4/24/18  
 Amount: 310,500.00

**MA. KARINEZ S. NONONG**

Signature over Printed Name of Chief Accountant/  
 OIC-Chief, Special Project Division-Accounting FMS  
 Head, Accounting Unit/ Authorized Representative