

PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Constitution Hills, Quezon City

336

Supplier :	SEQUOIA HOTEL	PO No. :	2018-04-0310
Address :	91-93 Mother Ignacia Ave. Quezon City	Date :	April 19, 2018
Tel. No. :	921-74469 loc. 101	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps #	92013-107694		
TIN :	004-748-435-002		

Gentlemen: **PSR**
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	91-93 Mother Ignacia Ave. Quezon City	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

Stock / Property No	Unit	Description	Quantity	Unit Amount	Amount
	pax	Board and Lodging: Planning workshop for Infrastructure Management cum Special Training on Financial and Procurement for DSWD Central Office and Field Offices' Focal Staff for the Implementation of the Pho2.3B Construction and Rehab Proj. for the Centers and Residential Care Facilities Date of Activity : 23-28 April 2018 Minimum Guaranteed Pax: 120 pax Date of Activities: Check-In date and Time: 23 April 2018 at 2:00 PM Check-out date and Time: 28 April 2018 at 12:00 NN Room Accommodation: Triple Sharing with Individual Standard-sized Beds Food Requirements/Serving: (Atleast of 2 viands for Breakfast and 3 viands for Lunch and Dinner , with soup, dessert and drinks/Beverage and plated AM and PM Snacks with cold drinks beverage and free flowing coffee) Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks (7:00AM to 8:00PM) atleast of 2 viands for Breakfast and 3 viands for Lunch and Dinner, with soup, dessert and drinks/beverage and plated AM and PM snacks with cold drink beverage Schedule of Serving: April 23 2018: Lunch, PM Snacks and Guided Buffet Dinner April 24-27, 2018: Full Meals (Guided Buffet) April 28, 2018: Guided Buffet Breakfast, AM Snacks Other Requirements: 1. Aircon Function room for the pax:	135	1,800.00	1,215,000.00
Page 1 of 3					P 0.00

(Total Amount in Words)

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme: P. Gudmalin RHEA GUDMALIN
 Signature over printed name of Supplier
 Date: April 27, 2018

Very truly yours,
CAMILO G. GUDMALIN
 Signature over Printed Name of Authorized Official
 Undersecretary
 Designation

Fund Cluster: 920101-17
 Funds Available: 21,215,000

ORS/BURS No.: 02 70101-2018-01 20 9704
 Date of the ORS/BURS: 04-23-18
 Amount: 1,215,000

JULIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

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PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Consitution Hills, Quezon City

176

Supplier :	SEQUOIA HOTEL	PO No. :	2018-04-0310
Address :	91-93 Mother Ignacia Ave. Quezon City	Date :	April 19, 2018
Tel. No. :	921-74469 loc. 101	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps #	92013-107694		
TIN :	004-748-435-002		

Gentlemen: PSR
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	91-93 Mother Ignacia Ave. Quezon City	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		<p>Other Requirements:</p> <p>2. Function room availability</p> <p>Day 1 - 1:00pm to 5:00pm</p> <p>Day 2 - 1:00pm to 5:30pm</p> <p>Day 3 - 1:00pm to 5:30pm</p> <p>Day 4 - 1:00pm to 5:30pm</p> <p>Day 5 - 1:00pm to 5:30pm</p> <p>Day 6 - 7:00am to 12:00nn</p> <p>NOTE:</p> <p>Two (2) Fuction rooms for 24-27 April 2018 with the following capacity:</p> <ul style="list-style-type: none"> • Function/Conference Room No. 1- Good for 135-Pax (Plenary Room that can be converted into 2 breakout Rooms good for 70 and 20 pax per room with separate sound system and LCD Projector) • Function/Conference Room No. 2 (Good for 40 pax for Breakout Groups) <p>3. Free use of at two (2) LCD Projectors and two (2) Motorize wide Screens,</p> <p>4. Free use of Sound system with at least three (3) Microphones</p> <p>5. Free use of Internet Connectivity/ Wifi both in conference and bed rooms</p> <p>6. Free use of electricity and extension wires (if necessary)</p> <p>7. Provision of Backdrop or Tarpualin</p> <p align="center">Page 2 of 3</p>			

(Total Amount in Words) P

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme: *[Signature]*
 Signature over printed name of Supplier
April 23 2018
 Date

Very truly yours,
[Signature]
CAMILO G. GUDMALIN
 Signature over Printed Name of Authorized Official
 Undersecretary
 Designation

Fund Cluster: 320101-1-1
 Funds Available: ₱1,215,000-
[Signature]
JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No.: 02-10101-2018-04-03749
 Date of the ORS/BURS: 04-23-18
 Amount: ₱1,215,000-

PURCHASE ORDER
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Constitution Hills, Quezon City

#336

Supplier :	SEQUOIA HOTEL	PO No. :	2018-04-0310
Address :	91-93 Molher Ignacia Ave. Quezon City	Date :	April 19, 2018
Tel. No. :	921-74469 loc. 101	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps # :	92013-107694		
TIN :	004-748-435-002		

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	91-93 Mother Ignacia Ave. Quezon City	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		8. Complimentary (1) Secretariat room without Meal 9. Mints/Candies 10. Pads and Pencil <i>Note:</i> Hotels should not be offering short-term lodging associated with motels and should not be situated beside/across gambling establishment or casinos and others that may touch on cultural sensitivities like mortuaries or morgues and other of similar type AOQ NO. 18-0425 NP-LV PR No. 2018041009			1,215,000.00

(Total Amount in Words) **One Million Two Hundren Fifteen Thousand Pesos Only** P 1,215,000.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme:
[Signature]
 Signature over printed name of Supplier
April 23 2018
 Date

Very truly yours,
[Signature]
CAMILO G. GUDMALIN
 Signature over Printed Name of Authorized Official
 Undersecretary
 Designation

Fund Cluster: 8201011-1
 Funds Available: P1,215,000.-
[Signature]
JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No.: 02-10101-04-03749
 Date of the ORS/BURS: 04-23-18
 Amount: P 1,215,000.-

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - CENTRAL OFFICE
 BIDS AND AWARDS COMMITTEE - I
 ABSTRACT OF QUOTATIONS No. 18 0366 NP-LV

RUSH

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 4/18

Unit	End-User's Specifications	SEQUOIA HOTEL		THE LINDEN SUITES		GREAT EASTERN HOTEL	
		Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
	Procurement of Board and Lodging for the Planning Workshop for Infrastructure Management cum Special Training on Financial and Procurement for DSWD Central Office and Field Offices Focal Staff for the Implementation of the PHP-2.3B Construction and Rehab Project for the Centers and Residential Care Facilities						
	Venue/Location: Quezon City/ Metro Manila						
	Date of Activity: 23 to 28 April 2018						
	No. of Pax: 135 Participants						
	Room Accommodation: Triple Sharing with individual standard sized beds						
	Schedule of Serving:						
	23 April 2018 (Check-In Date & Time at 2:00pm) – Lunch, PM Snack, Dinner						
	24-27 April 2018 – (Full Meals) Breakfast, AM Snack, Lunch, PM Snack, Dinner						
	28 April 2018 (Check-out Date & Time at 12:00am) – Breakfast, AM Snack						
	Type of Food Serving: Guided Buffet for breakfast, lunch and dinner (minimum 3 viands, with soup, dessert and drinks/beverage; plated for AM & PM Snacks with cold drink/beverage and free flowing coffee						
	Other Requirements:						
	1. Air-conditioned function room for the pax						
	2. Function Room Availability						
	*Day 1 – 1pm to 5pm *Day 2 to 5 – 7:00am to 5:30pm *Day 6 – 7am to 12nn						
	Note:						
	Two (2) function rooms for 24 to 27 April 2018 with the following capacity:						
	*Function/Conference Room No. 1 – Good for 135 Pax (Plenary Room that can be converted into 2 breakout rooms good for 70 and 20 pax per room with separate sound system and LCD Projector						
	*Function/Conference Room No. 2 – (Good for 40 pax for break-out groups)						
	3. Free use of at least three (3) LCD Projectors and six (6) screens, board and markers						
	4. Free use of sound system with at least ten (10) microphones						
	5. Free use of internet connectivity/ WIFI with both conference and bed rooms						
	6. Free use of electricity and extension wires (if necessary)						
	7. Provision of backdrop tarpaulin						
	Note: Hotel should not be offering short-term lodging services associated with motels and should not be situated beside/ across gambling establishment or casinos and others that may touch on cultural sensitivities like mortuaries or mausoleums and other of similar type						
	Approved budget for the contract: PHP 1,215,000.00						
		N/A		80%		79%	
		NON-COMPLYING DUE TO SPECIFICATIONS		NON-COMPLYING DUE TO PASSING RATE		NON-COMPLYING DUE TO BELOW PASSING RATE	

Please see the Technical Evaluation (Form 1 and Form 2) and narrative evaluation report of OUSPM.

(2) 4/18

eliberated by the BIDS AND AWARDS COMMITTEE-I (BAC-I) on 18 APRIL 2018 and recommends:
 AWARD TO _____ (as encircled)
 RETURN TO END-USER FOR REVIEW OF THE SPECIFICATIONS/TERMS OF REFERENCE
 RETURN TO END-USER FOR REVIEW OF THE APPROVED BUDGET FOR THE CONTRACT

RECANVASS due to the hotels who submitted quotations are non-complying with specifications and failed the criteria set by the end-user.

ON OFFICIAL BUSINESS STRAVER

DIR. FELLINO O. CASTRO V (ICTMS)
Regular Member, BAC-I

ON OFFICIAL BUSINESS STRAVER

DIR. MARITES M. MARISTELA (SB)
Alternate Regular Member, BAC-I

ON OFFICIAL BUSINESS STRAVER

U/SEC. FLORITA R. VILLAR (PPG)
Chairperson, BAC-I

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Provision of board and lodging and free use of Conference Room for the conduct of OUSPIM activity

DIR. NATIVIDAD V. CANLAS (FMS)
Provisional Member, BAC-I

VACANT

Alternate Provisional Member, BAC-I

DIR. CARLO FRENDO C. CASTRO (LS)
Vice-Chairperson, BAC-I

MS. ALEBEL T. ENMIND (OSEC)
Provisional Member, BAC-I

MR. SAMUEL L. GENITA JR. (OSEC)
Alternate Provisional Member, BAC-I

Free Providers:

- 1.A. Venue Hotel; 2.BSA Twin Towers; 3.Richville Hotel; 4.Amelle Hotel; 5.The Ascott Makati; 6.Casa Bocobo; 7.Manila Grand Opera; 8.Rivera Mansion; 9.Oasis Park Hotel; 10. Acacia Hotel; 11.Ramada Manila
- 12. Astoria Plaza; 13.Bayview Park Hotel; 14.Best Western Manila; 15.City Garden Hotel; 16.Green Sun Hotel; 17.Hotel Libis 878; 18.La Breza Hotel; 19.Manila Hotel; 20.Microtel; 21.Premier Manila; 22. Red Planet
- 23.IloiloManila Manila; 24.ST. Francis Square; 25.Bay Leaf Intramuros; 26.Linden Suites; 27.Oasis Park; 28.Actina Hotel; 29.Astoria Hotel; 30.One Pacific Place Residence; 31.Guljo Suites Makati; 32.Y2 Hotel
- 33.Ayuga by Rockwell; 34.City Garden Hotel; 35.Oxford Suites Makati; 36.Feresal Hotel; 37.Fernandina 88; 38.Great Eastern Hotel; 39.Luxent Hotel; 40.Sequoia Hotel; 41.Lumera Hotel Manila; 42.Hotel H2O
- 43.Rizal Park Hotel; 44.Ace Hotel Suites; 45.Sunny Bay Suites; 46.Hotel Jen; 47.Waterfront Hotels; 48.Diamond Hotel; 49.The Belmont Hotel; 50.Orchid Garden; 51.Privato Hotel; 52.MIM Hotel 53.Century Park Hotel;
- 54.Lancaster Hotel

