

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

# 383

Supplier	DESIGN CREST FURNITURE COMPONENT	PO No.	2018-04-0311
Address	1155-A & B Quezon Ave., Quezon City	Date	April 19, 2018
Tel. No.	413-4469 / 373-5567 T/F#372-9379	Mode of Procurement	NP-Small Value Proc.
PHILGEPS Reg. No.	2009-57199		
TIN	104-007-668-002		

Gentlemen:

PSR

Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery	DSWD-C.O. PMS Warehouse, IBP Road, Constitution Hills, Quezon City	Delivery Term	
Date of Delivery	within seven (7) working days upon receipt of the Purchase Order.	Payment Term	fifteen (15) to Thirty (30) days upon final inspection and acceptance.


Stock / Property	Unit	Description	Quantity	Unit Amount	Amount
	unit	Executive Chair, Maxus III HB with Arms Leather Back and Seat, Adjustable Gaslift, with Tiltting mechanism	1	5,000.00	5,000.00
		for DSWD-DLLS.			
		CHARGE TO 2018 APPRO. GAS (LS)-MOOE-100000-1-1-			
		AOQ No. 18-0362 NP-SV PR No. 2018030931			
Total Amount in Words					5,000.00


In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

Very truly yours,

  
 Signature Over Printed Name of Supplier  
 Date May 10 - 2018

  
 Signature over Printed Name of Authorized Official  
 Undersecretary and DLL Officer  
 Designation for

Fund Cluster 100000-1-1  
 Funds Available 25,000  
  
 Signature Over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit 5/9

ORS/BURS No. 02-101101-2018-01-08781  
 Date of the ORS/BURS: 5-9-18  
 Amount 25,000