

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
1BP Road, Constitution Hills, Quezon City

#382

Tel. No.: (02) 912 2691 / (02) 912-8000 loc 132/09173130000

Address: Archbishop Reyes Avenue, Camputhaw, Cebu City

Supplier: D' Archbishop Realty Corporation (Hotel Elizabeth)

Date: May 3, 2018

PO No.: 2018-04-0351

Supplier :	D' Archbishop Realty Corporation (Hotel Elizabeth)	PO No. :	2018-04-0351
Address :	Archbishop Reyes Avenue, Camputhaw, Cebu City	Date :	May 3, 2018
Tel. No. :	(02) 912 2691 / (02) 912-8000 loc 132/09173130000	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps #	2011-78345		
TIN :	006-811-872-001		

**Gentlemen:** JIM  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: HOTEL ELIZABETH	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Fifteen (15) to Thirty (30) WORKING days upon completion of supporting documents (per batch)

Stock / Property No.	Unit	Description	Qty	Unit Amount	Amount
		<b>Board and Lodging: LDI on Logistics Managements for LSWDO in Partnership with CBU (3 Batches)</b>			
		Date of Activities:			
		Batch 1: Check-In date and Time: May 7, 2018 at 2:00 PM (40 pax) Check-out date and Time: May 12, 2018 at 12:00 NN (40 pax)	40	1,795.00	359,000.00
		Batch 2: Check-In date and Time: June 4, 2018 at 2:00 PM (40 pax) Check-out date and Time: June 9, 2018 at 12:00 NN (40 pax)	40	1,795.00	359,000.00
		Batch 3: Check-In date and Time: July 9, 2018 at 2:00 PM (40 pax) Check-out date and Time: July 14, 2018 at 12:00 NN (40 pax)	40	1,795.00	359,000.00
		Minimum Guaranteed Pax: 30 pax per batch			
		Room Accommodation:			
		Room Sharing: Double/ Triple sharing (individual/separate bed per pax); With provision of towels, shampoo, bath soap, pillow; Preferrably with FREE WIFI access inside the rooms			
		Meals:			
		- Guided Buffet: Breakfast/Lunch/Dinner; Plated: AM and PM Snacks			
		- Rice with 3-viands (fish, chicken, meat) and soup, vegetable, fresh fruits/ dessert and drinks			
		Schedule of Serving:			
		Arrival : Lunch (11:30AM), PM Snacks (2:30PM) & Dinner (6:00 PM)			
		Day 1-4 : Breakfast(6:30 AM), AM Snacks 9:30 AM), Lunch(11:30AM), PM Snacks (2:30PM), Dinner(6:00PM)			
		Departure: Breakfast (6:30 AM), AM Snacks (9:30 AM)			
		Note: Hotel to submit Menu			
		Function Room available on: May 7-11, 2018; June 4-8, 2018 & July 9-13, 2018			

(Total Amount in Words) Page 1 of 2 P 0.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme: no May 7, 2018 Very truly yours,

*Katherine Marie P. Angco* *Leah E. Mejias*

Signature over printed name of Supplier Signature over Printed Name of Authorized Official

Date Designation

*Jubie Leah E. S. Coles* OIC-Director, SWIDB

Fund Cluster: <i>301-112-1-2</i>	ORS/BURS No.: <i>02-P101-2018-11-04310</i>
Funds Available: <i>P1677000</i>	Date of the ORS/BURS: <i>5-4-18</i>
<b>JUBIE LEAH E. S. COLES</b> Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	Amount: <i>P1677000</i>

Supplier: D' Archbishop Realty Corporation (Hotel Elizabeth)  
 Address: Archbishop Reyes Avenue, Camputhaw, Cebu City  
 PO No.: 2018-04-0351  
 Date: May 3, 2018

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Philgeps #	2011-78345		
TIN:	006-811-872-001		

Gentlemen: *JIM*  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	HOTEL ELIZABETH	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		<b>Inclusions:</b> 1. Free use of function room; 2. Free use of sound system w/ 4 wireless microphones, whiteboard w/ whiteboard marker & eraser; 3. Free use of LCD Projector, wide screen and extension cord; 4. With STRONG WIFI CONNECTION at the function room; 5. No pillars that can block the view of pax during session; 6. Free coffee or tea and drinking water during session; 7. Complimentary backdrop inside the training venue; 8. With standby waiter & sound technician to attend to audio-visual equipment and food concerns.  - Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity; - Hotel can provide the required number of rooms and should not transfer the participants to another hotel; - Hotel allows the secretariat & pax to post masking tapes/ other papers in the wall but will not write on the wall of course; - Hotel will allow the Secretariat to collect the remaining food within the day.  AOQ NO. 18-0388 NP-LV PR No. 2018030593			1,077,000.00

(Total Amount in Words) **ONE MILLION SEVENTY-SEVEN THOUSAND PESOS ONLY** P 1,077,000.00

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Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme:  
*Kathrine Marie P. Angelo*  
 Signature over printed name of Supplier  
 Date

Very truly yours,  
*Leah E. Mejias*  
**LEAH E. MEJIAS**  
 Signature over Printed Name of Authorized Official  
 OIC-Director, SWIDB  
 Designation

Fund Cluster: 330 100 1-2  
 Funds Available: P1,077,000  
*Jubie Leah Mae S. Coles*  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

ORS/BURS No.: 02-101101-2018-05-04376  
 Date of the ORS/BURS: 5-0-18  
 Amount: P1,077,000