

# 419

## PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

Supplier :	BRENTWOOD ELEMENTS VENTURE CORP. (BRENTWOOD SUITES)	PO No. :	2018-05-0381
Address :	#6 Dr. Garcia St., Brgy Paligsahan, Quezon City	Date :	May 8, 2018
Tel. No. :	T-927-8888 loc 1018;F-415-4668/ 0917-848 7613	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps #	2014-123604		
TIN :	008-068-962-000		

**Gentlemen:** PSR  
Please furnish this office the following articles subject to the terms and conditions contained herein:

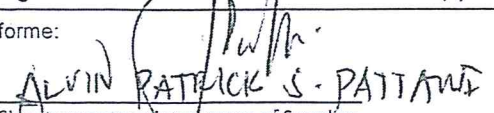
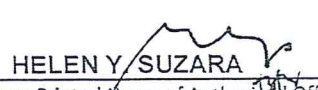
Place of Delivery:	BRENTWOOD SUITES	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

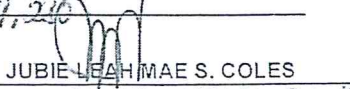
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		<b>Board and Lodging: ST Idea Workshop (national Level)</b>  Date of Activity : 05-08 June 2018 Minimum Guaranteed Pax: 35 pax Date of Activities: Check-In date and Time: 05 June 2018 at 2:00 PM Check-out date and Time: 08 June 2018 at 12:00 NN Room Accommodation: Room Sharing: Triple sharing (individual/separate bed per pax), With free Secretariat Room; Meals: Hotel to Submit Menue (NO CREAM DORY fish dish) - Guided Buffet: Breakfast/Lunch/Dinner, Plated: AM and PM Snacks  Schedule of Serving: pax Day 1 : PM Snacks (2:30PM) & Dinner (6:00 PM) pax Day 2-3 : Breakfast(6:30 AM), AM Snacks 9:30 AM), Lunch(11:30AM), PM Snacks (2:30PM),Dinner(6:00PM) pax Last Day : Breakfast (6:30 AM), AM Snacks (9:30 AM), Lunch (11:30AM)  Package Inclusions: * Free use of function room that can accommodate the total number of pax with enough space for workshop; * Should have no pillars that can block the view of pax and speakers; * Can provide three (3)small rooms for break-out sessions on June 6 & 7, 2018; * Free and strong WIFI connections * Sound proof and well-ventilated rooms		Total Rooms	107,250.00
	pax	Day 1 : PM Snacks (2:30PM) & Dinner (6:00 PM)		P500 x 40p	20,000.00
	pax	Day 2-3 : Breakfast(6:30 AM), AM Snacks 9:30 AM), Lunch(11:30AM), PM Snacks (2:30PM),Dinner(6:00PM)		P800 x 40p x 2d	64,000.00
	pax	Last Day : Breakfast (6:30 AM), AM Snacks (9:30 AM), Lunch (11:30AM)		P500 x 40p	20,000.00

(Total Amount in Words) Page 1 of 2 P 0.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**Billing Statement must be submitted within five (5) working days after the conduct of event.**

Conforms:  Signature over printed name of Supplier <u>Alvin Patrick S. Pattani</u> Date: <u>May 21, 2018</u>	Very truly yours,  Signature over Printed Name of Authorized Official OIC-Director, Social Technology Bureau Designation: <u>Helen Y. Suzara</u>
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Fund Cluster: <u>00000-1-03</u> Funds Available: <u>721,200</u>  Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit: <u>Jubie Leah Mae S. Coles</u>	ORS/BURS No.: <u>02-10101-2018-05-04X18</u> Date of the ORS/BURS: Amount: <u>721,200</u>
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Philgeps #	2014-123604		
TIN :	008-068-962-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	BRENTWOOD SUITES	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		<p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>* With good sound system, at least three (3) microphones and audio jack (with standby audio technician);</li> <li>* Free use of projectors, whiteboard, markers, erasers, writing pads and pencils;</li> <li>* Free tarpaulin and signages;</li> <li>* Free flowing coffee/tea/water with hot and cold dispenser;</li> <li>* Free candies/ nuts during sessions;</li> <li>* With standby waiter and sound technician to attend to audio-visual equipment and food concerns; and</li> <li>* Hotel should not transfer the pax to another hotel.</li> </ul> <p>AOQ NO. 18-0393 NP-LV PR No. 2018030744</p> <p style="text-align: center;">Page 2 of 2</p>			211,250.00

(Total Amount in Words) **TWO HUNDRED ELEVEN THOUSAND TWO HUNDRED FIFTY PESOS ONLY** P **211,250.00**

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Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme:

ALVIN PATRICK S. PATTAM

Signature over printed name of Supplier

Date

May 21, 2018

Very truly yours,

HELEN Y. SUZARA

Signature over Printed Name of Authorized Official

OIC-Director, Social Technology Bureau

Designation

Fund Cluster:

200000-1-3

Funds Available:

₱ 211,250.-

ORS/BURS No.: 02-10101-2018-05-04215

Date of the ORS/BURS:

Amount

₱ 211,250.-

JUBIE LEAN MAE S. COLES

Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit