

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

395

Supplier :	MELLOW JAM CUISINE	PO No. :	2018-05-0397
Address :	19 Jade St., Dona Juliana Village, Ortigas Ave. Ext. Rosario, Pasig City	Date :	May 10, 2018
Tel. No. :	875-8234/ 09257082770	Mode of Procurement :	NP-Small Value
TIN :	108-660-068-000		

Gentlemen: JMM
Please furnish this office the following articles subject to the terms and conditions contained herein:

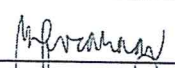
Place of Delivery:	Social Welfare and Development Academy for Asia and the Pacific or SWADCAP ; 3rd Ave. 1630 Taguig, Metro Manila	Delivery Term:	
Date of Delivery:	May 15-18, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

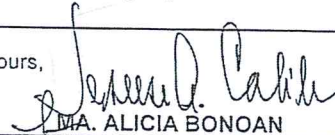
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	lot	Catering Services for PSB-CDD Transitional Orientation and Meeting on Assignment of Staff (TOMAS)	1	81,000.00	81,000.00
	pax	Day 1 to Day 4 - May 15-18, 2018 Food: Breakfast (guided buffet), AM Snack (plated), Lunch (guided buffet), PM Snack (plated) , Dinner (guided buffet) With attached suggested menu <i>Other requirement:</i> Buffet table with elegant skirting and centerpiece arrangement Water and drinks to be served per table Free flowing coffee: water-hot and cold dispenser and provision of candy with atleast 3 well trained waiters in uniform <i>xxxxxxxxxxxxxxxxnothing followsxxxxxxxxxxxxxxxx</i> Reference PR No. 2018051262 AOQ NO. 18-0503 NP-Small Value	30		


(Total Amount in Words)	Eighty One Thousand Pesos Only	P	81,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: 
MARIA LOURDES ARAMIN
 Signature over printed name of Supplier
MAY 15, 2018
 Date

Very truly yours, 
MA. ALICIA BONOAN
 Signature over Printed Name of Authorized Official
 Director, PSB *AK/CA*
 Designation

Fund Cluster: 320101-1-1
 Funds Available: ₱81,000-

JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit *JCL*

ORS/BURS No.: 02-10101-2018-05-04799
 Date of the ORS/BURS: 5-11-18
 Amount: ₱81,000-