

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
Batasan Pambansa Complex, Constitution Hills, Quezon City

#453

Supplier	BUSINESS MACHINES CORPORATION	PO No.	2018-05-0416
Address	Carson Bldg., Orense St. Cor. Del Carmen G. Nuevo, Makati City	Date	May 17, 2018
Tel. No.	882-3355 loc. 321 / Fax: 738-7773	Mode of Procurement	Shopping (B)
PhilGEPS No.	2002-4073		
TIN:	000-302-982-000		

Gentlemen: JIM  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O.
Date of Delivery		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	cart	Ink Cart, Brother, LC73 (Black)	5	1,150.00	5,750.00
2	cart	Ink Cart, Brother, LC73 (Cyan)	5	675.00	3,375.00
3	cart	Ink Cart, Brother, LC73 (Magenta)	5	675.00	3,375.00
4	cart	Ink Cart, Brother, LC73 (Yellow)	5	675.00	3,375.00
xxxxxxxx-Nothing Follows-xxxxxxxx					
Charged to: GAS (IAS) Fund PR No. 2018030738 ✓ AOQ No. 18-0413 Shopping (B) ✓ 4th Quarter Supplies					

(Total Amount in Words) **Fifteen Thousand Eight Hundred Seventy Five Pesos Only** ✓ P **15,875.00** ✓

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

JONEL BALAN  
(Signature over printed name)  
Date: 5/18

Very truly yours,

MARISSA N. FABRICANTE  
Officer-in-Charge, Internal Audit Service  
Agency Head/Authorized Representative

5.21.18

Fund Cluster: 100000-1-1  
Funds Available: ₱15,875-

ORS/BURS No.: 02-10101-2018-05-05186  
Date of the ORS/BURS: 5-22-18  
Amount: ₱15,875-

JUBIE LEAN MAE S. COLES

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit