

**PURCHASE ORDER**  
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
 Batasan Pambansa Complex, Constitution Hills, Quezon City

513

|          |  |                      |                                      |
|----------|--|----------------------|--------------------------------------|
| Supplier | MCSA MARKETING ✓                                     | PO No.               | 2018-05-0501                         |
| Address  | 446 Gedisco Bldg. San Fernando., St. Binondo, Manila | Date                 | May 29, 2018                         |
| Tel. No. | 241-4217 / 247-1982                                  | Mode of Procurement: | Negotiated Procurement - Small Value |
| TIN:     | 103-922-632-000                                      | Philgeps Reg. No.    | 2018013392                           |

Gentlemen: *JIM*  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

|                    |   |                |   |
|--------------------|---|----------------|---|
| Place of Delivery: | Procurement Service Warehouse, DSWD Central Office, IBP Road, Batasan Pambansa Complex, Constitution Hills, Quezon City | Delivery Term: | Within fifteen (15) working days upon receipt of P.O. ✓               |
| Date of Activity:  |   | Payment Term:  | Fifteen (15) to Thirty (30) days upon final inspection and acceptance |

| Stock/Property No. | Unit  | Description   | Quantity | Unit Amount | Amount    |
|--------------------|-------|---|----------|-------------|-----------|
|                    | units | Supply and delivery of Coffee Maker<br>Brand: Hamilton Beach<br>Model: 48465<br>Warranty: Three (3) months<br>Programmable Dispensing Machine<br>12 cups Coffee Maker<br>No Pouring, No Spilling, No braking and no burnt coffee flavor<br>No hot plate<br>Water reservoir is removable<br>Coffee filter removable/replaceable.<br>xxxxx-Nothing Follows-xxxxx<br><br>PR. No.: 2018030907 ✓<br>RFQ/AOQ No.: 18-0484 NP-SV ✓<br>Charged to: 2018 Appro. - MOOE Funds | 2 ✓      | 13,000.00 ✓ | 26,000.00 |

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|                         |                                  |            |
|-------------------------|----------------------------------|------------|
| (Total Amount in Words) | TWENTY-SIX THOUSAND PESOS ONLY ✓ | P26,000.00 |
|-------------------------|----------------------------------|------------|

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

Very truly yours,

*[Signature]*  
 \_\_\_\_\_  
 (Signature over printed name)  
 JUNE B. XIF  
 \_\_\_\_\_  
 Date

*[Signature]*  
 NICOMEDES P. SULLER  
 OIC-Director, Administrative Service  
 Head, Requesting Office/Authorized Representative

|  |            |                       |                        |
|--|------------|-----------------------|------------------------|
| Fund Cluster:  | 100000-1-1 | ORS/BURS No.:         | 02-10101-2018-06-06019 |
| Funds Available:   | P26,000.00 | Date of the ORS/BURS: | 5-29-18                |
|  |            | Amount                | P26,000.00             |
| Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit<br>_____<br>JUBIE LEAH MAE S. COLES |            |                       |                        |