

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

681

Supplier :	VIVA SALES ENTERPRISES	PO No. :	2018-06-0542
Address :	1425 Int CG Masangkay St. Sta. Cruz Manila	Date :	June 14, 2018
Tel. No. :	254-7475 / 254-7471 / 255-4077 / F: 251-0861	Mode of Procurement :	NP-Small Value
Philgeps No.	2017-4397		
Tin. No. :	103-919-881-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	PS Warehouse DSWD-Central Office, IBP Road Constitution Hills, Quezon City	Delivery Term:	within seven (7) working days upon receipt of Purchase Order
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Particulars	Quantity	Unit Amount	Amount
		Materials for the Replacement of Broken Lavatory P-Trap and Faucet			
	pc	Meco Lavatory faucet, leaf up, stainless	1	598.00	598.00
	set	Meco Lavatory P-trap with P.O. plug, stainless, 1-1/4" ***Nothing follows***	1	555.00	555.00
Purchase Request No. 2018041015 AOQ No. 18-0495 NP-SV					

(Total Amount in Words)	One Thousand One Hundred and Fifty Three Pesos Only	P	1,153.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

Very truly yours,

 Signature over printed name of Supplier

 Signature over Printed Name of Authorized Official

7-20-18

 Date

HEA, OIC-OASOSG

 Designation

Fund Cluster: 10000-11

ORS/BURS No.: 18-11-11-2018-07-05022

Funds Available: 1115

Date of the ORS/BURS: 7-17-18

Amount: 1,153.00

 JUBIE LEAH MAE S. COLES

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

7/17/18