

**PURCHASE ORDER**

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

#555

Supplier	VIVA SALES ENTERPRISES	PO No.	2018-06-0563
Address	1425-C G. Masangkay St., Sta. Cruz, Manila	Date	June 19, 2018
Tel. No.	2547475 / 2547471 / 2554977 / F2510661	Mode of Procurement	NP Small Value
TIN	103-919-881-000		

Gentlemen: PSR

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	DSWD-Central Office, Procurement Management Service - Warehouse, IBP Road, Constitution Hills Q.C.	Delivery Term	
Date of Delivery	Seven (7) working days upon receipt of Purchase Order (PO).	Payment Term	within 15-30 days upon final inspection and acceptance of goods.

Stock / Property	Unit	Description	Quantity	Unit Amount	Amount
	piece	4' x 8' x 12mm (1/2") thick Mild Steel Plate  Charged to Current Appropriation PR No. 2018061665 ✓ AOQ No. 18-0693 NP SV (Lot 3) ✓	1	P12,990.00	P12,990.00 ✓

Total Amount in Words	Twelve Thousand Nine Hundred Ninety Pesos ✓	P12,990.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: \_\_\_\_\_ Very truly yours,

Signature Over Printed Name of Supplier
 

 Signature over Printed Name of Authorized Official

Date
 

 Designation

Fund Cluster Funds Available	ORS/BURS No. <u>02-01101-2018-06-00906</u> Date of the ORS/BURS: <u>06-21-18</u> Amount <u>P12,990.00</u>
_____ JUNE LEAH MAE. S. COLES Signature Over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	