

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

# 587

Supplier :	THE LINDEN SUITES INC.	PO No. :	2018-06-0611
Address :	37 San Miguel Ave, Ortigas Center, Pasig	Date :	June 29, 2018
Tel. No. :	638-7878	Mode of Procurement :	NP- Lease of Venue
TIN :	005-035-641-000		

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	37 San Miguel Ave, Ortigas Center, Pasig	Delivery Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents
Date of Activity:	July 1-4, 2018 ✓	Payment Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Board and Lodging for the conduct of SLP National Mid-Year Performance Evaluation Workshop Venue: Metro Manila Total No. pax : 73 pax Type of Room: Triple Sharing July 1 to 4, 2018 - 16 Triple sharing for (48 pax) 2 Quadruple for (8 pax) July 2 to 4, 2018 - 3 Triple Sharing (9pax) 2 Quadruple for (8 pax) Minimum Guaranteed pax: 65 pax Meals to be saved : Breakfast, AM Snack, Lunch, PM Snack and Dinner with Hot and Cold beverage Type of Serving: Guided buffet for Breakfast, Lunch and Dinner not less than (3) kinds viands inclusive of Chicken, Beef, Fish and Vegetables dish Fruits/Dessert and Cold beverage plated for AM and PM Snack - included Halal food for Muslim participants Sunday (July 1, 2018) Check in 2:00pm Lunch, PM Snack and Dinner with cold beverage (56 pax) Monday (July 2, 2018) Breakfast, AM Snack (56 pax)	56 17	1,740.00 1,740.00	292,320.00 59,160.00
<small>page 1 of 2</small>					

(Total Amount in Words) **Three Hundred Fifty One Thousand Four Hundred Eighty Pesos Only** P **351,480.00**

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: Signature over printed name of Supplier: <u><i>Patricia Aveman</i></u> Date: <u>7/19/2018</u>	Very truly yours, <u><i>Orly</i></u> <b>MARIFE C. LEON</b> Signature over Printed Name of Authorized Official Officer-In-Charge, SLP-NPMO Designation: <u>4</u>
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Fund Cluster: <u>20100-172</u> Funds Available: <u>351,480</u> Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit: <u>JUBILETH MAE S. COLES</u> <u>8/7/18</u>	ORS/BURS No.: <u>02-101101-2018-07-7570</u> Date of the ORS/BURS: <u>7-5-18</u> Amount: <u>351,480-</u>
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No. 02-101-2018-07-07576  
 Date: 7/5

**OBLIGATION REQUEST AND STATUS**

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
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TIN :	005-035-641-000		

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

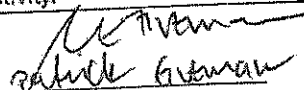
Place of Activity:	37 San Miguel Ave, Ortigas Center, Pasig	Delivery Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents
Date of Activity:	July 1-4, 2018	Payment Term:	

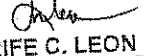
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Monday, (July 2, 2018) Lunch with cold beverage, PM Snack and Dinner with cold beverage (73 pax) Tuesday, (July 3, 2018) Full meals Breakfast, AM Snack Lunch with cold beverage, PM Snack and Dinner with cold beverage (73pax) Wednesday (July 4, 2018) Check out 12:00pm (73pax) Breakfast, AM Snack with cold beverage <b>Inclusion:</b> Free flowing brewed coffee, tea drinking water & assorted candies/nuts with atleast four (4) standy waiters/waitress Whiteboard and whitedboard markers and erasures Free use of Strong WIFI that can accommodate 73 pax during the event Free one (1) unit of LCD project and one (1) wide screen with splitter and sound system with atleast 4 microphone Free Electricity & Extension wire for all laptop of the 73 participants Free use of atleast three (3) function rooms for break out room until Hotel must not be offering short-term lodging associated with motel and must not be suited beside or across gambling establishment or casino strip clubs adult entertainment shop/night club, funeral, murtuaries and other similar places xxxxxxxxxxxxxxxxxxxnothing followsxxxxxxxxxxxxx page 2 of 2 PR Reference No. 2018061993 ✓ AOQ No. 18-0767 NP-LV ✓			

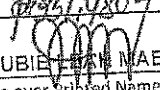
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Conforme:   
 Signature over printed name of Supplier  
 Date: 7/5/18

Very truly yours,   
**MARIFE C. LEON**  
 Signature over Printed Name of Authorized Official  
 Officer-In-Charge, SLP-NPMO  
 Designation

Fund Cluster: 310100-1-2/  
 Funds Available: P351,480-  
  
**JUBIE MAE S. COLES**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

ORS/BURS No.: 02-101101-2018-07-07576  
 Date of the ORS/BURS: 7-5-18  
 Amount: P351,480-