

PURCHASE ORDER
DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 Batasan Pambansa Complex, Constitution Hills, Quezon City

1060

Supplier	LJB PRINTING SERVICE	PO No.	2018-10-1182
Address	39-B Mapagmahal St., Quezon City, Metro Manila	Date	October 5, 2018
Tel. No.	426-0495 / 944-2709 / 998-3439	Mode of Procurement	NP - Small Value
PhilGEPS No.	2005-18743		
TIN:	137-102-154-000		

Gentlemen:

KEVIN

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O.
Date of Delivery		Payment Term:	within 15-30 days upon complete submission of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	piece	Certificate Holder, A4	220	130.00	28,600.00
2	piece	Certificate Holder, Legal with DSWD Logo - Gold Stamping with two (2) flyleaf - White Board with Ribbon on four (4) corner - Red xxxxxxxx-Nothing Follows-xxxxxxxx	55	130.00	7,150.00
Charged to: GASS (HRDS) Fund PR No. 2018061936 AOQ No. 18-1198 NP-Small Value 2nd Quarter Supplies					

(Total Amount in Words)

Thirty Five Thousand Seven Hundred Fifty Pesos Only

P 35,750.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

Jay AVINADO
 (Signature over printed name)
 11-05-18
 Date

Very truly yours,

CESAR A. AQUINO
 OIC-Director, HRDS
 Agency Head/Authorized Representative

Fund Cluster: 100000-100000-1000
 Funds Available: 35,750
JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No.: 01-101101-2018-10-18644
 Date of the ORS/BURS: 10-19-18
 Amount: 35,750