

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

# 772

Supplier	VIVA SALES ENTERPRISES	PO No.	2018-07-0798
Address	1425-C G. Masangkay St., Sta. Cruz, Manila	Date	July 30, 2018
Tel. No.	254-7475 / 71 Fax No. 251-0861		
PHILGEPS Reg. No.	2017-4397 ✓	Mode of Procurement	NP-Small Value Proc.
TIN	103-919-881-000		

Gentlemen:

FDR

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	DSWD-C.O. PMS Warehouse, IBP Road, Constitution Hills, Quezon City	Delivery Term	
Date of Delivery	within five (5) working days upon receipt of the approved Purchase Order. ✓	Payment Term	fifteen (15) to Thirty (30) days upon final inspection and acceptance.

Stock / Property	Unit	Description	Quantity	Unit Amount	Amount
	kgs.	Special White, Textile Paint	10	390.00	3,900.00
	kgs.	Rubberized Black Paint, Textile Paint	5	600.00	3,000.00
	kgs.	Rubberized Blue Paint, Textile Paint	5	600.00	3,000.00
	kgs.	Rubberized Yellow Gold Paint, Textile Paint	5	600.00	3,000.00
	pcs.	Lettering/Artist Brush (Camel hair), 1/2"	4	340.00	1,360.00
	pcs.	Lettering/Artist Brush (Camel hair), 1"	4	390.00	1,560.00
	pcs.	Lettering/Artist Brush, 1/4"	4	130.00	520.00
	pcs.	Styrofor, 1" x 4' x 8'	30	345.00	10,350.00
	pcs.	Styrofor, 2" x 4' x 8'	25	690.00	17,250.00
	pcs.	Glue stick, big	200	10.40	2,080.00
	tubes	Cutter Blade, small	30	30.00	900.00
	tubes	Cutter Blade, big	30	40.00	1,200.00
	pcs.	Glue Gun, Heavy duty	4	320.00	1,280.00
	pc.	Laminating Machine for A3, heavy duty	1	5,400.00	5,400.00
				<b>TOTAL</b>	<b>54,800.00</b>

for DSWD-AS-BGMD (Supply and delivery of materials for SONA decorations and other upcoming events).  
AOQ No. 18-0889 NP-SV ✓  
PR No. 2018062296 ✓

Total Amount in Words	FIFTY FOUR THOUSAND EIGHT HUNDRED PESOS ONLY	54,800.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: <u>GENIEL CANTADENA</u> Signature Over Printed Name of Supplier Date: 8-17-18	Very truly yours,  <u>NICOMÉDES CLARO P. SULLER</u> Signature over Printed Name of Authorized Director, Administrative Service Designation: <i>gel</i>
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Fund Cluster: <u>100000-1-1</u> Funds Available: <u>254,800.00</u>   <u>JUBIE LEAH MAE S. COLES</u> Signature Over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	ORS/BURS No. <u>02-10110-2018-08001</u> Date of the ORS/BURS: <u>8-17-18</u> Amount: <u>54,800.00</u>
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