

MAY 24 2018  
 No. \_\_\_\_\_  
 Time: 9: \_\_\_\_\_

**PURCHASE ORDER**  
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
 IBP Road, Constitution Hills, Quezon City

GOLD VENTURE LEASE & MANAGEMENT SERVICES INC. (The A Venue Hotel)		PO No. :	2018-07-0647
Address : 7829 Makati Avenue, Makati City		Date :	July 04, 2018
Tel. No. :	09175437878 (Ms. Jelyne)	Mode of Procurement :	NP - Lease of Venue
TIN :	006-599-863-000		

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

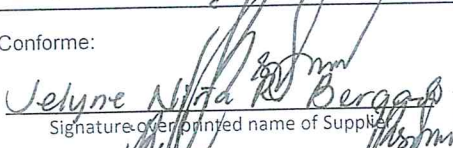
Place of Activity:	7829 Makati Avenue, Makati City	Delivery Term:	
Date of Activity:	July 9-13, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents


Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	<p>Title of the Activity: Board and Lodging for the conduct of Capacitating BDM Officers for Effective Roll-Out of BDMS Processes and Basic Data Management to SWAS batch 2</p> <p>Minimum Guaranteed Pax: 54 participants            Room Sharing: maximum of triple sharing            Check-In Date and Time: July 9, 2018 (2:00pm check-in time)            Check-Out Date and Time: July 13, 2018 (12:00nn check-out time)            Menu Selection: Hotel to submit menu            Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks, minimum of 3 viands, with dessert and drinks.            Schedule of Serving:            July 9, 2018: Lunch, PM Snacks and Dinner            July 10-12, 2018: Full Meal (Breakfast, AM Snack, Lunch, PM Snack, Dinner)            July 13, 2018: Breakfast and AM Snacks</p> <p><b>Inclusion:</b>            Free use of function room that can accommodate the total number of participants;            Free use of 4 break-out room on 4th day, July 12, 2018;            Should have no pillars that can block the view of the participants and speakers;            July 9, 2018: Lunch, PM Snacks and Dinner            Free and strong WIFI connections;            Sound proof and well-ventilated;            Must provide audio-visual equipment such as LCD projector, whiteboards, markers and erasers, sound system, at least three (3) microphones and audio jacks, enough extension cords, (with standby-by audio technician);            Free use of projectors, whiteboard, markers, erasers, writing pads and pencils;            Free tarpaulin and signages;            Free flowing coffee/tea/water with hot and cold dispenser;</p> <p align="center">page 1 of 2</p>	60	1,750.00  ( x 4 days)	420,000.00

(Total Amount in Words) \_\_\_\_\_ P \_\_\_\_\_


In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:   
 Signature over Printed Name of Supplier  
 Date: August 7, 2018

Very truly yours,   
**LEONARDO C. REYNOSO**  
 Signature over Printed Name of Authorized Official  
 Concurrent OIC, Office of the Asst. Secretary for Promotive  
 - OPG and Director, Pantawid Pamilyang Pilipino Program  
 Management Office  
 Designation: \_\_\_\_\_

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

  
**MA. KARINEZ S. NONONG**  
 Signature over Printed Name of Chief Accountant/  
 OIC-Chief, Special Project Division-Accounting FMS  
 Head, Accounting Unit/ Authorized Representative

ORS/BURS No.: 02-10118114163-08-07-2018  
 Date of the ORS/BURS: 7/19/18  
 Amount: 420,000

**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**  
 IBP Road, Constitution Hills, Quezon City

<b>GOLD VENTURE LEASE &amp; MANAGEMENT SERVICES INC. (The A Venue Hotel)</b>		PO No. :	<b>2018-07-0647</b>
Address : 7829 Makati Avenue, Makati City		Date :	July 04, 2018
Tel. No. :	09175437878 (Ms. Jelyne)	Mode of Procurement :	NP - Lease of Venue
TIN :	006-599-863-000		

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	7829 Makati Avenue, Makati City	Delivery Term:	
Date of Activity:	July 9-13, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Free writing pads, and pencils in all function room; With Secretariat's Table and Chairs in the function room; Free candies and nuts during session; Individual bed per pax; Free 1 secretariat room.  <b>Note:</b> <ul style="list-style-type: none"> <li>o Hotel should not offer short -term lodging services, associated with motels and should not be situated beside or across gambling establishment shops, night club, funeral parlor, mortuaries and other similar ilks;</li> <li>o Hotel location should be appropriate for the conduct of professional discussion and conducive for productivity and creative thinking;</li> <li>o Hotel can provide the required number of rooms and should not transfer the participants to another hotel;</li> <li>o Service provider are strictly prohibited to deal any person involved in the activity for any changes/revision/addenda without prior consent/approval of the Procurement Service/Dir. Leonardo C. Reynoso, National Program Manager of Pantawid and Michael J. Mercado, Administrative Officer V of Administrative Support Division;</li> <li>o Complimentary bottled water per participants in the hotel room, toiletries, and provision of first aid kit as need arises.</li> <li>o Adequate security (24/7).</li> <li>o The End-user will submit the CONFIRMATION SLIP, the indicated confirmed total pax shall be considered as the minimum guaranteed pax but not exceeding the total target.</li> <li>o Charges will be made based on minimum guaranteed participants or the actual attendance.</li> </ul>			

References: AOQ No. 18-0730 NP-LV      PR No. 2018051537      Fund Source: Current Appro 101 MOOE

page 2 of 2

(Total Amount in Words)	FOUR HUNDRED TWENTY THOUSAND PESOS	P	420,000.00
-------------------------	------------------------------------	---	------------

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

*Jelyne R. Bergada*  
 Signature over Printed Name of Supplier

July 9, 2018  
 Date

Very truly yours,

*Leonardo C. Reynoso*  
**LEONARDO C. REYNOSO**

Signature over Printed Name of Authorized Official

Concurrent OIC, Office of the Asst. Secretary for Promotive – OPG and Director, Pantawid Pamilyang Pilipino Program Management Office

Designation

Fund Cluster: 2018051537

Funds Available: 420,000.00

*Judith Mae S. Coles*  
**JUDITH MAE S. COLES**

Signature over Printed Name of Chief Accountant/  
 OIC-Chief, Special Project Division-Accounting FMS  
 Head, Accounting Unit/ Authorized Representative

ORS/BURS No.: 2018051537-2018-07-0647

Date of the ORS/BURS: July 9, 2018

Amount: 420,000.00