

632

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

Supplier :	VJ GRAPHIC ARTS, INC.	PO No. :	2018-07-0661
Address :	1400 Quezon Avenue, Quezon City	Date :	July 6, 2018
Tel. No. :	372-0886/ 372-6167	Mode of Procurement :	Negotiated Procurement - Small Value
Philgeps #:	2003--7217		
TIN :	000-400-353-000		

Gentlemen: *JKJJ*
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-Central Office Warehouse	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	sets	Printing of IEC Materials for distribution during DSWD Information/ Serbisyo Caravan Specifications: Type: Newsprint White Size: A4 Color: one (1) color No. of pages: Seven (7) leaves, thirteen (13) pages (back-to-back printing) Offset Printing/ CD Supplies <i>Stapled</i> Proofing: 2-3 days upon receipt of CD/ Ready Material Delivery Date: on or before July 20, 2018 AOQ NO.: 18-0793 NP-SV; PR No: 2018061893	10,000	3.90	39,000.00

Page 1 of 1

(Total Amount in Words) **THIRTY-NINE THOUSAND PESOS ONLY** P 39,000.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: *[Signature]*
 Signature over printed name of Supplier
 Date: *July 13, 2018*

Very truly yours,
[Signature]
CEZARIO JOEL C. ESPEJO
 Signature over Printed Name of Authorized Official
 Director IV, Social Marketing Service
 Designation

Fund Cluster: *2000004-7*
 Funds Available: *129,000*
JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit *7/20*

ORS/BURS No.: *02701101-2018-07-07790*
 Date of the ORS/BURS: *07-10-18*
 Amount: *39,000*

