

**PURCHASE ORDER**  
**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**  
 IBP Road, Constitution Hills, Quezon City

Supplier :	MELLOW JAM CUISINE	PO No. :	2018-07-0740
Address :	19 Jade Street, Dona Juliana Village, Ortigas Avenue Ext., Pasig City	Date :	July 19, 2018
Tel. No. :	T/F: (+632) 875-8234; 0925-7082770 / 0925-6014097 / 0925-7670214 (Ms. Malou)	Mode of Procurement :	NP-Small Value
TIN :	108-660-068-0000		

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Site:	Auditorium, DSWD Central Office, Quezon City	Delivery Term:	
Date of Activity:	July 28, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Procurement of Catering Services for the Conduct of Marriage Encounter Seminar by Tuklasan Foundation Incorporated	71	(package rate)	22,365.00
	pax	<i>Type of Serving:</i> Guided buffet, minimum of 3 viands, with dessert and drinks, plated AM & PM Snacks <i>Time of Serving:</i> Time of Serving: AM Snack 10:00am, Lunch 11:00am to 12:30pm, PM Snack 3:00pm <i>Schedule of Serving:</i> July 28, 2018 - AM Snack, Lunch and PM Snack <i>Note:</i> Supplier Submit menu Free flowing coffee, water and candies w/ water dispenser	71		

References: AOQ No. 18-0908 NP-Small Value; PR No. 2018072423 Fund Source: Current Appro 101 Pantawid MOOE

(Total Amount in Words)	TWENTY TWO THOUSAND THREE HUNDRED SIXTY FIVE PESOS	P	22,365.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

*Maria Leones Caran*  
 MARIA LEONES CARAN  
 Signature over printed name of Supplier

July 25, 2018

Date

Very truly yours,

*Leonardo C. Reynoso*  
 LEONARDO C. REYNOSO

Signature over Printed Name of Authorized Officer

Concurrent OIC, Office of the Asst. Secretary for Promotive - OPG and Director, Pantawid Pamilyang Pilipino Program Management Office

Designation

Fund Cluster: 310100-1-1  
 Funds Available: 22,365.00

*Odessa T. Villaceran*  
 ODESSA T. VILLACERAN  
 Signature over Printed Name of Chief Accountant/  
 OIC-Chief, Special Project Division-Accounting FMS  
 Head, Accounting Unit/ Authorized Representative

ORS/BURS No.:  
 Date of the ORS/BURS:  
 Amount: 22,365.00