

# PURCHASE ORDER

**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**  
 IBP Road, Constitution Hills, Quezon City

#659

<b>Supplier :</b>	GOLDEN PRINCE HOTEL AND SUITES	<b>PO No. :</b>	2018-07-0746
<b>Address :</b>	Acacia St., Cor. Archbishop Reyes Avenue, Cebu City	<b>Date :</b>	July 20, 2018
<b>Tel. No. :</b>	(064) 230-1500 (Ms. Lelet)	<b>Mode of Procurement :</b>	NP - Lease of Venue
<b>TIN :</b>	211-745-841-000		

**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

<b>Place of Activity:</b>	Acacia St., Cor. Archbishop Reyes Avenue, Cebu City	<b>Delivery Term:</b>	
<b>Date of Activity:</b>	July 23-27, 2018	<b>Payment Term:</b>	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	<b>Title of Activity: Board and Lodging for the conduct of Training on Cash-for-Work Program Management and Implementation for Risk Resiliency Program on Climate Change Adoption, Mitigation Disaster Risk Reduction</b> <b>Minimum Guaranteed Pax: 45 participants</b> <b>Room Accommodation: Triple Sharing Room with separate bed per pax</b> <b>Check-In Date &amp; Time: July 23, 2018 (2:00pm check-in time)</b> <b>Check-Out Date &amp; Time: July 27, 2018 (12:00nn check-out time)</b> <b>Menu Selection: Hotel to submit set of Menu</b> <b>Type of Meal: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks. Rice with two (2) viands (fish/chicken/meat - NO PORK) and soup, vegetable, fresh fruits / dessert and drinks.</b> <b>Schedule of Serving:</b> July 23, 2018: Lunch, PM Snacks and Dinner July 24-26, 2018: Full Meals (Breakfast, AM Snack, Lunch, PM Snack, Dinner) July 27, 2018: Breakfast and AM Snacks <b>Inclusions:</b> Free use of function room that can accommodate the total number of pax with enough space for workshop;	50	1,750.00 ( x 4 nights)	350,000.00
	pax	July 23, 2018: Lunch, PM Snacks and Dinner	50		
	pax	July 24-26, 2018: Full Meals (Breakfast, AM Snack, Lunch, PM Snack, Dinner)	50		
	pax	July 27, 2018: Breakfast and AM Snacks	50		

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<b>(Total Amount in Words)</b>		P
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: <div style="text-align: center;">                       _____                      Signature over printed name of Supplier                       July 20, 2018                      _____                      Date                 </div>	Very truly yours, <div style="text-align: center;">                       _____                      PERLITA V. PANGANIBAN                      Signature over Printed Name of Authorized Official                      Assistant Bureau Director, DReMB                      _____                      Designation                 </div>
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Fund Cluster: <u>3301001-1</u> Funds Available: <u>P350,000</u> <div style="text-align: center;">                       _____                      JUBIE LEAH MAE S. COLES                      Signature over Printed Name of Chief Accountant/                      Head of Accounting Division/Unit                 </div>	ORS/BURS No.: <u>02-10/101-2018-07-08244</u> Date of the ORS/BURS: <u>07-20-18</u> Amount: <u>P350,000</u>
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IBP Road, Constitution Hills, Quezon City

# 659

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<b>Address :</b>	Acacia St., Cor. Archbishop Reyes Avenue, Cebu City	<b>Date :</b>	July 20, 2018
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Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Should have no pillars that can block the view of the participants and speakers; Can provide break-away rooms (if applicable); Free and strong WIFI connections in rooms and function rooms; Sound proof and well-ventilated rooms and function rooms; With good sound system, atleast 3 microphones and audio jack (with standby audio technician); Free use of LCD projector and screen, whiteboard, markers, erasers, writing pads and pencils; Free tarpaulin/backdrop; Free flowing coffee/tea/water with hot and cold dispenser; Free candies/nuts during the session; With standby waiter and sound technician to attend to audio-visual equipment ad food concerns; Hotel should not transfer the pax to another hotel. <b>Note:</b> Note: Hotel should not be offering short time lodging associated with motels and should not be situated near casinos or funeral parlors.			

*References: AOQ No. 18-0867 NP-LV      PR No. 2018-07-2308      Fund Source: Current Appro 101 MOOE*

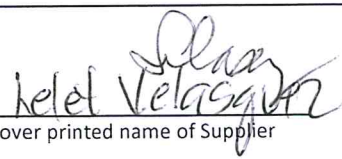
*page 2 of 2*

<b>(Total Amount in Words)</b>	THREE HUNDRED FIFTY THOUSAND PESOS	P	350,000.00
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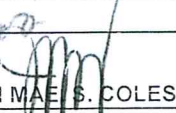
  
 Signature over printed name of Supplier

July 20, 2018  
 Date

Very truly yours,

  
**PERLITA V. PANGANIBAN**  
 Signature over Printed Name of Authorized Official  
 Assistant Bureau Director, DReMB

Designation

**Fund Cluster:** 330100-1-1  
**Funds Available:** 1,350,000  
  
**JUBIE LEAH MAE S. COLES**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

**ORS/BURS No.:** 02-101101-2018-07-0824  
**Date of the ORS/BURS:** 07-20-18  
**Amount:** 350,000.00