Appendix 61

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Batasan Pambansa Complex, Constitution Hills, Quezon City

#705

Supplier	MCSA MARKETING	PO No.	2018-07-0766
Address	446 Gedisco Bldg., San Fernando St. Binondo, Manila	Date	July 26, 2018
Tel. No.	241-4217, 247-1302 Fax: 241-0701		
PhilGEPS No.	2002-4116	Mode of Procurement	Shopping (B)
TIN:	103-916-601-000		

Gentlemen: PSR

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O.
Date of Delivery		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	piece	A4 Plastic Clipboard (Acrylic Hard Plastic)	78	63.00	4,914.00
2	pack	Sticker Paper, Matte, A4 size, 20 sheets/pack	5	80.00	400.00
3	piece	Sign Pen, Hightech Pen, 0.7mm, Black	70	55.00	1,200.00
4	piece	Steno Notebook	78	12.00	936.00
		xxxxxxxxxx-Nothing Follows-xxxxxxxxxx			
		Charged to: DFAT-SARO-BMB-18-0010067 PR No. 2018072347 AOQ No. 18-0918 Shopping (B)			
		Supplies and Materials for the Orientation and Consultation on GIS and Its Applications to Social Welfare and Development			
Total Amount (In Words)		Ten Thousand Five Hundred Forty Pesos Only		P	10,540.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available to the Procuring Entity.

Conforme:

MC LAURA MACAPO

(Signature over printed name)

8-16-18

Date

Very truly yours,

FELINO S. CASTRO

Officer-In-Charge, ICTMS

Agency Head/Authorized Representative

Funds Available: Upon Final Inspection

Date of the ORS/BURS: 08-01-18

Amount: P10,540

JUBIE LEAH MAE S. COLES

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit