

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

Supplier :	PIAFLOR CATERING SERVICE	PO No. :	<b>2018-08-0898</b>
Address :	842 I. Mercado St. Tondo Manila	Date :	August 15, 2018
Tel. No. :	714-7044 / 09155159536	Mode of Procurement :	NP-Small Value
TIN :	186-136-036-000		

Gentlemen:

*JKJJ*

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Social Welfare and Development Academy for Asia and the Pacific, (SWADCAP) 3rd Ave. 1630 Taguig, Metro Manila	Delivery Term:	
Date of Delivery:	Sept. 5 to 8, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of final receipt

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	lot	Catering Services for the Conduct of 3rd Consultation Meeting with RPC's Date of Activity : 5 to 8 September 2018 Type of Serving : Guided Buffet : Breakfast, Lunch, Dinner with minimum 3 viands, with dessert and drinks, Plated AM & PM Snacks Schedule of Serving: 5 September 2018 - Lunch (11am - 12:30pm); PM Snack (3:00 pm); Dinner (6:00pm-7:30) 6- 7 September 2018 - (Full Meals) Breakfast (7am- 8am); AM Snack (10am); Lunch (11am-12:30pm);PM Snack (3:00pm); Dinner (6pm-7:30pm) 8 September 2018 - Breakfast (7am-8am); AM Snack (10am) Note: Submit Menu Free Flowing Coffee, water and candies with water dispenser xxxxxxxxxxxxxxxxnothing followsxxxxxxxxxxxxxxxx Reference PR No. 2018072518 AOQ No. 18-1038 NP- Small Value  <i>page 2 of 2 pages</i>	1	72,110.88	72,110.88
	pax		36		
	pax		36		
	pax		36		

(Total Amount in Words)	Seventy Two Thousand One Hundred Ten Pesos and Eighty Eight Centavos	P	72,110.88
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: *Pilar O Galang*  
8/20/2018  
Signature over printed name of Supplier  
  
Date

Very truly yours,  
*Leo C. Reynoso*  
**LEONARDO C. REYNOSO**  
Signature over Printed Name of Authorized Official  
National Program Manager  
*MP*  
Designation

Fund Cluster: 310100-1-1  
Funds Available: 72,110.88

ORS/BURS No.: 02-101101(ARC)-2018-08-1479  
Date of the ORS/BURS: 08/24/18  
Amount: 72,110.88

*Odessa T. Villaceran*  
**ODESSA T. VILLACERAN**  
Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit