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|----------|---|---------------------|------------------|
| Supplier | MELLOW JAM CUISINE | PO No. | 2018-08-0820 |
| Address | 19 Jade St., Dona Juliana Village Ortigas Ave. Ext. Rosario, Pasig City | Date | February 8, 2018 |
| Tel. No. | 875-82-34 / 09257082770 | Mode of Procurement | NP Small Value |
| TIN | 108-660-068-000 | | |

Gentlemen:

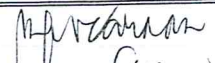
Please furnish this office the following articles subject to the terms and conditions contained herein:

| | | | |
|-------------------|--|---------------|--|
| Place of Delivery | STB Conference Room, 3F DSWD Central Office, Quezon City | Delivery Term | |
| Date of Delivery | Please see Details Below. | Payment Term | Fifteen (15) to Thirty (30) days upon submission of billing. |

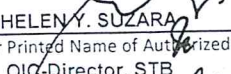
| Stock / Property | Unit | Description | Quantity | Unit Amount | Amount |
|-----------------------|------|---|----------|-------------|------------------------------|
| | Lot | Catering Services for the Conduct of Orientation on PMIS Date of Activity: August 3, 2018 No. of Pax: 30 pax Types of Service: Guided buffet for Lunch and Plated for AM and PM Snack Meals: Rice with 3 viands (fish, chicken, meat) and soup, vegetable, fresh fruits/dessert and drinks Schedule of Serving: AM Snack (9:30AM), Lunch (11:30AM) and PM Snack (2:30PM) Note: Service Provider to submit Menu. No cream dory. | 1 | | P9,500.00 (Package Rate) |
| | pax | | 30 | | |
| | Lot | Catering Services for the Conduct of Quality Policy and Objectives Formulation Workshop Date of Activity: August 7, 2018 No. of Pax: 35 pax Types of Service: Guided buffet for Lunch and Plated for AM and PM Snack Meals: Rice with 3 viands (fish, chicken, meat) and soup, vegetable, fresh fruits/dessert and drinks Schedule of Servings: AM Snack (9:30AM), Lunch (11:30AM) and PM Snack (2:30PM) | 1 | | P11,100.00 (Package Rate) |
| | pax | | 35 | | |
| | Lot | Catering Services for the Conduct of Business and Risk Assessment Workshop Date of Activity: August 23-24, 2018 No. of Pax: 35 pax Types of Service: Guided buffet for Lunch and Plated for AM and PM Snack Meals: Rice with 3 viands (fish, chicken, meat) and soup, vegetable, fresh fruits/dessert and drinks Schedule of Servings: AM Snack (9:30AM), Lunch (11:30AM) and PM Snack (2:30PM) Inclusions: Free flowing coffee & tea, candies and water dispenser inside the session room Buffet set-up with skirting With atleast three (3) well trained waiters in uniform Charged to Current Appropriation PR No. 2018072543/2018072544/2018072545 AOQ No. 18-1037 NP SV | 1 | | P22,400.00 (Package Rate) |
| | pax | | 35 | | |
| Total Amount in Words | | Forty-Three Thousand Pesos Only. | | | P43,000.00 |

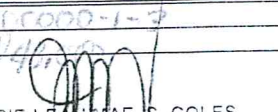
In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:


MARIA LOURDES CATILANA
 Signature Over Printed Name of Supplier
 AUG 1, 2018
 Date

Very truly yours,


HELEN Y. SUZARA
 Signature over Printed Name of Authorized Official
 OIC-Director, STB
 Designation

Fund Cluster 210000-1-7
 Funds Available 140000

JUBIE LEAH MAE S. COLES
 Signature Over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. 02 RM 1037 NP SV
 Date of the ORS/BURS: AUG 1, 2018
 Amount P43,000.00