

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

841

Supplier	VIVA SALES ENTERPRISES	PO No.	2018-08-0836
Address	1425-C G. Masangkay St., Sta. Cruz, Manila	Date	August 6, 2018
Tel. No.	254-7475 / 71 Fax No. 251-0861	Mode of Procurement	NP-Small Value Proc.
PHILGEPS Reg. No.	2017-4397		
TIN	103-919-881-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	DSWD-C.O. PMS Warehouse, IBP Road, Constitution Hills, Quezon City	Delivery Term	
Date of Delivery	within seven (7) working days upon receipt of the approved Purchase Order.	Payment Term	fifteen (15) to Thirty (30) days upon final inspection and acceptance.

Stock / Property	Unit	Description	Quantity	Unit Amount	Amount
	pcs.	Narra Plywood, 1/4" x 4' x 8'	2	860.00	1,720.00
	gal.	Spot Putty	1	970.00	970.00
				TOTAL	2,690.00
		for DSWD-AS-BGMD (Materials for the enclosure of hallway at the DSWD-C.O. Employees Dormitory).			
		AOQ No. 18-0955 NP-SV PR No. 2018062201			

Total Amount in Words **TWO THOUSAND SIX HUNDRED NINETY PESOS ONLY** 2,690.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

GENIVEL OSTIAGENA

Signature Over Printed Name of Supplier

9-11-18

Date

Very truly yours,

NICOMEDES CLARO P. SULLER

Signature over Printed Name of Authorized Director, Administrative Service

Designation

Fund Cluster 100000-1-1

Funds Available 72,070

JUBIE LEAH MAE S. COLES

Signature Over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No. 02-101101-2018-08-071119

Date of the ORS/BURS: 8-9-18

Amount 2,690