

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT  
IBP Road, Constitution Hills, Quezon City

# 792

Supplier :	MELLOW JAM CUISINE	PO No. :	2018-08-0868
Address :	19 Jade Street, Dona Juliana Village, Ortigas Avenue Ext., Pasig City	Date :	August 10, 2018
Tel. No. :	T/F: (+632) 875-8234; 0925-7082770 / 0925-6014097 / 0925-7670214 (Ms. Malou)	Mode of Procurement :	NP-Small Value
TIN :	108-660-068-0000		

Gentlemen: JIM  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Site:	SWADCAP Facility, 3rd Avenue, Taguig	Delivery Term:	
Date of Activity:	September 18-22, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Procurement of Catering Services for the Conduct of Learning and Development Intervention on the Psychosocial Support in Emergency Setting for Social Workers Type of Service: Guided Buffet Meals: Guided Buffet for Breakfast, Lunch & Dinner, Plated for AM & PM Snacks Rice with 3 viands (fish, chicken, meat) and soup. Vegetable, fresh fruits/dessert and drinks	42	(package rate)	114,000.00
	pax	September 18, 2018 Lunch: 11:30am / PM Snack 2:30pm / Dinner 6:00pm	42		
	pax	September 19-21, 2018 Breakfast 6:30am / AM Snack 9:30am / Lunch: 11:30am / PM Snack 3:00pm / Dinner 6:00pm	42		
	pax	September 22, 2018 Breakfast 6:30am / AM Snack 9:30am Note: Service Provider to submit menu Inclusions: Free flowing coffee or tea, candies and water with dispenser inside the session room.	42		

References: AOQ No. 18-0951 NP-Small Value; PR No. 2018062256 Fund Source: CY 2018 101 502

(Total Amount in Words) ONE HUNDRED FOURTEEN THOUSAND PESOS	P	114,000.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

As a condition for payment, the supplier/service provider is required to submit the duly notarized Omnibus Sworn Statement together with the signed copy of this Purchase Order within three (3) days from the date the advance copy was served thru fax.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:   
*MARIA LEONILDES CRAMA*  
Signature over printed name of Supplier  
  
Aug 22, 2018  
Date

Very truly yours,   
*Leah E. Mejias*  
LEAH E. MEJIAS,  
Signature over Printed Name of Authorized Official  
OIC-Director, SWIDB  
Designation

Fund Cluster: 300100-1-2  
Funds Available: P114,000  
  
*JUBIE LEAH MAE S. COLES*  
Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

ORS/BURS No.: 02-101101-2018-08-09198  
Date of the ORS/BURS: 08-11-18  
Amount: 114,000.00