

# PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

IBP Road, Consitution Hills, Quezon City

Supplier :	MELLOW JAM CUISINE	PO No. :	2018-08-0873
Address :	19 Jade Street, Dona Juliana Village, Ortigas Avenue Ext., Pasig City	Date :	August 13, 2018
Tel. No. :	T/F: (+632) 875-8234; 0925-7082770 / 0925-6014097 / 0925-7670214 (Ms. Malou)	Mode of Procurement :	NP-Small Value
TIN :	108-660-068-0000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Site:	Auditorium, DSWD Central Office, Quezon City	Delivery Term:	
Date of Activity:	August 24, 2018	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Procurement of Catering Services for the conduct of Pantawid Pamilya Monitoring and Evaluation Conference <i>Type of Serving:</i> Guided buffet, minimum of 3 viands, with dessert and drinks, plated AM & PM Snacks <i>Time of Serving:</i> AM Snack - 10:00am Lunch - 11:00am to 12:30pm PM Snack - 3:00pm <i>Schedule of Serving:</i> AM Snack, Lunch and PM Snack <i>Note:</i> Service Provider to submit menu Free flowing coffee, water and candies w/ water dispenser	52	(package rate)	16,500.00
	pax	AM Snack, Lunch and PM Snack <i>Note:</i> Service Provider to submit menu Free flowing coffee, water and candies w/ water dispenser	52		


References: AOQ No. 18-1128 NP-Small Value; PR No. 2018072338 Fund Source: Current Appro 101 Pantawid MOOE

(Total Amount in Words)	SIXTEEN THOUSAND FIVE HUNDRED PESOS	P	16,500.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

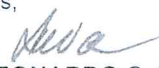
The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

  
MARIA LOURDES CONRAN  
 Signature over printed name of Supplier

AUG 22, 2018  
 Date


Very truly yours,

  
**LEONARDO C. REYNOSO**  
 Signature over Printed Name of Authorized Official  
 Concurrent OIC, Office of the Asst. Secretary for Promotive - OPG and Director,  
 Pantawid Pamilyang Pilipino Program Management Office

Designation

Fund Cluster: 201807-1

Funds Available: 16,500.00

  
**ODESSA T. VILLACERAN**  
 Signature over Printed Name of Chief Accountant/  
 C/C-Chief, Special Project Division-Accounting FMS  
 Head, Accounting Unit/ Authorized Representative

ORS/BURS No.: 18-00000000-000-00-1391

Date of the ORS/BURS: 8-15-2018

Amount: 16,500.00