

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

798

Supplier :	ALPHA VENICE TOURS AND TRAVEL	PO No. :	2018-08-0895
Address :	Cagayan Valley Road, Salangan, San Miguel, Bulacan	Date :	August 14, 2018
Tel. No. :	281-5689; 0917-8890418/ 0922-8814305 (Venancio E. Cabugos)	Mode of Procurement :	NP-Small Value
Company TIN :	412-334-692-000		
PhilGEPS Reg. No.	2015-149496 ✓		

Gentlemen:

PSR

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery/ Services:	Refer to details of services delivery below (Pick-up and Drop-off Points).	Delivery Term:	
Date of Delivery/ Services:	November 5 and 9, 2018 ✓	Payment Term:	within Fifteen to Thirty (15-30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	lot	Bus Rental Services (Tourist Bus) Capacity: 49 seating capacity Route/Itinerary: From Metro Manila to Tagaytay City and back Date and Time Needed: November 5, 2018 at 6:00 AM 1st Pick-up From: DSWD Central Office , IBP Road, Constitution Hills, Quezon City 2nd Pick-up From: SWADCAP , PONUSWA Compound, Pasong Tamo Ext., Brgy. Fort Bonifacio, Taguig City, then Drop-off Point: Tagaytay City , (exact hotel/venue address to be provided once identified/awarded) Date and Time Needed: November 9, 2018 at 12:00PM Pick-up From: Tagaytay City , (exact hotel/venue address to be provided once identified/awarded) 1st Drop-off Point: SWADCAP , PONUSWA Compound, Pasong Tamo Ext., Brgy. Fort Bonifacio, Taguig City, then 2nd Drop-off Point: DSWD Central Office , IBP Road, Constitution Hills, Quezon City Inclusions: Fuel, Toll fees, Parking Fees, Driver's service and meals Amenities: Fully Air-conditioned with luggage compartment below and above seats, with TV-DVD-VCD-CD-Stereo and P.A. system Purpose: To ferry participants to the "IAS Year-End Evaluation 2018 cum Training on Internal Audit Standards and Internal Control Standards for the Philippine Public Sector" References: AOQ No. 18-1100 NP-SV; PR No. 2018062192 ✓	1	35,000.00	35,000.00 ✓

(Total Amount in Words)	Thirty-Five Thousand Pesos. ✓	P	35,000.00
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

Venancio E. Cabugos

 Signature over printed name of Supplier

Page 1 of 1

Very truly yours,

Marissa N. Fabricante

 Signature over Printed Name of Authorized Official
OIC Director, Internal Audit Service

Designation

Fund Cluster: _____
 Funds Available: _____

ORS/BURS No.: 02-01101-2018-08-09723
 Date of the ORS/BURS: 8-10-18
 Amount: 35,000.00

JUBIE LEAH MAE. S. COLES

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit