

**PURCHASE ORDER**  
**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**  
 Batasan Pambansa Complex, Constitution Hills, Quezon City

#814

Supplier	ST. FRANCIS SQUARE DEPARTMENT STORE, INC.	PO No.	2018-08-0906
Address	2nd Floor St. Francis Square Bldg. Bank Drive, cor. Julia Vargas, Ortigas Center, Mandaluyong City	Date	August 15, 2018
Tel. No.	632-1010 loc. 148 / Fax: 637-4430, 637-5474	Mode of Procurement	Shopping (B)
PhilGEPS No.	2013-110453 ✓		
TIN:	000-118-681-001		

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

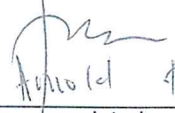
PSR

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O. ✓
Date of Delivery		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	unit	Combo Machine (YIBU U-688 Combo Binding Machine) Metal Base, Heavy Duty and Durable U-Type Handle 24 punching holes Punching Capacity: 20 sheets Paper Size: A4, FC, Letter and Legal Punching Margin Control: 2mm - 6.5mm Binding Capacity: 500 sheets xxxxxxxxxxx-Nothing Follows-xxxxxxxxx  Charged to: SB Fund PR No. 2018061857 ✓ AOQ No. 18-0906 Shopping (B) ✓ For the use of Standards Bureau	1	11,500.00	11,500.00

(Total Amount in Words)	Eleven Thousand Five Hundred Pesos Only ✓	P	11,500.00 ✓
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:  
  
 Kim Arnold (Signature over printed name)  
 August 24 2018  
 Date

Very truly yours,  
  
 MARITES M. MARISTELA, CESO III  
 Director IV, Standards Bureau  
 Agency Head/Authorized Representative

Fund Cluster:	340100-171	ORS/BURS No.:	02-10101-2018-08-0906
Funds Available:	911,000	Date of the ORS/BURS:	8-17-18
		Amount:	911,000
JUBIE LEAH MAE S. COLES Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			