

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Batasan Pambansa Complex, Constitution Hills, Quezon City

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Supplier	BAN BEE COMMERCIAL CO., INC.	PO No.	2018-08-0940
Address	856 C.M Recto Ave., Tondo Manila	Date	August 28, 2018
Tel. No.	244-3724 / Fax: 244-3728		
PhilGEPS No.	2001-2151	Mode of Procurement	Shopping (B)
TIN:	001-609-075-000		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-PS Warehouse, DSWD Central Office, IBP Road, Batasan Hills, Quezon City	Delivery Term:	within Seven (7) working days upon receipt of the P.O.
Date of Delivery		Payment Term:	Fifteen (15) to Thirty (30) days upon final inspection and acceptance

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	piece	Notebook, Stenographer's, 40 Leaves, Rule Both Side	123	14.50	1,783.50
2	piece	Ballpoint Pen, Black (HBW 9801)	123	3.00	369.00
3	piece	ID Jacket with String (Acura NB-045) xxxxxxxxxx-Nothing Follows-xxxxxxxxxx	123	9.00	1,107.00
Charged to: GASS (FMS) Fund PR No. 2018062240 AOQ No. 18-0977 Shopping (B) Supplies for the conduct of Year-End Financial Utilization Review and Capacity Enhancement on Budgetary Rules and Regulations of Designated Finance and Regional Budget on October 2-5, 2018					

(Total Amount in Words)	Three Thousand Two Hundred Fifty Nine Pesos and Fifty Centavos Only	P	3,259.50
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In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

Very truly yours,

(Signature over printed name)

Date

Wayne C. Belizar
 WAYNE C. BELIZAR
 Director, FMS
 Agency Head/Authorized Representative

Fund Cluster:	100000-1-1	ORS/BURS No.:	02-10114-2018-09-1000
Funds Available:	P3,019.10	Date of the ORS/BURS:	9/1/18
		Amount	P3,019.10
JUBIE LEAH MAE S. COLES Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			