

SALES

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

859

Supplier :	ERZALAN PRINTING PRESS	PO No. :	2018-08-0946
Address :	45 Cotabato St., Luzviminda Village, Batasan Hills, Quezon City	Date :	August 28, 2018
Tel. No. :	285-5335/ 931-8410 (Brenda Boncolmo/Lhyn Puzalan)	Mode of Procurement :	NP-Small Value
Company TIN :	227-537-760-000		
PhilGEPS Reg. No.	2012-89699		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-Central Office, Procurement Service-Warehouse, in coordination with Standards Bureau	Delivery Term:	within Fifteen (15) working days from the receipt of the approved final or 3rd Proofing
Date of Delivery:		Payment Term:	within Fifteen to Thirty (15-30) days upon final inspection and acceptance of goods

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pcs.	2019 Planners Size: 21.5cm x 16.5cm ✓ Cover (Front and Back): 250gsm double sided coated board with UV lamination glossy (0.32mm thickness) with design/ infographics ✓ Cover (Front and Back) Print: Full Color with design/ infographics ✓ Inside Paper: Book Ruled Paper 105gsm with DSWD logo; Black and White ✓ Leaves: 150 Leaves ✓ Separator (Inside Leaves): 12 Leaves monthly breaker; Full Color with design/infographics front; back calendar ✓ Binding: Perfect Binding ✓ Note: Please see attached sample design Others: e-copy ready material Proofing/Delivery Schedule: 1st Proofing: Five (5) working days upon receipt of Purchase Order (PO) ✓ 2nd Proofing: Five (5) working days upon receipt of commented/ approved 1st Proofing ✓ 3rd Proofing: Five (5) working days upon receipt of commented/ approved 2nd Proofing ✓ Delivery: Fifteen (15) working days from the receipt of the approved final or 3rd Proofing ✓ Purpose: As IEC/Advocacy Materials for DSWD's Regulatory Services References: AOQ No. 18-0858 NP-SV; PR No. 2018061859	2,000	95.93	191,860.00
(Total Amount in Words) One Hundred Ninety-One Thousand Eight Hundred Sixty Pesos.					P 191,860.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

As a condition for payment, the Supplier is required to submit the duly notarized Omnibus Sworn Statement together with the signed copy of this Purchase Order (PO) within three (3) days from the date the PO was served thru fax/email.

Conforme:

Brenda L. Boncolmo
 Signature over printed name of Supplier
 9-14-18
 Date

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Very truly yours,

Marites M. Maristela
 MARITES M. MARISTELA
 Signature over Printed Name of Authorized Official,
 Director IV, Standards Bureau (SB)
 Designation

Fund Cluster: 300/100-1-1/
 Funds Available: 191,860.00

ORS/BURS No.: 02-101161-2018-08-10589
 Date of the ORS/BURS: 8-30-18
 Amount: 191,860.00

Jubie Leah Mae S. Coles
 JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit