

#0188

# PURCHASE ORDER

**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**

IBP Road, Constitution Hills, Quezon City

<b>Supplier :</b>	DIAMOND SUITES AND RESIDENCES	<b>PO No. :</b>	2020-02-0145
<b>Address :</b>	#8 Apitong Cor. Escario St. Cebu City	<b>Date :</b>	February 28, 2020
<b>Tel. No. :</b>	0917-872-6375	<b>Mode of Procurement :</b>	Negotiated Procurement - Lease of Venue
<b>Philgeps #</b>	2013-106155		
<b>TIN :</b>	249-788-677-000		

**Gentlemen:**  
Please furnish this office the following articles subject to the terms and conditions contained herein:

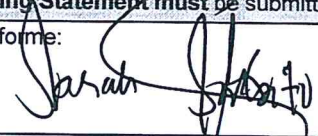
<b>Place of Activity:</b> #8 Apitong Cor. Escario St. Cebu City	<b>Payment Term:</b>	<b>Advise to Debit Account (ADA)</b>
<b>Date of Delivery:</b> March 3-6, 2020	<b>Payment Term:</b>	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

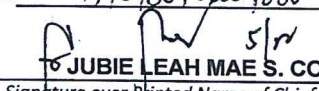
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	Pax	<b>Board and Lodging for the Conduct of Training of Trainers on Pre-Marriage Counseling (PMC) Manual Part II (Batch 2)</b> Date: March 3-6, 2020 Venue: Diamond Suites and Residences Triple Sharing in separate Bed Check in date and time: March 3, 2020; 2:00pm Check out date and time: March 6, 2020; 12:00nn <u>Schedule of Food Servings:</u> March 3, 2020- Lunch, PM Snack and Dinner March 4, 2020- Breakfast, AM Snack, Lunch, PM Snack and Dinner March 5, 2020- Breakfast, AM Snack, Lunch, PM Snack and Dinner March 6, 2020- Breakfast, AM Snack <u>Food Requirements and Type of Service:</u> Guided Buffet: Breakfast, lunch and dinner (with 3 viands; fish (NO CREAM DORY), vegetables and meat (beef or chicken) with rice, soup, fruit/dessert and alternate of softdrink, iced tea or juice for drinks) Plated Snack: AM and PM Snacks (with alternate of softdrink, iced tea or juice for drinks) Note: Viands may vary/adjust should there be muslim, vegetarian and adventist participants Unlimited coffee, tea, mineral water and candies <u>OTHER REQUIREMENTS:</u> Spacious functions room that can accommodate desired pax with airconditioning unit with Wifi, Ready connection and conducive for session with small group workshop with Secretariat Room which will be used for the whole duration of activity Page 1 of 2	450		270,000.00

(Total Amount in Words) **TWO HUNDRED SEVENTY PESOS ONLY** 270,000.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**Billing Statement** must be submitted within five (5) working days after the conduct of event.

Conforme:  Very truly yours,  
 Signature over printed name of Supplier **FLORITA R. VILLAR**  
 Authorized Representative of the Head of Procuring Entity  
 Office of the Undersecretary for Standards and Capacity Building  
 Group Designation

Fund Cluster: 0110210 Funds Available: 340100100001000  <b>JUBIE LEAH MAE S. COLES</b> Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	ORS/BURS No.: 01-2021-DBI-2020-03-00487 Date of the ORS/BURS: March 9, 2020 Amount: ₱ 270,000.00
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# PURCHASE ORDER

**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT**

IBP Road, Constitution Hills, Quezon City

<b>Supplier :</b>	<b>DIAMOND SUITES AND RESIDENCES</b>	<b>PO No. :</b>	<b>2020-02-0145</b>
<b>Address :</b>	#8 Apitong Cor. Escario St. Cebu City	<b>Date :</b>	February 28, 2020
<b>Tel. No. :</b>	0917-872-6375	<b>Mode of Procurement :</b>	Negotiated Procurement Lease of Venue
<b>Philgeps #</b>	2013-106155		
<b>TIN :</b>	249-788-677-000		

**Gentlemen:**

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<b>Place of Activity:</b>	#8 Apitong Cor. Escario St. Cebu City	<b>Payment Term:</b>	Advise to Debit Account (ADA)
<b>Date of Delivery:</b>	March 3-6, 2020	<b>Payment Term:</b>	Fifteen (15) to Thirty (30) days upon completion of supporting documents (per batch)

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		With backdrop inside the training venue ad notepad and pens at the conference room, has stand by personnel who will attend to needs like audio equipments concerns and food concerns, free use of function room till at least 6:00 PM should there be night session needed and/or when needed only.			270,000.
		Free use of TV, DVD Player, LCD Projector, and screen, (wide screen), extension cords, masking tapes, whiteboard and marker, audio/sound system with at least 3 wireless microphones			
		<b>Note:</b> The hotel must not be known for "short time" services and not be situated beside/across gambling establishment or casinos and other that may touch on cultural sensitivities and should not be near funeral parlors			
AOQ NO. 20-0106 NP-LV PR NO. 2020020096 Page 2 of 2					
<b>(Total Amount in Words)</b>					<b>P 270,000.00</b>

**TWO HUNDRED SEVENTY PESOS ONLY**

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**Billing Statement must be submitted within five (5) working days after the conduct of event.**

Conforme:

*[Signature]*

Signature over printed name of Supplier

March 5, 2020

Date

Very truly yours,

*[Signature]*

**FLORITA R. VILLAR**

Authorized Representative of the Head of Procuring Entity  
Office of the Undersecretary for Standards and Capacity Building Group

Designation *[Signature]*

Fund Cluster: 0110210

Funds Available: 340 100 000 1000

*[Signature]*

**JUBIE LEAH MAE S. COLES**

Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

ORS/BURS No. 01-20001 - 001 - 2020-03-00487

Date of the ORS/BURS: March 9, 2020

Amount: P 270,000.00