



Purchase Order

pmj-ppmj-A-PO-20-03-35724-V

**Supplier:** HINO MOTORS PHILIPPINES CORPORATION **PO No.:** 01-20001-PO-2020-03-00001  
**Address:** Industrial Park, Canlubang Ind'L Estate, Calamba City, Laguna **PO Date:** March 02, 2020  
**TIN:** **Bank Name:**  
**Tel.No.:** (02) 7368-5800 **Bank/Branch:**  
**Fax No.:** **Bank A/C No.:**  
**Mode of Procurement:** Small Value Procurement **Account Type:**  
**Month:** March **PR No.:** 01-20001-PR-2020-01-00088  
**Fund Cluster:** 01 - Regular Agency Fund  
**Funding Source:** 01101101 - Specific Budgets of National Government Agencies

Sir/Madam:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
**Delivery Terms:** Completion of services shall be done within thirty (30) days from the date the vehicle is entrusted to the authorized service center.

**Payment Terms:** 15-30 days upon completion of supporting documents

No	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	A. LABOR	1.00	600.00	600.
2	Lot	Replacement of Brake lining Front both sides	1.00	1,200.00	1,200.
3	Lot	Replacement of Front Bearing Inner and Outer	1.00	350.00	350
4	Lot	Replacement of Alternator and aircon V-belts	1.00	700.00	700
5	Set	Replacement of engine support (Aircon sub-engine)	1.00	1,308.00	1,308
6	Piece	B. PARTS	96.00	4.00	384
7	Piece	Brake Lining	2.00	2,982.00	5,964
8	Piece	Rivets	2.00	2,636.00	5,272
9	Piece	Tapered Bearing (outer)	1.00	10,822.00	10,822
10	Piece	Tapered Bearing (Inner)	2.00	340.00	680
11	Piece	Air cleaner assembly	4.00	642.00	2,568
12	Piece	V-Belt 3410	2.00	41.00	82
13	Piece	Engine Support	4.00	89.00	356
14	Piece	Bulb (Clearance light)	1.00	2,237.00	2,237
15	Tube	Tail Light	1.00	364.00	364
16	Liter	Main Alternator V-Belt	4.00	46.00	184
17	Set	Three bond liquid gasket	1.00	150.00	150
		Battery Electrolite	4.00	46.00	184
		Expendables	1.00	150.00	150

			Quantity	Unit Cost	Amount
		A. LABOR			
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3	Lot	Replacement of Alternator and aircon V-belts	1.00	350.00	350.00
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8	Piece	Tapered Bearing (outer)	2.00	2,636.00	5,272.00
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12	Piece	Engine Support	2.00	41.00	82.00
13	Piece	Bulb (Clearance light)	4.00	89.00	356.00
14	Piece	Tail Light	1.00	2,237.00	2,237.00
15	Piece	Main Alternator V-Belt	1.00	364.00	364.00
16	Tube	Three bond liquid gasket	4.00	46.00	184.00
17	Liter	Battery Electrolite	1.00	150.00	150.00
	Set	Expendables			
				<b>Total</b>	<b>₱ 33,221.00</b>

(Total Amount in Words) \*\*THIRTY THREE THOUSAND TWO HUNDRED TWENTY ONE PESOS AND 00/100\*\*

In case of failure to make the full delivery within the time specified below, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*[Handwritten Signature]*  
 Signature over Printed Name of Supplier

Very truly yours,

*[Handwritten Signature]*  
**JOSE ERNESTO B. GAVIOLA**

Undersecretary for General Administration  
 and Support Group  
 Head of the Procuring Entity (HoPE)  
 Per Special Order No. 736 Series of 2020

4-14-20

Date

OS # 03 - 00728

*[Handwritten initials]*

01100000 1000 1000  
 33 221.00  
 01-2001-031-2020-03-00728  
 March 11, 2020  
 33 221.00

Certified as to Fund to be used in accordance with the approved work order and other documents:  
 Approved: \_\_\_\_\_  
 Fund: \_\_\_\_\_  
 Amount: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Division: \_\_\_\_\_

	Description	Delivery Date From	Delivery Date To	Price of Delivery
	A. LABOR	03/01/2020	03/31/2020	1.00
1	Replacement of Brake lining Front both sides	03/01/2020	03/31/2020	1.00
2	Replacement of Front Bearing Inner and Outer	03/01/2020	03/31/2020	1.00
3	Replacement of Alternator and aircon V-belts	03/01/2020	03/31/2020	1.00
4	Replacement of engine support (Aircon sub-engine)	03/01/2020	03/31/2020	1.00
	B. PARTS	03/01/2020	03/31/2020	1.00
5	Brake Lining	03/01/2020	03/31/2020	96.00
6	Rivets	03/01/2020	03/31/2020	2.00
7	Tapered Bearing (outer)	03/01/2020	03/31/2020	2.00
8	Tapered Bearing (Inner)	03/01/2020	03/31/2020	1.00
9	Air cleaner assembly	03/01/2020	03/31/2020	2.00
10	V-Belt 3410	03/01/2020	03/31/2020	4.00
11	Engine Support	03/01/2020	03/31/2020	2.00
12	Bulb (Clearance light)	03/01/2020	03/31/2020	4.00
13	Tail Light	03/01/2020	03/31/2020	1.00
14	Main Alternator V-Belt	03/01/2020	03/31/2020	1.00
15	Three bond liquid gasket	03/01/2020	03/31/2020	4.00
16	Battery Electrolite	03/01/2020	03/31/2020	1.00
17	Expendables	03/01/2020	03/31/2020	1.00